

**MEDICAL PROFESSIONAL DEDUCTIONS**

Client's Name: \_\_\_\_\_

Tax Year: 20\_\_\_\_\_

The purpose of this worksheet is to help you organize your tax deductible business expense. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

UNIONS	
Union Dues	
CPO Foundation Dues	
Professional Dues	
Union Supplies Purchases	
Union Seminar Expenses	
Other:	
Other:	

UNIFORMS	
Uniform Belt	
Uniform Scrubs	
Uniform Shoes	
Cargo Pants	
Lab Jacket	
Thermal Wear	
Alterations	
Back Brace	
Wrist Wraps	
Support Hose	
Ankle Wraps	
White Socks	
Leather Accessories	
Pocket Protectors	
Hair Nets	
Name Tags/Patches/Insignias	
Stethoscope	
Other:	
Other:	

PROFESSIONAL	
Fingerprinting	
Registrations	
ID Holder	
Licenses Renewals/Permits	
Continuing Education	
Reference Books	
Textbooks/Manuals	
Van Pool less reimbursement	
Uniform Home Laundry (per diem)	
Carrying Cooler/Lunch Bag	
Sun Screen/Protective Lotions/Sanitizers	
Other:	
Other:	

JOB SUPPLIES	
Pens/Pencils	
Fax Machine	
Fax Paper	
Fax/Printer Cartidges	
Job Computer Purchase	
Computer Supplies	
Postage	
Envelopes	
Other:	
Other:	
Other:	
Other:	
Other:	

TELEPHONE	
Job Cellular Phone, Base Fees	
Job Cellular Phone Purchase	
Job Cellular Phone Accessories	
Job Call Waiting	
Job Phone Answerer	
Job Fax Line	
Job Internet a month	
Job Internet % used for work	
Other:	
Other:	

JOB MEALS	
Do you work an 8 hour shift or more without benefit of a lunch break OR consume your meals while on duty?	
<input type="checkbox"/> Yes	<input type="checkbox"/> No
Shifts: _____ per week X 52 weeks	
Less: Vacation Days Taken	
Less: Sick Days Taken	
Less: Holidays Taken	
Less: Comp Days Taken	
Less: Other Days Taken, FMLA, FTO	
Add: Double Shifts Worked	
Add: Holdovers, 5 hours or more each	
Add: Overtime/Callbacks	
Add: Days off Worked	
Total Shift Days Worked	
Other:	

THE IRS/FTB requires that the taxpayers(s) be advised that it is their individual responsibility to keep or maintain actual receipts and completed personal checks used for the acquisition of any item or services expensed on their individual income tax return. While Associated Income Tax Services of Visalia, Inc. does not require to view these receipts/invoices/checks, it will be necessary to produce these receipts if audited or questioned by the IRS/FTB to prove the expenses.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Associated Income Tax Services of Visalia, Inc.**

921 West Oak Ave, Visalia, CA 93291  
Office: (559) 627-1339 | Fax: (559) 627-1332  
www.aitstax.com