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Issue Date: 2/28/2012

Contract Number: N/A

HUGH L. CAREY BATTERY PARK CITY AUTHORITY – CONCERT SOUND & STAGING

Description:

The Battery Park City Authority ("BPCA") is currently seeking a sound/stage system contractor for our outdoor summer music series. Seven performances are planned and will run for approximately 2 hours each year. Seven one-night concert events beginning in June, and running through mid July. Schedule of the events are be as follows:

Wednesday, 6/20 - stage remains up, for Thursday, 6/21 performance,
Tuesday, 6/26 - stage remains up for 6/27 performance, Monday, 7/2 - only one
performance, Tuesday, 7/10 - stage remains up for 7/11 performance. Schedule will be similar
for 2013.

Staging: Contractor will be required to construct a stage 36' wide x 16' deep. Stage sits on a hill so adjustment to slope of the hill must be taken into account. A site visit to calculate stage set-up is essential. Stage must be able to accommodate the weight of various music setups including grand pianos and amplification systems. Stage must have protective railings, escape steps on stage left and right and must have a level surface. Vendor should also provide an 8' x 8' x 8" drum riser whenever called for in band technical riders. Vendor must also supply approximately 40 sheets of 4 x 8.5" plywood to put under stage to protect sprinkler system under stage area.

Sound System: Venue is outdoors. System should be able to play to 2000 people in an area approximately 150 yards x 250 yards. Concert speakers and monitor wedges should be of high quality with suitable high end, midrange and subwoofer support. Main mixing console should have at least 48 channels, monitor mix at least 32 channels. Vendor shall supply all mics, amplifiers, stands, cables and processing equipment.

Generator: Vendor shall supply a silent generator of at least 40 kilowatts. Vendor will pay for delivery, operator and all fuel costs. Vendor will supply cable ramps where needed so feeder cable can be run without jeopardy to the public.

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Lighting: Vendor shall supply a minimum of 24-2.4kw dimmers, 24 channel controller, 12 Par 64 WFL (or ETC Source 4 Pars-WFL), 6-36* Source 4's, 6-50* Source 4's + 40 of truss raised over the stage for an adequate front tight system. All cable, twofers, iron, tie line, etc. needed to achieve lighting set up.

Communication: 3-station clearcom from front mix position to backstage left and right, Two (2) good quality walkie-talkie (Le. Motorola GP300).

Crew: We have found that a minimum crew of nine is necessary. We generally load in at 8AM and should be prepared for a line check at 2PM. Performance is at 7PM with strike and Load-out beginning at 9PM. Venue should be clear by 11PM. Vendor will supply front mix engineer, light board operator, 2 stage technicians to run performances. Vendor will also supply enough labor to set up all of the above equipment in 4-6 hours. Crew will also strike all equipment. Proposals must be sent by mail and/or delivery only with the proposal project title printed on envelope. There is no Additional Bid Package.

Requirements: Interested firms (or individuals) must fill out the Mandatory forms packet for consideration. The forms can be found at: http://www.batteryparkcity.org/pdf_n/Mandatory_Forms_Packet.pdf. The completed forms are a required part of your proposal submission and must be included with the following: Proposals should assume a two year contract with an option for a one year renewal. Responses must include (1) four copies of description of ability to provide services requested above: (2) four copies of references (3) four copies of proposal which must include cost for proposed services based on specifications above, and a separate proposed cost for the complete Sound/Stage System.

Selection will be based on the following criteria: 50% Experience in Sound/Staging set up and delivery. 20% Audio Proficiency, 15% Fee, 15 % M/WBE participation.

Questions pertaining to this advertisement must be submitted by email to Nidia Reeder at nidia.reeder@batteryparkcity.org. (No proposals will be considered without the completed mandatory forms). Late proposals will not be considered. "Proposer will submit with their proposal a copy of the company's EEO or Diversity Program policy along with a breakdown of all company staff by job classification, race and gender."

Proposers must include all requirements in this advertisement and submit their response in a sealed envelope clearly marked "RFP for the River to River Sound/Stage Contractor" c/o Nidia Blake-Reeder, Special Assistant, Public Information" and must be delivered to the 24th floor front desk at Battery Park City Authority, One World Financial Center, NY, NY 10281 no later than 4:00pm on the date listed below, as time stamped by BPCA's clock at the desk. BPCA WILL NOT ACCEPT LATE PROPOSALS SO PLEASE LEAVE AMPLE TIME TO PASS SECURITY. BPCA will not accept proposals faxed or electronically transmitted. Other communications with BPCA personnel including Board Members may be grounds for elimination from the selection process and, in the event of communication(s) with a person who is not the "Designated Contact" could be grounds for a finding of non-responsibility. Specifically, proposers are restricted from making contact with anyone other than the Designated Contact during the Restricted Period, which for purposes of this RFP shall mean the period between the time of publication of the advertisement through the approval of the procurement contract by BPCA (the restricted period). Employees of BPCA are required to obtain and record certain contracts during the Restricted Period, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

M/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS

In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all State contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts)1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, BPCA hereby establishes a goal of TBD% for Minority-owned Business Enterprises (MBE) participation and TBD% for Women-owned Business Enterprises (WBE) participation. As a condition of this procurement, the contractor and BPCA agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Contractors must document "good faith efforts" to provide meaningful participation by certified M/WBE subcontractors or suppliers in the performance of this contract. For guidance on how BPCA will determine a contractor's "good faith efforts", refer to 5 NYCRR § 143.8. Additionally, Offerors must refer to Mandatory Forms of this document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

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For questions on M/WBE participation and sub-contracting goals, please contact Mr. Anthony Peterson at (212) 417-2337.

Battery Park City Authority reserves the right to cancel or withdraw in whole or in part this RFP at its sole discretion. Proposers will be notified in the event the RFP is cancelled via the Battery Park City Authority website.

Minority Sub-Contracting Goal: 15%

Women Owned Sub-Contracting Goal: 15%

Due Date: 3/20/2012 4:00 PM

Contract Term: 2 years

Location: Battery Park City

Contact: Nidia Blake Reeder Public Information
Hugh L. Carey Battery Park City Authority
One World Financial Center
New York, NY 10281
Phone: (212) 417-2278
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Submit To: Nidia Blake Reeder Public Information
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