**Project: Design/Engineering Services –** Date: July 26, 2013 **BPCPC Mechanical System Upgrade Engineer:** N/A RE: Addenda #4 # of Pages: The following revisions and/or clarifications are to be made to the proposal documents for "(Insert project name)". They are a result of issues discussed at the pre-proposal conference held on ("insert date of prebid conference") and any questions received by close of business of same date (insert date again or insert correct date). **Clarifications:** 1. 2. 3. Questions: (answers to all question are shown in Italics immediately after the question) for example: Addendum 2, question 2 states that Commissioning is part of our scope. Addendum 3, question 5 states that BPCPC will hire a third party commissioning firm. Please confirm if commissioning is within our scope for this project. BPCA will be hiring the Commissioning Agent If commissioning is part of our scope, what is the policy of commissioning for BPCPC? We have an internal commissioning group that is not involved in any design of our projects, can we (as a firm) provide both Design and Commissioning? See Above With the added scope, we would like to request an extension. There will be no extension to proposal due date By signing the line below, I am acknowledging that all pages of the addenda has been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration. Print Name Signature Date Number of pages received: <fill in> Distributed to: All present and all prospective Proposers