



AASTRA PHONE LOGIN

01 When you press the **OK** button, a welcome message will ask “Do you have a computer available to simplify setup and enable all features on this phone?” Press the button for **No**.

02 Enter your 5-digit extension number using the keypad. Then, press the button for **Next**.

Example Extension Number: 54321

03 Enter your pin number. The format for pin numbers are 60[your extension number]. Press the button for **Sign In**.

Example Pin Number: 6054321

04 Enter a 5-digit unlock pin. The recommended pin is **11223**. Press the button for **Next**. Re-enter your unlock pin. Then, press the button for **Done**.

05 Complete the setup by selecting a timezone, date, and ringtone.