



POLYCOM (TOUCH SCREEN) PHONE LOGIN

- 01** Press **Sign In** on the screen. Then, press **Pin**.
- 02** Enter your 5-digit extension number using the keypad. Then, press **Next**.

Example Extension Number: 54321
- 03** Enter your pin number. The format for pin numbers are 60[your extension number]. Press **Sign In**.

Example Pin Number: 6054321
- 04** Enter a lock code. The recommended code is **11223**. Press the arrow button. Re-enter your lock code. Then, press the arrow button.