

Gaurav Chauhan

25 West , Near Panjab University

Chandigarh

Mobile No.: 7018319344

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CAREER OBJECTIVE

Enthusiastic and hard-working candidate with strong communication skills, positive attitude and problem-solving mindset. Looking for a BPO/Customer Support role where I can provide excellent service, handle customer queries effectively and contribute to team success. I am a quick learner with good typing speed and fluency in Hindi & English

ACADEMIC QUALIFICATION

- 10th Passed from H.P Board.
 - 12th Passed from H.P Board.
 - Pursuing Graduation BS.c (Mathematics.) from Himachal Pradesh University.
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OTHER QUALIFICATION

- Basic knowledge of Computer.
 - Typing Speed: 30-40 WPM
 - MS Word, Excel, Email Writing
 - Quick Learner & Team Player
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PERSONAL SKILLS

- Calm under pressure
 - Good listener
 - Problem-solving attitude
 - Positive mindset
 - Self-motivated
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PERSONAL PROFILE

- Name : Gaurav Chauha
- Date of Birth : 26/10/2001
- Sex : Male
- Languages Known : Hindi & English
- Nationality : Indian
- Hobbies : Self-motivated , hardworking , Disciplined person