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[back](#)

Category: Technology

1 [2](#)

Issue Date: 4/5/2013

Contract Number: N/A

[Next](#)

## Technology Services

### Description:

Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority ("BPCA") requests proposals (each individually, a "Proposal" or collectively, the "Proposals") from Technology firms (each individually, a "Proposer" or collectively, the "Proposers") to provide Technology Services for the purpose of hosting and managing the BPCA website. Provided services shall include, but not be limited to: graphic software applications and Web-based technologies such as: (1) HTML, (2)Photoshop, (3) Illustrator, (4) Dreamweaver, (5) Flash, (6) FrontPage, (7)Wordpress, (8) PHP, (9)ASP, (10)Cold Fusion and (11)Microsoft Office Suite. Hands on SQL experience. A strong understanding of Web design and knowledge of communication practices and work as a functional resource not within the IT organization.

Interested parties may download the complete request for proposals ("RFP") via the link provided below or by visiting BPCA's website at [www.batteryparkcity.org](http://www.batteryparkcity.org) and clicking on the "Opportunities" tab. All Proposals must meet the requirements listed in the RFP.

Proposals must be sent by mail only with the proposal title printed on envelope to the attention of Nidia Reeder. Firms interested in applying must fill out the Mandatory Forms Packet located on the BPCA website at [http://www.batteryparkcity.org/pdf\\_n/Mandatory\\_Forms\\_Packet.pfd](http://www.batteryparkcity.org/pdf_n/Mandatory_Forms_Packet.pfd). The completed forms must accompany the firm's proposal, and must include three references.

### Restricted Period

Applicants are restricted from making contact with anyone other than the Designated Contact or MBE/WBE Designated Contact specified above during the period from the date of publication of the notice of this RFP in the New York State Contract Reporter through approval of the Contract by BPCA (the "Restricted Period"). Employees of BPCA are required to record certain contacts during the Restricted Period, including, but not limited to, any oral, written or electronic communication with a governmental entity under circumstances where a reasonable person would infer that the communication was intended to influence BPCA's conduct or decision regarding the governmental procurement, and to make a determination of responsibility based, in part, upon any such contact. Failure to abide by this process may result in a finding that the firm is a non-responsive Proposer.

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Minority-Owned Business Enterprises (“MBE”) and Women-Owned Business Enterprises (“WBE”) are encouraged to submit Proposals. For questions relating to MBE/WBE participation, joint ventures and sub-contracting goals ONLY, please contact “MBE/WBE Designated Contact” Mr. Anthony Peterson at 212.417.2337.

**M/WBE UTILIZATION GOAL REQUIREMENTS FOR BPCA CONTRACTS:** In accordance with Article 15-A of the New York State Executive Law and regulations adopted pursuant thereto, BPCA has established separate goals for participation of New York State Certified minority and women-owned business enterprises for all state contracts. BPCA is required to implement the provisions of Article 15-A and 5 NYCRR Part 143 for all state contracts (1) in excess of \$25,000 for labor, services, equipment, materials or any combination for the foregoing and (2) in excess of \$100,000 for real property renovations and construction. For purposes of this procurement, the Organization hereby establishes a goal of 10% for Minority-owned Business Enterprises (MBE) participation and 10% for Women-owned Business Enterprises (WBE) participation. (We are happy to work with you to help you identify opportunities for M/WBE participation, joint ventures and sub-contracting). As a condition of this procurement, the Proposer and BPCA agree to be bound by the provisions of §316 of Article 15-A of the Executive Law regarding enforcement. Proposers must document “good faith efforts” to provide meaningful participation by certified M/WBE subcontractors or suppliers in the performance of the awarded contract. For guidance on how BPCA will determine a Proposer’s “good faith efforts,” refer to 5 NYCRR § 143.8. Additionally, Proposers must refer to Mandatory Forms of this document for a list of forms that must be provided in order to fully comply with Article 15-A of the New York State Executive Law and 5 NYCRR Part 143.

BPCA reserves the right to cancel or withdraw in whole or in part this RFP at its sole discretion. Proposers will be notified in the event the RFP is cancelled via the BPCA website.

Minority Sub-Contracting Goal: 10%

Women Owned Sub-Contracting Goal: 10%

Due Date: 4/26/2013 3:00 PM

Contract Term: 3 years

Location: Battery Park City Authority d/b/a Hugh L. Carey Battery Park City Authority, One World Financial Center 24th Floor, New York, NY

Contact: Nidia Blake Reeder Public Information  
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