

Project: Land Survey, Comprehensive
Property Descriptions, and Related
Services

Date: March 19, 2014

RE: Addendum No. 3

of Pages: 2 pages

The following revisions and/or clarifications are to be made to the "Land Survey, Comprehensive Property Descriptions, and Related Services" Request for Proposals ("RFP"):

QUESTIONS & ANSWERS, CONTINUED

1. I see there is a 10% MBE and 10% WBE requirement. Can we submit just an MBE that we will be able to award over 20% of work to?

A: Yes, the 20% WBE/MBE requirement may be satisfied with 20% MBE.

2. Do prevailing wages apply to field personnel working on the project?

A: Yes.

3. In RFP it states proposal should be limited to no more than ten (10) pages, exclusive of the Transmittal Letter and Appendices listed in Section VI.D.2. Do the insurance certificate, references and financial statements (all of Section VI. D) or none count toward the 10 page limit?

A: Pursuant to Addendum No. 2, the Proposal's page limit has been extended to twenty (20) pages. No, the insurance certificate, references, and financial statements do not count toward the page limit.

4 Does the M/WBE required participation plan need to be filled out during the proposal stage or after award? (workforce percentage information and utilization plan form)

A: Yes, the MBE/WBE plans need to be filled out during the proposal stage.

5. Mandatory Forms – Do all mandatory forms, including the State Finance Law 139 Form 1, need to be completed by all team members or just the prime?

A: Only those parties that will sign the Contract with BPCA need to complete the Mandatory Forms. If only one Proposer - the "prime" - will be signing the Contract with BPCA, only that prime must complete the Mandatory Forms.

6. Mandatory Forms – “Diversity forms” (referenced on page 5 of the RFP) - Are these the “MBE/WBE Required Participation Plan” and “utilization plan – workforce percentage information” forms? Are there any other forms included in “diversity forms”?

A: Yes, those are the only Diversity Forms.

6a. Do all team members need to complete the diversity forms, or just the prime?

A: Please see the Answer to Question No. 5 above.

7. Appendices – Letter C. What specifically are you looking for as the form of contract or retainer agreement for performing the scope of work?

A: A form or sample agreement for similar work or projects used by the entity(ies) that will be signing the Contract with BPCA.

7a. Should this form of contract be the contract between the proposed team members or between the proposed team (as a whole) and Battery Park City Authority?

A: It should be a form of agreement that would be appropriate for the Contract between the signing Proposer/Proposal Team and BPCA. Please see Addendum No. 2 for further explanation.

8. To what level of detail does the Authority want improvements mapped? It is understood in areas of concern encroachments/title issues that full detail will be necessary but will it suffice in areas where encroachments do not existing to show for example sidewalks in general or will different material types, concrete, granite, asphalt need to be differentiated?

A: Please see the Answers to Question Nos. 34, 35, and 36 in the first set of BPCA Answers to Potential Proposer Questions dated March 17, 2014 and attached as Exhibit A to Addendum No. 2. Variations in walkway/sidewalk material should be mapped, but mapping and surveying of minor improvements (such as parking meters) clearly within clear boundaries is generally not required.

9. To what level do utilities need to be mapped? Surface evidence only (valves, manholes, grates, etc..) or surface evidence with utilities plates from services providers overlaid?

A: Please note that Addendum No. 2 amended Section III of the Scope of Work to include item 11(b) on Table A of the ALTA/ACSM Land Survey requirements as referenced in the RFP. Please also see the Answers to Question Nos. 31 and 36 in the first set of BPCA Answers to Potential Proposer Questions dated March 17, 2014 and attached as Exhibit A to Addendum No. 2. Please further note that pursuant to Addendum No. 2, the Scope of Work will not require any excavation work.

END OF ADDENDUM NO. 3

By signing the line below, I am acknowledging that all pages of the addenda has been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration.

Print Name

Signature

Date

Number of pages received: _____ <fill in>

Land Survey, Comprehensive Property Descriptions, and Related Services
Addendum No. 3, March 18, 2014
Distributed to: All prospective Proposers/Proposal Teams