**FORMAL SANCTION**

Department of Posta: India

O/o the Superintendent of Post Offices

Rourkela Division, Rourkela- 769011

|  |  |
| --- | --- |
| Memo No.: Memo-1 | Dated at Rourkela the 04-06-2021 |

Sanction of the Supdt. of Post offices, Rourkela HO Division, Rourkela is hereby accorded for payment of Rs. 100/- (One Hundred) only begin the expenditure incurred towards the cost of payment of telephone bill for the below mentioned offices for the month of

|  |  |  |  |
| --- | --- | --- | --- |
| **SL No** | **Office Name** | **Telephone** | **Amount** |
| 1 | Sample 1 | Sample No | 100 |
|  |  | Total | 100.00 |

The amount has already been paid and charged under the Head Test data .

Supdt. Post Offices,

Rourkela Division,

Rourkela-769011

Copy to:

1. The Postmaster, Rourkela HO. and One bill in original is enclosed herewith for information and necessary action.
2. The DA (P), Cuttack-753004.
3. Office copy.

Supdt. Post Offices,

Rourkela Division,

Rourkela-769011