

**Battery Park City Parks Conservancy
POSITION DESCRIPTION**

**POSITION TITLE: Assistant Level B Plumber
DEPARTMENT (s) Maintenance**

GENERAL DESCRIPTION OF DUTIES

The Assistant Level B Plumber is responsible for providing the daily "hands-on" physical labor required to keep all park structures under BPCPC jurisdiction in a safe and operable condition. The Assistant Level B Plumber is under the direct supervision of the Level B Plumber, and overall jurisdiction of the Maintenance Foreperson(s) and Director of Maintenance.

ESSENTIAL FUNCTIONS

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

- Basic knowledge of installation and maintenance of irrigation system:
 - Netafim and Hunter sprinkler systems.
 - Assist in creating programs on irrigation controllers.
 - Assist in troubleshooting solenoid valves and irrigation booster pumps.
 - Assist in maintaining filters for irrigation system.
- Basic knowledge to install and maintain ground hydrants throughout park.
- Basic knowledge to maintain fixtures in public restrooms according to NYC code:
 - Faucets
 - Hot/Cold water lines
 - Waste lines
 - Urinals and toilets.
- Assist in troubleshooting, installing, and repairing ejector pumps throughout park.
- Assist in maintaining, installing and repairing water fountains as well as frost free water fountains.
- Assist in maintaining water features in all playgrounds, dog runs and parks.
- Assist in maintaining BPCPC HQ heating, cooling and plumbing units:
 - AC units
 - Radiant heat systems
 - Steam Systems
 - Hot water systems

- Basic Knowledge of plumbing construction:
 - Able to read plumbing blueprints.
 - Good knowledge of the plumbing industry and products available when planning a job.
 - Ability to assist in performing all work at up to date standards and codes in a clean and professional manner.
- Basic organizational skills:
 - Assist in keeping a running inventory of all plumbing supplies, equipment and tools.
 - Assist in ordering supplies.
 - Keep all tools and vehicle organized and in working order.

ADDITIONAL RESPONSIBILITIES

The Level B Assistant Plumber will also be expected to perform other duties that are not in the plumbing field. They may include but not limited to:

- To perform janitorial duties when necessary which may include:
 - Collecting and disposing of all debris as a result of park usage, special events, or specific work.
 - Snow and ice removal, including the use of snow shovels, "ice breakers", snow blowers and salt spreaders on an emergency and non-emergency basis during weekdays and weekends.
 - Unloading of maintenance supply deliveries
 - Use of proper protective equipment so as to be in compliance with OSHA safety requirements.
- To work as a team member of the Maintenance Crew maintaining positive work relations with fellow crew members and the rest of BPCPC staff. To work in close cooperation with all BPCPC and BPCA departments and staff to ensure that the parks of the Battery Park City are maintained at the highest standards.
- To work in large and small groups as well as independently.

QUALIFICATIONS AND EXPERIENCE

This position requires a willingness to perform physical labor outdoors in all types of weather. This position requires a minimum of two years of progressively more responsible, plumbing experience. Must have excellent interpersonal and hands-on work skills. Basic skills in word processing and spreadsheet software (MS Word, Excel and Workplace) are helpful. Able to interact with all levels of management and staff and have good English speaking language skills. Valid U.S. driver's license required.

MINIMUM TRAINING AND EXPERIENCE

- High school degree or G.E.D. required.
- College coursework highly desirable.
- Technical training in electrical skills.

Please send all resumes to HR@bpca.ny.gov

Battery Park City Parks Conservancy is an Equal Opportunity Employer.