

## ACH ENROLLMENT FORM

### Battery Park City Authority

One World Financial Center

Finance Dept, 24<sup>th</sup> Floor

New York, NY 10281

CITY AUTHORITY

\_\_\_\_\_  
Date

Attention Accounts Receivable:

Battery Park City Authority pays for services rendered and goods purchased via ACH, a method of electronic funds transfer available through the Federal Reserve Automated Clearing House (ACH).

This preferred method of payment is a more prompt, efficient and environmentally friendly way for both BPCA to make payment and for you to receive it. The Authority will notify you via email of ACH payments made to your account. If notification via email is not feasible, you will receive a mailed notification.

We appreciate your providing the following information to us so that we may implement ACH payments for your account. Please fax the completed form to (212) 417-4238 or email it to [bpcfinanceops@bpcauthor.org](mailto:bpcfinanceops@bpcauthor.org). If you have any questions, contact Rekha Sewraj, Accounting Manager, (212) 417-4250.

### ACH Payment Information

Your Firm's Legal Name (include LLP, P.C., Corporation designations):

Tax ID#:

\_\_\_\_\_

Address where BPCA should send our Remittance Advice notifying you of the ACH payment \*\*: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Zip Code: \_\_\_\_\_

\*\* Only applicable if notification via email is not feasible.

Person at your firm to whom BPCA should email the Notification of Payment:

\_\_\_\_\_

Name

Phone#

e-Mail address

### Banking Information

Full Name of Bank

\_\_\_\_\_

Branch Location

\_\_\_\_\_

Routing Number (ABA#)

\_\_\_\_\_

Account Number

\_\_\_\_\_

Account Type (i.e., Checking, Savings)

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*As Updated 4/19/11*