

**NYS**CR

NEW YORK STATE CONTRACT REPORTER

LOG-OUT

Empire State Development

YOUR OFFICIAL SOURCE FOR NEW YORK STATE CONTRACTING OPPORTUNITIES



User: santanm@bpcauthor.org

[Previous](#) [Next](#)**Issue Date:** 2/4/2008**CONFERENCES & MEETING SPACE SOLICITATION****HUGH L. CAREY BATTERY PARK CITY AUTHORITY - SUMMER CONCERT PRODUCTION COORDINATOR****Description:**

The Battery Park City Authority ("BPCA" or "the Authority") is a public benefit corporation created by the New York State Legislature in 1968 to develop a 92-acre site at the Southwestern tip of Lower Manhattan. Parcels are leased to developers who build in accordance with BPCA guidelines, which incorporate "green" provisions mandating state-of-the-art environmental specifications to maximize energy efficiency and minimize water usage. Under an executive agreement, excess revenue generated by the Authority is given to New York City for use in its public coffers. Over the last thirty years, the BPCA has transferred nearly \$1 billion to New York City.

Currently, BPCA is seeking written proposals for an events production coordinator to produce the 2008 + 2009 segments of the River to River Festival which take place in Battery Park City – 13 one-night concert events beginning in June, and running through September. Production coordinator must have extensive experience in setting safe and appropriate exterior lighting and interpreting individual lighting for each artist in a professional and artistic manner. Production coordinator will also be responsible for oversight of sound production, management technical direction and artist interface. The producer will be responsible for the coordination of site surveys, overseeing stage and technical set-up, load-in/load-out, hiring of all technical crew and the procurement of vendors for all technical requirements. Production coordinator will consult with BPCA staff to facilitate artists' needs and ensure the effective operation of the festival. There is no Additional Bid Package. Proposals must be sent by mail only with the proposal title printed on envelope.

Interested firms (or individuals) must fill out the Mandatory Forms Packet located on the BPCA's website: [http://www.batteryparkcity.org/pdf/mandatory\\_forms.pdf](http://www.batteryparkcity.org/pdf/mandatory_forms.pdf). The completed forms are a required part of your proposal submission and must be included with the following: a written proposal and fee schedule, a statement of qualifications, client listings and references. No proposals will be considered without the completed mandatory forms. Late proposals will not be considered. Information about BPCA can be found at [www.batteryparkcity.org](http://www.batteryparkcity.org).

For questions on M/WBE participation and sub-contracting goals, please contact Mr. Anthony Peterson at (212) 417-2337.

**Minority Sub-  
Contracting Goal:** TBD%  
**Women Owned Sub-  
Contracting Goal:** TBD%

**Proposal Due:** 2/25/2008**Contract Term:** 2 years**SUBSCRIBER LINKS**

- [Current Solicitations](#)
- [Open Solicitations](#)
- [Archived Solicitations](#)
- [Awarded Contracts](#)
- [Subscriber Tutorials](#)
- [Search](#)
- [Manage My Account](#)
- [Subscriber Help](#)
- [Subscriber Home](#)

**PUBLIC LINKS**

- [Contact Us](#)
- [News and Events](#)
- [Announcements](#)
- [Contract Categories](#)
- [Procurement Resources](#)
- [Publication Schedule](#)
- [News Letter Sign-Up](#)
- [NYSR Site Demo](#)
- [Subscriber Tutorials](#)
- [Bookmark This Site!](#)
- [Home](#)



**Location:** Battery Park City New York, NY

**Contact:** Margarita Santana, Administrative Assistant  
Affirmative Action  
Hugh L. Carey Battery Park City Authority  
One World Financial Center  
24th Floor  
New York, NY 10281-1097  
(212) 417-2338  
(212) 417-2279 FAX  
[santanam@batteryparkcity.org](mailto:santanam@batteryparkcity.org)  
[www.batteryparkcity.org](http://www.batteryparkcity.org)

**Submit To:** Margarita Santana, Administrative Assistant  
Affirmative Action  
Hugh L. Carey Battery Park City Authority  
One World Financial Center  
24th Floor  
New York, NY 10281-1097  
(212) 417-2338  
(212) 417-2279 FAX  
[santanam@batteryparkcity.org](mailto:santanam@batteryparkcity.org)  
[www.batteryparkcity.org](http://www.batteryparkcity.org)

[About NYSCR](#) [Contact Us](#) [NY Loves Small Business](#) [NY Loves Biz](#) [Doing Business With NY](#) [Policies & Disclaimers](#)  
[Home](#)

© Empire State Development | Site Development: L&P Media