



The New York State Contract Reporter

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Contracting Opportunity

Title: Printing Services

Agency: Hugh L. Carey Battery Park City Authority
Public Information

Contract Number: N/A

Contract Term: 3 Years

Date of Issue: 02/18/2014

Due Date/Time: 03/11/2014

County(ies): All NYS counties

Location: Battery Park City Parks Conservancy, 75 Battery Place, New York, NY

Classification: Printing - *Consulting & Other Services*

Opportunity Type: General

Entered By: Nidia Blake Reeder

Description: The Battery Park City Parks Conservancy Corporation ("BPCPC") requests proposals (each individually, a "Proposal" or collectively, the "Proposals") from printers (each individually, a "Proposer" or collectively, the "Proposers") to provide comprehensive printing services to BPCPC. Such services shall include, but not be limited to, comprehensive printing, mailing and shipping of event calendars, postcards, newsletters, brochures and note cards of the highest quality using 100% recycled paper, low VOC vegetable inks and a chemical-free CTP (computer to plate) production process.

Minority-Owned Business Enterprises ("MBE") and Women-Owned Business Enterprises ("WBE") are encouraged to submit Proposals.

This request for proposals, the attachments and any additional information submitted herewith, (collectively, the "RFP") does not obligate BPCPC to complete the selection and contract award process. BPCPC reserves the right: 1) to accept or reject any and all Proposals; 2) to request additional information from any or all Proposers to assist BPCPC in its evaluation process; 3) to amend or withdraw this RFP prior to the announcement of the selected firm; and 4) to award the proposed services, in whole or in part, to one or more firms. In case of an amendment to the RFP, all Proposers will be provided with a copy of any such amendment(s) and will be afforded the opportunity to revise their Proposals in response to the RFP amendment.

Interested parties may download the complete request for proposals ("RFP")

via the link provided below or by visiting BPCPC's website at www.bpcparks.org. All Proposals must meet the requirements listed in the RFP.

As stated in the RFP, firms interested in responding to the RFP must complete the Mandatory Forms Packet located at the following URL address: www.batteryparkcity.org//pdf_n/Mandatory_Forms_Packet.pdf. The completed forms must accompany the firm's proposal.

Restricted Period

Proposers are restricted from making contact with anyone other than the Designated Contacts (identified below) during the period from the time of publication of this advertisement through approval of the procurement contract by BPCPC (the "Restricted Period"). Employees of BPCPC are required to record certain contacts during the Restricted Period, including, but not limited to, any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence the governmental entity's conduct or decision regarding the governmental procurement, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

Minority-Owned Business Enterprises ("MBE") and Women-Owned Business Enterprises ("WBE") are encouraged to submit Proposals. All Proposers must submit with their proposal a copy of its Equal Employment Opportunity or Diversity policy along with a breakdown of all company staff by job classification, race and gender. For questions on M/WBE participation, joint ventures and sub-contracting goals **ONLY**, please contact "Diversity Designated Contact": Mr. Anthony Peterson at 212.417.2337.

M/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCPC CONTRACTS: In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCPC has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all state contracts. BPCPC is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, the Organization hereby establishes a goal of 10% for Minority-owned Business Enterprises (MBE) participation and 10% for Women-owned Business Enterprises (WBE) participation. (We are happy to work with you to help you identify opportunities for M/WBE participation, joint ventures and sub-contracting). As a condition of this procurement, the Proposer and BPCPC agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Proposers must document "good faith efforts" to provide meaningful participation by certified M/WBE

subcontractors or suppliers in the performance of the awarded contract. For guidance on how BPCPC will determine a Proposer's "good faith efforts," refer to 5 NYCRR § 143.8. Additionally, Proposers must refer to Mandatory Forms of this document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

Minority Owned Sub-Contracting Goal: 10%

Women Owned Sub-Contracting Goal: 10%

Contact Information

Technical Contact: Battery Park City Parks Conservancy
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Supporting document shown below:

The following supporting documents are available for download:

Document title	Description	Type
Printing	Printing Services	docx

To download these documents, please visit the New York State Contract Reporter website: <http://www.nyscr.ny.gov>

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