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Issue Date: 9/20/2013

Contract Number: N/A

GP Dynamics consultant, support and training service)

Description:

Description of Goods or Services to Be Bid

Providing general application consulting support for Microsoft Dynamics GP 2010, Crystal Reports and Paramount's Workplace application version 11 on an as needed or contract basis. These Dynamics GP and Paramount applications are currently integrated.

Providing consulting services for Microsoft Dynamics GP 2010 in the potential re-work of the chart of accounts using the analytical accounting functions within Dynamics GP (dimensions) and in the creation of financial and operational reports. Additionally work with BPCA to determine efficient and practical strategies and tools to create these reports.

Providing consulting services for Microsoft Dynamics GP 2010 in migrating the Authority from the current FRx reporting system to either Microsoft's Management Reporter (integrated to Microsoft Dynamics GP 2010) or a comparable reporting tool that fits the Authority's general ledger reporting requirements. Our expectation is for the new reporting system to provide, at minimum, the same functionality as FRx including ease of use and web access to staff to view and print the daily auto-generated reports

Provide Crystal Reports support and development (in the near term) until the Authority is able to migrate to a new reporting tool(s) for both financial and operational reports. In addition to the financial report writer requirement, recommend a user-friendly report writer for operational reporting.

Providing training to BPCA in the creation and or updates of current and future reports and other application features as required in order to reduce costs.

- There will be a pre-proposal meeting on Friday, October 4, 2013 at 10AM at Battery Park City Authority; 1 World Financial Ctr., 24FL, New York, NY, 10281. Please RSVP attendance to: michelle.caballero@bpca.ny.gov

Interested parties may download the complete request for proposals ("RFP") via the link provided below or by visiting BPCA's website at www.bpca.ny.gov and clicking on the "Opportunities" tab. All Proposals must meet the requirements listed in the

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RFP.

As stated in the RFP, firms interested in responding to the RFP must complete the Mandatory Forms Packet located on BPCA's website at www.bpcanyc.org/pdf_n/Mandatory_Forms_Packet.pdf. The completed forms must accompany the firm's proposal

Restricted Period

Proposers are restricted from making contact with anyone other than the Designated Contacts (identified below) during the period from the time of publication of this advertisement through approval of the procurement contract by BPCA (the "Restricted Period"). Employees of BPCA are required to record certain contacts during the Restricted Period, including, but not limited to, any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the governmental entity's conduct or decision regarding the governmental procurement, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

Eligibility / Qualifications Requirements / Preferences

Minority-Owned Business Enterprises ("MBE") and Women-Owned Business Enterprises ("WBE") are encouraged to submit Proposals. All Proposers must submit with their proposal a copy of its Equal Employment Opportunity or Diversity policy along with a breakdown of all company staff by job classification, race and gender. For questions on M/WBE participation, joint ventures and sub-contracting goals ONLY, please contact "Diversity Designated Contact": Mr. Anthony Peterson at 212.417.2337.

M/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS: In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all state contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, the Organization hereby establishes a goal of 10% for Minority-owned Business Enterprises (MBE) participation and 10% for Women-owned Business Enterprises (WBE) participation. (We are happy to work with you to help you identify opportunities for M/WBE participation, joint ventures and sub-contracting). As a condition of this procurement, the Proposer and BPCA agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Proposers must document "good faith efforts" to provide meaningful participation by certified M/WBE subcontractors or suppliers in the performance of the awarded contract. For guidance on how BPCA will determine a Proposer's "good faith efforts," refer to 5 NYCRR § 143.8. Additionally, Proposers must refer to Mandatory Forms of this document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

BPCA reserves the right to cancel or withdraw in whole or in part this RFP at its sole discretion. Proposers will be notified in the event the RFP is cancelled via the BPCA website.

Minority Sub-Contracting Goal: 10%

Women Owned Sub-Contracting Goal: 10%

Due Date: 10/15/2013 3:00 PM

Contract Term: One (1) year

Location: Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority, One World Financial Center 24th Floor, New York, NY

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Contact: Michelle Caballero/Administrative Assistant MIS
Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority
One World Financial Center – 24th Floor
New York, NY 10281
Phone: 212-417-4157
Fax: 212-417-2001
Michelle.caballero@bpca.ny.gov | batteryparkcity.org

Contact 2: Anthony Petersen/Project Associate Diversity
Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority
One World Financial Center – 24th Floor
New York, NY 10281

Submit To: Michelle Caballero/Administrative Assistant MIS
Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority
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New York, NY 10281
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Fax: 212-417-2001
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