# **NYSCR**

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MISCELLANEOUS SERVICES SOLICITATION

## HUGH L. CAREY BATTERY PARK CITY AUTHORITY - CPA AUDIT SERVICES/PERCENTAGE RENT

Description:

The Hugh L. Carey Battery Park City Authority ("BPCA") is seeking CPA audit services pertaining to commercial ground lease requirements for amounts due on escalations in operating leases. The leases contain provisions relating to calculation of these percentage rent amounts as well as required filing of statements by ground lessees.

### Eligibility / Qualifications Requirements / Preferences

The firm should have a demonstrated expertise in calculation of real estate ground lease clauses and a minimum of 5 years experience in such matters. At lease 2 persons working on the matter shall have been qualified to testify as expert witnesses in rent dispute litigation in courts/arbitrations in NY State and must have a demonstrated knowledge and audit experience pertaining to GASB Statement No. 13 "Accounting for Operating Leases with Scheduled Rent Increases."

Firms interested in applying for this position must fill out the Mandatory Forms Packet located on the Battery Park City Authority website:

http://www.batteryparkcity.org/pdf\_n/Mandatory\_Forms\_Packet.pdf

The completed forms must accompany the firm's proposal.

All proposals must submitted in a sealed envelope clearly marked "CPA Audit Services/Percentage Rent," and must be delivered to BPCA by messenger, overnight courier or certified mail, by no later than 2 PM (EST) on the Proposal Due Date listed below, to the Contact listed below (the "Designated Contact"), at One World Financial Center, 24<sup>th</sup> Floor reception desk. Proposals submitted by fax or electronic transmission will not be accepted.

Applicants are restricted from making contact with anyone other than the Designated Contact during the period (the "Restricted Period") from the time of publication of this advertisement through approval of the procurement contract by BPCA. Employees of BPCA are required to obtain and record certain contacts during the Restricted Period, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

For questions on M/WBE participation and sub-contracting goals, please contact Mr. Anthony Peterson at 212.417.2337.

Proposal Due: 1/28/2008

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Contract Term: One year with two possible one-year extensions.

Location: Battery Park City, New York

Contact: Lisa A. Miller

Internal Audit

Hugh L. Carey Battery Park City Authority

One World Financial Center 24th floor

New York, NY 10281-1097

(212) 417-4211 (212) 417-3180 FAX millerl@bpcauthor.org www.batteryparkcity.org

Submit To: Lisa A. Miller

Internal Audit

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