

OFFER & CONTRACT OF INTERNSHIP

Dear **Gaurav jangda**,

With reference to your application and subsequent interview, we are pleased to offer you an internship program as **"Finance Intern"** at **Star Fing**.

Your internship will be online, starting from **17 January 2025**.

The tenure of the internship would be : **TWO** months, from **17 January 2025 to 17 March 2025**. The **stipend will be based on performance as discussed in "Pre-Internship Talk"**.

Duties would be as following:

- Recognize the basics of the Stocks, commodities and Currency market
- Examine the risks and rewards in the Stocks Commodities and currency market
- Determine the participants in the Commodities market and their respective roles
- Good understanding of international commodity market and understanding of economic data and interest in financial markets.
- Should increase the knowledge of financial markets.
- Should have excellent time management, technical skills and analytical skills.
- Procurement of new demat & trading Accounts.
- To educate and advise individuals on investment decisions.
- An individual to fix up appointments with HNI investors, make presentations, follow up and close the deals.
- Learning the importance of relationship between traders and clients.
- If you agree to the terms of the Internship contract sent below, kindly send back a signed soft copy of this letter by end of the day.

If you agree to the terms of the Internship Contract sent below, kindly send back a signed soft-copy of this letter by end of the day. **Also, at the time of joining scan & send photocopy of - Aadhar Card, PAN Card, College Bonafide Certificate, Passport Photo and College ID Card.**

We look forward to a mutually rewarding relationship.



Yours Sincerely,
HR Department

- On your Joining you will be working on a project for period of two months tentatively from 17 January 2025 to 17 March 2025.
- During your internship you will be provided with ongoing feedback on your performances as measured against the goals and expectation of your position and program.
- Upon completion of task, you will undergo a performance evaluation process based on the company's performance criteria for interns. You will be awarded certificate of recognition upon successful completion of your internship.
- You will be required to apply and maintain the highest standard of personal conduct and integrity and comply with all the policies and procedures of the company.
- You are aware that during your internship, you will have access to and be entrusted with information in respect of the business if the company and its dealings, transaction and affairs, all of which maybe confidential and/or proprietary
- All notes and memorandum (physical or electronic media) of any trade secrets are confidential information concerning the business of the company or any it's supplier, agents client distributors or customers which shall be acquired, received or made by you during the course of your internship ,shall be the property of the company and shall be surrendered by you at the end of your internship tenure.
 - Explanation: "Confidential information" means the company's secrets and extends to all knowledge and information relating to the company's business, organization, finances, processes, specifications and technology
- You will be required to work Monday to Friday (**inclusive**) during the internship and your normal working hours shall be structured in accordance with the specific details of the work you are engaged in.
- The company at any time decide to terminate your internship under this agreement without notice and without payment in lieu of notice, on any ground whatsoever, including change in the company's own plans and operations, or ground whatsoever, including change in the company's own plans and operations, or ground of unsatisfactory performance, gross default or misconduct in connection with or affecting the business of the company or violation of the company's policies, or absence without prior approval of your manager, or in the event of any breach or non-observance by yourself or any of the stipulations contained in this agreement which, in the company opinion is materially determined to its interest. You are required to at least acquire one client and trade on the live market as discussed in the interview process. Star Fing is providing knowledge and live market experience to our interns. No intern is liable ask for any refunds or any broker/brokerage claim in any capacity.

- You shall be promptly terminated whenever requested by the company and in any event upon the termination of your internship (however and whenever such termination occurs) deliver to the company (or as otherwise directed by the company) all keys and passes, computers, computer disks, correspondence, documents, books, papers, files, records and reports and other property or materials belonging to or relating to the business of the company or control in the course of or in course queries of your internship and you shall not be entitled to and shall not retain any copied thereof.
- You will be offered “Pre-placement offer” (Full Time Employment) based on your performance during the internship period.

Acceptance:

Name:

Date:

Signature:

Memorandum of Understanding

This memorandum of Understanding is executed on (18/01/25) between two parties indicated below:

1. **Star Fing**
2. **Gaurav jangda**

This Memorandum of Understanding stands as evidence that **Star Fing** and **Gaurav jangda**, have agreed upon the agreement that once the MOU is signed, either of the parties cannot call-off in the middle of the internship.

Terms and Conditions:

- Interns are required to acquire one client in the second month of internship and handle the portfolio as a part of the project curriculum.
- If interns won't be able to fulfill the company's criteria, then the company won't provide the **Certificate of Completion**.
- To provide candidates, internship for the mentioned duration of two months joining from (17/01/25).
- To co-operate and ensure good conduct towards colleagues and authority.

Best Regards,

HR Department
Star Fing

Candidate Signature