Lekha Sharma

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Profile Summary

Proficient in transforming intricate data into visually captivating formats, driving a substantial **40% increase in report adoption**. Known for enhancing **operational efficiency by 20%** through the strategic dispatch of pivotal insights gleaned from comprehensive dataset analysis. Proficient in collecting, cleaning, and organizing data for analysis using **MS Excel.** Skilled in **exploratory data analysis (EDA), data cleaning**, data wrangling, data processing, data transformation and data visualization using **Python (Pandas, NumPy, Matplotlib, Seaborn) and PowerBI.** Comprehensive understanding of **Business Intelligence,** and **SQL database operations**. Possesses strong **analytical, problem-solving, interpersonal, and communication skills** with a flexible and adaptable approach.

Skills

Data Analysis	SQL	Advance Excel
Python	PowerBI	Problem Solving

Experience

MDM-EXECUTIVE | REVENT PRECISION ENGINEERING LTD   **MAY24 - PRESENT**

- Developed reports using Oracle BI Publisher for enhanced decision-making.
- Created item master file using Excel and managed item code generation, ensuring accuracy and efficiency.
- Monitored issue trackers for timely problem resolution.
- Executed data processing schedules and resolved conflicts.

SENIOR TECHNOLOGY SUPPORT EXECUTIVE | INFOSYS BPM LTD.   **SEPT 21 - MAY 24**

- Analyzing complex data sets to derive meaningful insights and trends.
- Developing and implementing data visualization techniques to present insights in visually appealing formats.
- Designing and creating reports that provide valuable insights into business performance.
- Utilizing tools such as MS Excel or Power BI to build and customize reports.
- Tailoring Salesforce cases to meet specific customer needs and requirements.

Education

MS DATA SCIENCE	LJMU, UNITED KINGDOM	**DEC 24**
EPGP IN DATA SCIENCE	IIIT, BANGALORE	**SEPT 23**
BCA	MDSU AJMER, RAJASTHAN	**DEC 20**

Data Analytics Projects

- **RSVP Movies Case Study:** Utilized SQL to analyze movie data for RSVP, implementing ERD, DDL & DML commands, and inner joins to extract valuable insights. Recommendations based on the findings aimed to support RSVP in creating successful movies for a global audience.
- **Bank Credit EDA:** Employed Python, Pandas, NumPy, and Jupyter Notebook to identify patterns indicating client payment difficulties. Conducted comprehensive data cleaning, sorting, outlier detection, and univariate & bivariate analysis, providing actionable insights for credit risk assessment.

Certifications

PowerBI Job Simulation | PwC Switzerland   **September – 2023**