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User: santanm@bpcauthor.org

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**TECHNOLOGY SOLICITATION** 

# HUGH L. CAREY BATTERY PARK CITY AUTHORITY - FINANCIAL SYSTEMS SUPPORT & MAINTENANCE

Description:

#### Description of Goods or Services to Be Bid:

The Hugh L. Carey Battery Park City Authority (The Authority) is seeking interested firms to provide long term support of our Microsoft based financial systems. Services and deliverables include:

- Ongoing support of key financial systems and remediation of system issues for Great Plains 9.0, WorkPlace, FRx, and Crystal
- Program new, update existing, and remediate issues with Crystal, FRx, and Great Plains
- Well documented health check on our existing financial accounting systems
- Recommend/perform improvements based upon best practices/GAAP
- Recommend/perform financials systems maintenance
- Recommend/perform end user and administrator training
- Create end user and administrator SOPs

## Eligibility / Qualifications Requirements / Preferences:

Expertise and demonstrated experience supporting all components of our financial systems, including: Microsoft Dynamics 9.0 GP, WorkPlace, FRx 6.7, FRx Webport 6.7, Crystal Reports 9.0, Liaison Messenger, and Omnipass; as well as Windows Server 2003, Windows XP, SQL 2000, and Windows/SQL security. Pluses: Citrix, Veritas Backup Exec, VMware, Virtual Server, Neverfail, P2V conversions, high availability/redundancy systems.

Mandatory Certifications: Microsoft Gold Certification Partnership as well as all other certifications critical to supporting the Authority's financial software: FRx, Crystal Reports, WorkPlace, MCDBA (SQL), MCAD, MCSA, MCP, and MCSE.

Mandatory forms packet must be filled out for consideration. The forms can be found at: http://www.batteryparkcity.org/pdf/mandatory\_forms.pdf

All proposals must be submitted in a sealed envelope clearly marked "BPCA Finance Systems maintenance" and must be delivered to BPCA by messenger, overnight courier or certified mail, by no later than 5 (EST) on the proposal due date listed below to the (designated contact) at the address indicated. Proposals by fax or electronic transmission will not be accepted.

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Applicants are prohibited from making contact with anyone other than the designated contact during the period (the "restricted period") from the time of publication of this advertisement through approval of the procurement contract by BPCA. Employees of BPCA are required to obtain and record certain contacts during the restricted period, and to make a determination of responsibility based in part upon any such contact. Failure to abide by this process may result in a finding of non-responsibility.

Proposal Due: 6/11/2007

Contract Term: 1 year

Location: One World Financial Center, 24th floor New York, NY

Contact: Tom Gene, MIS Director

MIS

Hugh L. Carey Battery Park City Authority

One World Financial Center

24th floor

New York, NY 10281

212.417.2263

www.batteryparkcity.org

Submit To: Tom Gene, MIS Director

MIS

Hugh L. Carey Battery Park City Authority

One World Financial Center

24th floor

New York, NY 10281

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