

**Dan**

**From:** [REDACTED] e.absolutepeoplescreen@gmail.com>  
**Date:** Wednesday, July 12, 2017 9:32 AM  
**To:** <[REDACTED]o@topserve.com.ph>  
**Attach:** [REDACTED] Applicant Authorization Letter.pdf  
**Subject:** Urgent Employment Verification -Mr. Jhay-[REDACTED] - AA028165

Details as per Subject's Application Form		Verified? (Yes/No)	Comments/Explanation (Please input your details here)
Employer Name	Topserve Manpower Solutions, Inc.	Yes	
Employment Location	St Paul Road, Brgy. San Antonio, Makati City, Philippines	Yes	
Employee DOB	03 <sup>rd</sup> October 1990	Yes	
Dates Employed	31 <sup>st</sup> May 2013 - 03 <sup>rd</sup> March 2017	Yes	
Employee Code	AA028165	Yes	
Last Position/ Designation Held	HR Staff	Yes	
Employment Status Ex-permanent/ Temporary/ Contractual)	Permanent	Yes	
Gross Salary	PHP 13500	Yes	including communication & other allowances
Net Salary	PHP 13500	Yes	
Basic Salary	PHP 10000	Yes	
Allowances	PHP 1500	Yes	
Bonus	PHP 13500	Yes	
Line Manager's Name	[REDACTED]	Yes	
Line Manager's Designation	Branch Manager	Yes	
Reason for Leaving	Looking a better opportunity in Qatar	Yes	
Status of Exit Formalities (Completed/ Pending)		Completed	
Eligible for Rehire (Yes/No) If no, please specify		Yes	
Any performance issues and/or integrity issues or corrective actions on the candidate? If yes, please elaborate		No integrity issue never been subjected to any disciplinary action	

Designation / Department:	Branch Manager
Land Phone No. (Official):	099 [REDACTED]
Email address (Official):	[REDACTED]@topserve.com.ph www.topserve.com.ph