

Project: Police Memorial Electrical & Mechanical equipment Replacement and Relocation - Engineering, Architectural and Design Services

Date: November 05, 2013

RE: Addenda #01

No. of Pages: (2 pages)

The following revisions and/or clarifications are to be made to the proposal documents for "Police Memorial Electrical & Mechanical equipment Replacement and Relocation - Engineering, Architectural and Design Services". They are a result of issues discussed at the pre-proposal conference held on October 29, 2013 and any questions received by close of business on November 01, 2013.

Clarifications:

1. **BCPA will provide survey of the Police Memorial and Monsignor Kowsky Plaza.**
2. **No construction estimate is available.**
3. **Photos of the existing vaults are included as part of Addenda #01.**
4. **Additional drawings of the Police Memorial and Kowsky Plaza are included as part of Addenda #01 posted.**
5. **BCPA Design Consultant Direct Reimbursable Expenses Policy is included as part of Addenda #01.**

Questions:

1. Does the Battery Park City Authority have access to the Monsignor Kowsky Plaza drawings?
Answer: Yes.
2. Does the Battery Park City Authority have access to the Police Memorial drawings?
Answer: Yes.
3. Is there coordination required with the architect (Stuart Crawford) of the police memorial?
Answer: No.
4. Is the project expected to follow the sustainable guidelines set forth in the "Hugh L. Carey Battery Park City Authority Commercial/Institutional guidelines" document?
Answer: Yes.
5. Please advise where the Battery Park City Authority 100 year storm grade level can be found, and what jurisdiction should take precedence for the 100 year storm grade level FEMA or Battery Park City Authority or is the project expected to fulfill the requirements set forth by both agencies?
Answer: There is no applicable Battery Park City Authority 100 year storm grade level. FEMA 100 year flood elevation should take precedence.
6. Per item 3B of the "Consultant Agreement" clarify what are the "Owner's standard policies" as indicated in the Consultant Agreement text "The Fee includes reimbursement for expenses, in accordance with Owner's standard policies for reasonable expenses actually incurred by Consultant in connection with the performance of the work"?
Answer: See clarification above.
7. Should the prime and all its subconsultants provide insurance certificates or only the prime?
Answer: Only the prime for the proposal.

8. The RFP requests the NYS Standard Vendor Responsibility Questionnaire in the Mandatory Forms be included with the cost proposal but it must be unbound. Could you please clarify since the cost proposal is part of the overall bound proposal?

Answer: Six copies of Mandatory Forms could be unbound and in separate envelopes as part of the proposal submission.

9. There is no Diversity Form included the RFP but it is required as part of the Mandatory Forms. Would the M/WBE certificates be sufficient or could you please provide a link to access the form?

Answer: "Diversity Form is part of the Mandatory Forms and it can be downloaded at BPCA's website: http://www.batteryparkcity.org/Who-We-Are/Opportunities_2.php"

10. Do you have a Site Plan showing the location of the Vaults?

Answer: Yes.

11. Do you have a Site Plan showing the location of the Con-Ed Manhole?

Answer: No.

12. Are specs of the existing equipment available for the successful bidder's review?

Answer: Limited specifications are available from BPCA.

13. Is a coordination study required?

Answer: Yes.

14. Is a short circuit study required?

Answer: Yes.

15. What is expected for phasing the work since the electrical service serves the Marina and Police Memorial site? How should the phasing be addressed in the proposal?

Answer: Phasing of the project should be considered and addressed as responses to RFP questions. The objective is to elevate the equipment prior to heavy storm season in the summer 2014 and minimize disruptions to the Marina during the period between May and October.

16. If you would kindly send us a copy of the list of attendees, we would greatly appreciate it.

Answer: It will be posted as part of Addenda #01 on BPCA's website.

By signing the line below, I am acknowledging that all pages of the addenda has been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration.

Print Name

Signature

Date

Number of pages received: _____ <fill in>

Distributed to: All present and all prospective Proposers