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Category: Miscellaneous

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Issue Date: 11/14/2012

Contract Number: N/A

PUBLIC ACCOUNTANT – AUDIT SERVICES

Description

Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority ("BPCA") and the Battery Park City Parks Conservancy Corporation ("BPCPC", and with BPCA, the "Organization") request proposals from accounting firms to provide PUBLIC ACCOUNTANT - AUDIT SERVICES to the Organization. The Organization's financial reporting includes financial statements relating to BPCPC (a 501(c)(3), which is a blended component unit under the guidance included in Governmental Accounting Standards Board ("GASB") Statement Nos. 14 and 39. BPCPC's assets, liabilities, and results of operations are combined with those of BPCA for financial reporting purposes. PUBLIC ACCOUNTANT - AUDIT SERVICES shall include, but not be limited to, reviewing the Organization's year-end and semi-annual financial statements and providing the Organization with audit and opinion letters in connection with its year-end financial statements.

To obtain a copy of the Organization's most recently completed audited financial statements, please visit BPCA's official website at www.batteryparkcity.org. The audited financial statements and related reports found on BPCA's website will provide you with an overview of the operations for which BPCA is responsible and the areas of expertise in which the selected Proposer must be proficient. For an overview of BPCPC's operations, please visit its website at www.bpcpc.org.

Please See the complete request for proposals ("RFP") attached hereto or visit the Authority's website at www.batteryparkcity.org and click on the "Opportunities" tab. All proposals must meet the minimum requirements listed in the RFP. Firms interested in responding to the RFP must complete the Mandatory Forms Packet located on the Battery Park City Authority's Web site at http://www.batteryparkcity.org/pdf_n/vendor_mandatory_forms.pdf. The completed forms must accompany the firm's proposal.

Questions: All questions should be submitted by email to the designated contact, Linda Soriero, Administrative Assistant, no later than 4:00pm., November 21, 2012 (EST).

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The Authority will respond to questions by email on or before December 10, 2012. For complete instructions, please see the RFP.

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Submission: All proposals must be (1) submitted in a sealed envelope clearly marked "**Public Accountant – Audit Services**" (2) addressed to Linda Soriero, Administrative Assistant, (3) delivered by messenger, overnight courier or certified mail, (4) on the Proposal Due Date listed below no later than 3pm (EST) (according to the Authority's time stamp), to the Authority at its office on the 24th floor, One World Financial Center, New York, NY 10281 (Please do not wait until the last minute and please leave ample time for building security, as late proposals WILL BE REJECTED), (5) with ALL Mandatory forms MUST be filled out and (6) there should be 10 full signed copies of each proposal and one electronic CD-ROM copy. Proposals submitted by fax or electronic transmission will NOT be accepted. **For complete instructions, please see the RFP.**

M/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS

In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all State contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, BPCA hereby establishes a goal of 10% **for Minority-owned Business Enterprises (MBE) participation and 10% for Women-owned Business**. Enterprises (WBE) participation. As a condition of this procurement, the contractor and BPCA agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Contractors must document "good faith efforts" to provide meaningful participation by certified M/WBE subcontractors or suppliers in the performance of this contract. For guidance on how BPCA will determine a contractor's "good faith efforts", refer to 5 NYCRR § 143.8. Additionally, Offerors must refer to Mandatory Forms of this document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

For Questions on M/WBE participation and sub-contracting goals, please contact Mr. Anthony Peterson at 212-417-2337.

Minority Sub-Contracting Goal: 10%

Women Owned Sub-Contracting Goal: 10%

Due Date: 12/10/2012 3:00 PM

Contract Term: Three Year Term

Location: One World Financial Center 24th Floor New York, NY 10280

Contact: Linda Soriero Finance
Hugh L. Carey Battery Park City Authority
One World Financial Center 24th Floor
New York, NY 10281
Phone: 212-417-4236
Linda.soriero@batteryparkcity.org

Contact 2:

Submit To: Linda Soriero Finance
Hugh L. Carey Battery Park City Authority
One World Financial Center 24th Floor
New York, NY 10281

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