

Issue Date: 2/6/06

Conferences & Meeting Space Solicitation

Summer Concert Producer

Description:

The Battery City Authority (“BPCA” or “the Authority”) is a public benefit corporation created by the New York State Legislature in 1968 to develop a 92-acre site at the Southwestern tip of Lower Manhattan. Parcels are leased to developers who build in accordance with BPCA guidelines, which incorporate “green” provisions mandating state-of-the-art environmental specifications to maximize energy efficiency and minimize water usage. Under an executive agreement, excess revenue generated by the Authority is given to New York City for use in its public coffers. Over the last thirty years, the BPCA has transferred nearly \$1 billion to New York City. Currently, BPCA is seeking written proposals from event producers to produce the 2006 River to River Festival Concert series – 13 one-night concert events beginning in June, 2006 and running through September 2006. Producer must have extensive experience in setting safe and appropriate exterior lighting, and interpreting individual lighting for each artist in a professional and artistic manner. Producer will also be responsible for sound production, management, technical direction and artist interface. Producer will maintain a high level of design integrity and create cost effective entertainment packages customized to the needs of the performers. Additionally the producer will be responsible for the coordination of site surveys, overseeing stage and technical set-up, load-in/load-out, hiring of all technical crew and the procurement of vendors for all technical requirements. Producer will consult with BPCA staff to facilitate artists’ needs and ensure the effective operation of the festival. There is no Additional Bid Package. Proposals must be sent by mail only with the proposal title printed on envelope.

Interested firms (or individuals) should fax a request for a “Mandatory Forms” packet to the attention of Henry Davis. The completed forms are a required part of your proposal submission and must be included with the following: a written proposal and fee schedule, a statement of qualifications, client listings and references. No proposals will be considered without the completed mandatory forms. Late proposals will not be considered. Once proposals have been reviewed financial statements will be requested and reviewed for the top bidders. Information about BPCA can be found at www.batteryparkcity.org.

Proposal Due: 2/27/06 5:00PM

Contract Term: 2 years

Location: Battery Park City

Contact: Henry Davis, Public Affairs/Public Affairs Associate
Community Affairs
Hugh L. Carey Battery Park City Authority
One World Financial Center
24th Floor
New York, NY 10281
(212) 417-2282
(212) 417-2279 FAX

davish@bpcauthor.org
www.batteryparkcity.org/

Submit To:

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