

Habib Nooh

IT ENGINEER

Details

+65 88184496

habibjumbalakka@gmail.com

Skills

Computer Networking

Microsoft Office

Customer Service

Administrative Skills

Leadership

Languages

English

Tamil

Profile

Hardworking employee versed in administrative support and customer service. Offering 3 years of work experience. Looking for a full-time job and strongly willing to pursue a career in the information technology field. Interested to enhance my skills and gain more knowledge and experience in that field as well. Highly efficient and accurate with strong planning, problem-solving and communication skills.

Employment History

DC Technical Engineer L2 Support, Accenture, Singapore

NOVEMBER 2021 — PRESENT (2022)

Part of service request team handling tickets in system. Other such as database script execution, security scans, infra related reports done by myself. Escorting vendors into server Rooms.

Tech Refresh Engineer, PCCW Insys Solution, Singapore

MARCH 2021 — NOVEMBER 2021

Imaging & Deployment of PCs & Laptops.

IT Stocktake Technician, IBM, Singapore

SEPTEMBER 2020 — MARCH 2021

Asset management. Filing of reports for assets stocktake.

Desktop Support Engineer, IBM, Singapore

AUGUST 2019 — AUGUST 2020

Monitor the performance of the computer systems and address issues as they arise. Installed, upgraded, supported and troubleshoot Windows Operating Systems and Microsoft Office suite, and other applications as assigned.

Sales Leader, SMV Marketing Group, Singapore

AUGUST 2018 — JULY 2019

Preparing proposals to clients, advertise and marketing for charities Involved in the recruitment of new employees under me as intern. Planned marketing initiatives and leveraged referral network to promote business development.

Administrative Assistant, TC Siva & Partners, Singapore

JANUARY 2018 — AUGUST 2018

Troubleshooting of Microsoft Office and other basic administrative duties. Performed general office duties, including answering multi-line phones, routing calls and messages and greeting visitors.

Education

NITEC in Infocommunications Technology, ITE College West, Singapore

APRIL 2011 — APRIL 2013

Graduated with NITEC in Infocommunications Technology.

N levels, New Town Secondary School, Singapore

JANUARY 2006 — DECEMBER 2009 Graduated with N levels.

Courses

References