

Project: CM Services - BPCPC Mechanical Upgrade

Date: August 22, 2013

Engineer: N/A

RE: Addenda #1

of Pages: 2

The following revisions and/or clarifications are to be made to the proposal documents for “(Insert project name)”. They are a result of issues discussed at the pre-proposal conference held on (“insert date of pre-bid conference”) and any questions received by close of business of same date (insert date again or insert correct date).

Clarifications:

1. New Cost Proposal Page Attached

2.

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Questions: (answers to all question are shown in *Italics* immediately after the question) for example:

1. Can it be assumed that there will be a need for overtime hours due to the occupied nature of the space. With that, can BPCA establish an OT allowance each firm should include in its proposal? *It should be that there is potential for additional shift work during the construction phase of this project. BPCA will include a \$15,000 allowance, to be used, as directed by BPCA for additional shifts at straight time.*
2. Will the new system be commissioned? *Yes, BPCA will be hiring a Commissioning Authority to perform this work.*
3. The Scope of Services for Preconstruction does not mention the CM providing estimate during the development of the CD's. Are you requiring the CM to provide estimates? Same regarding contract schedule? *BPCA will be expecting the CM firm to perform a 95% cost estimate. BPCA will be expecting the CM firm to work with Design and BPCA in setting construction schedule.*
4. Can a schedule of CM Services be established to all firms so the level of staffing required is properly appropriated in our fee. I.e.: Duration of Preconstruction, Duration of Construction from contractor NTP, Closeout Duration. These phases should equate to 18 months. The approximate schedule is as follows: Preconstruction - 7 months, Construction - 11 months, Close out - 1 month.
5. We would like to know the current estimated project budget for the upgrades to the BPCPC geothermal mechanical system. Approximately \$2.5 million, which takes into account design and commissioning authority costs.

By signing the line below, I am acknowledging that all pages of the addenda has been received reviewed and understood, and will be incorporated into the bid price submitted. This document must be attached to the proposal for consideration.

Print Name

Signature

Date

Number of pages received: _____ <fill in>

Distributed to: All present and all prospective Proposers

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EXHIBIT D

Cost Proposal Form

COST PROPOSAL

(Proposer to submit executed Cost Proposal on its letterhead)

Date:

Battery Park City Authority
One World Financial Center - 24th Floor
New York, New York 10281

Attention: Ms.Venus Callender
Contract Administrator

Dear Ms. Callender:

The undersigned (the "Proposer") hereby proposes to provide all specified work necessary to perform the work for the **Construction Management Services – BPCPC Mechanical System Upgrade**. The Proposer agrees to commence the Work immediately upon receipt of the Initial Letter of Intent in accordance with the terms stipulated in the following pages, for the sum written below.

A. Base Proposal

A total Not to Exceed amount of \$ _____ (_____ Dollars and _____ Cents) to perform all Work as described in the Authority's Request for Proposals for the Scope of Work (Exhibit A).

A total Not to Exceed amount of \$ _____ (_____ Dollars and _____ Cents) for Reimbursable Expenses

A Not to Exceed Allowance amount of \$ Fifteen Thousand (\$15,000Dollars and 00 Cents) for potential additional shifts requiring CM Services. To be used as directed by BPCA

B. Itemized Proposal and Labor Rates

1. The Proposer has submitted with its proposal an itemized cost for the Work, according to the attached schedule of items, for the Scope of Work in Appendix V.
2. The Proposer has submitted with its proposal, labor rates for all trades, including all costs except overhead and profit. Prices shown include base hourly rate, overtime rate, insurance and benefits.

Name of Proposer:

By: _____

Title: _____