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# Hugh L. Carey Battery Park City Authority - Unarmed Security Services

Description:

The Hugh L Carey Battery Park City Authority ("BPCA" or "the Authority") is a public corporation created by the New York State Legislature in 1968 to develop a 92-acre site at the southwestern tip of Lower Manhattan. Parcels are leased to developers who build in accordance with BPCA guidelines, which incorporate "green" provisions mandating state-of-the-art environmental specifications to maximize energy efficiency and minimize water usage. Under an executive agreement, excess revenue generated by the Authority is given to New York City for use in its public coffers. Over the last thirty years, BPCA has transferred nearly \$1 billion to NYC.

Request for Proposal: Unarmed Guards

Currently, BPCA is requesting proposals from providers of unarmed guard services at various posts and times designated by the Authority. RFP packages can be picked up at the Authority's offices no later than 4/29/2011 by 4:00 pm EST.

Proposais Must Include

Proposals MUST include (1) the prevailing wages for the positions (2) a copy of the company's EEO Diversity policy along with a breakdown of all company staff by job classification, race and gender (3) and all MANDATORY FORMS, which MUST be filled out \*IN THEIR ENTIRETY\* or proposals may be totally disqualified. The forms can be found at: http://www.batteryparkcity.org/pdf\_n/Mandatory\_Forms\_Packet.pdf

Proposals will be evaluated

In the following manner: a weighted average will determine the successful bidder. The weighted average will be based on the following: 40% for qualifications, 40% for cost and 20% for MWBE participation. For more M/WBE information, please contact Mr. Anthony Peterson at (212) 417-

Proposals Must be Submitted in the Following Manner

Proposals MUST be submitted in a sealed envelope marked "PROPOSAL FOR UNARMED SECURITY SERVICES," MUST include a return address with company name, and MUST be submitted by messenger, overnight courier, or certified mail no later than May 3, 2011 4:00 pm EST. PROPOSALS NOT FOLLOWING ANY OF THESE REQUIREMENTS WILL BE REJECTED.

**Restricted Contacts** 

Applicants are restricted from making contact with anyone other than the Contact Person specified below during the period (the "Restricted Period") from the time of publication of this advertisement through approval of the procurement contract by BPCA. "Contacts" shall mean any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the governmental entity's conduct or decision regarding the governmental procurement. Employees of BPCA are required to obtain and record certain contacts during the Restricted Period, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

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## M/WBE Utilization Goal Requirements For BPCA Contracts

In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all State contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, BPCA hereby establishes a goal of 15% for Minority-owned Business Enterprises (MBE) participation and 15% for Women-owned Business Enterprises (WBE) participation. As a condition of this procurement, the contractor and BPCA agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Contractors must document "good faith efforts" to provide meaningful participation by certified MWBE subcontractors or suppliers in the performance of this contract. For guidance on how BPCA will determine a contractor's "good faith efforts", refer to 5 NYCRR §143.8. Additionally, Offerors must refer to Mandatory Forms of this document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

Minority Sub-Contracting Goal: 15%

Women Owned Sub-Contracting Goal: 15%

Due Date: 5/3/2011 4:00 PM

Contract Term: 1 year with 2-1 year renewals

**Location:** One World Financial Center, 24th floor New York, NY 10281/The Regatta, 21 South End Avenue, NY, NY 10280/Pier A, Stuyvesant High School and other locations throughout Battery

Park City.

Contact: DeShay Crabb, Safety Inspector Safety and Site Management

Hugh L. Carey Battery Park City Authority

One World Financial Center

24th floor

New York,NY 10281 Phone: (212) 417-3106 Fax: (212) 417-4282 www.batteryparkcity.org

Submit To: DeShay Crabb, Safety Inspector Safety and Site Management

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