

HUGH L. CAREY BATTERY PARK CITY AUTHORITY
AUDIT AND FINANCE COMMITTEE MEETING
One World Financial Center – 24th Floor
New York, NY 10281
April 16, 2013

Members Present

Martha Gallo, Chair
Frank J. Branchini, Member
Donald A. Capoccia, Jr., Member

Board Members in Attendance: Carl Mattone, Member

Authority Staff in Attendance: Demetrios A. Boutris, President and Chief Operating Officer
Megan Churnetski, Associate General Counsel and Assistant
Corporate Secretary
Anne Fenton, Deputy Chief Operating Officer
Karl Koenig, Controller
Kevin McCabe, Assistant to the President
Brenda McIntyre, Senior Vice President of Human Resources
Matthew Monahan, Senior Vice President, Public Information
Robert M. Serpico, Senior Vice President, Finance and
Treasurer/Chief Financial Officer
Seema Singh, Senior Counsel
Kirk Swanson, Chief Administrative Officer, Internal Control Officer
and Chief Contracting Officer
Phyllis Taylor, Executive Vice President/General Counsel,
Corporate Secretary

Others in Attendance: Therese Loeb Kreuzer, Downtown Express
Matthew Fenton, Battery Park City Broadsheet
Ray Broek, Withum Smith + Brown

The meeting, called on public notice in accordance with the New York State Open Meetings Law, convened at 9:05 a.m. Mr. Boutris noted that there was a quorum present.

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The first item on the agenda was the approval of the minutes of the March 26, 2013 meeting. Upon a motion made by Mr. Branchini and seconded by Mr. Capoccia, the following resolution was unanimously adopted:

APPROVAL OF MINUTES OF THE MARCH 26, 2013 MEETING

BE IT RESOLVED, that the minutes of the meeting of the Members of the Audit & Finance Committee of the Hugh L. Carey Battery Park City Authority held on March 26, 2013 are hereby approved.

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The next two items on the agenda were the reviews of audit reports submitted by the Authority's external Internal Auditors, presented by Mr. Broek of Withum Smith + Brown, P.C. ("Withum"). The reports presented were on the audits of disbursements and electronic funds transfers and employee time keeping for the Battery Park City Parks Conservancy.

Next, Ms. Gallo asked the Members if they had reviewed the reports and if there were any comments. Ms. Gallo requested that the Members be kept informed of changes to target dates because they would like "to approve changes to estimated completion dates of open issues". Mr. Branchini wanted to ensure that there was verification that the recommendations made in the audit reports were being implemented. Mr. Broek said, "I think this process basically puts something in place that allows us at each Audit Committee meeting or even prior to make sure that Management is addressing the situation and then depending on the magnitude of the comment or the recommendation we would actually go in and audit it."

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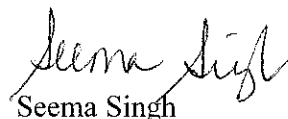
The next item on the agenda was the updated Internal Audit 3-year schedule. Mr. Swanson explained that the risk assessment upon which the audit plan was built was from 2012, and as a result, the process needed to be "rejuvenated". This resulted in a modified Internal Audit 3-year schedule. Mr. Broek stated that, "we're happy to adjust and move however you see fit, so feel free obviously to let us know if there's an area that you wanted us to look at on a more timely basis and we can adjust accordingly. But right now, the plan as we laid it out is what we hope to accomplish during the next year." He proceeded to explain that his goal was to have two more audits completed for the Committee's next quarterly meeting. Mr. Swanson then asked Mr. Broek to briefly summarize the two completed audits for the benefit of the Members.

At the close of the discussion, Ms. Gallo said, "At the next meeting, we'll talk about how we closed out the audit plan for the year and then have a discussion about next year's plan. We might, as a Committee, decide we want to accelerate some of the work." Ms. Gallo asked Mr. Swanson to document the recommendations in the Inspector General's Report, the Authority's implementation against those recommendations to date, and if there are any recommendations that remain to be implemented.

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There being no further business, upon a motion made by Mr. Branchini and seconded by Mr. Capoccia, the meeting thereupon adjourned at 9:32 a.m.

Respectfully submitted,



Seema Singh
Assistant Corporate Secretary