

Tax Organizer for Day Care Providers



Income From:

Clients _____
 Nutrition _____
 Other _____

Expenses:

Advertising _____
 Veh. Tot. Mi. _____
 Actual Veh. Exp. _____
 Car Loan Int. _____
 Car Lease Pmts. _____
 Parking Fees _____
 Toll Fees _____
 Travel (Gas) _____
 Fees/Com. _____
 Day Care Ins. _____
 Prof. Fees _____
 Office Exp. _____
 Licenses _____
 Tax Fees _____
 Payroll Taxes _____
 Wages _____
 Sub-Sitters _____
 Other (Specify) _____

Supplies Expenses:

Food _____
 Cleaning _____
 Kitchen _____
 Dry Goods _____
 Toys _____
 Gifts _____
 Educational _____
 Baby _____
 Holiday _____
 Party _____
 Arts/Crafts _____
 Safety _____

Miscellaneous Expenses:

Film Dev. _____
 Field Trips _____
 Small Equip. _____
 Seminars _____
 Bank Charges _____
 Cellular _____
 Telephone _____
 Other (Specify) _____

Home Expense:

Bus. Use. Sq. Ft. _____
 Total Sq. Ft. _____
 Hrs. Worked/Wk. _____
 Hrs. Worked/Yr. _____
 Mortgage Int. _____
 Rent _____
 Property Taxes _____
 Homeowners Ins. _____
 Renters Ins. _____
 Utilities _____
 Other (Specify) _____
 Other (Specify) _____
 Other (Specify) _____

Federal:

Est. Payments/Dates _____

State:

Est. Payments/Dates _____

THE IRS/FTB requires that the taxpayers(s) be advised that it is their individual responsibility to keep or maintain actual receipts and completed personal checks used for the acquisition of any item or services expensed on their individual income tax return. While Associated Income Tax Services of Visalia, Inc. does not require to view these receipts/invoices/checks, it will be necessary to produce these receipts if audited or questioned by the IRS/FTB to prove the expenses.

NAME _____ SOCIAL SEC# _____

SIGNATURE _____ DATE _____

Meal Form Wk of 20

Child	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday		Totals	
	BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST	
	LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH	
	DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER	
	SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNACKS	
	SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2			
	SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3			
Child	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday		Totals	
	BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST	
	LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH	
	DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER	
	SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNACKS	
	SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2			
	SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3			
Child	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday		Totals	
	BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST	
	LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH	
	DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER	
	SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNACKS	
	SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2			
	SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3			
Child	Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday		Totals	
	BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST		BKFST	
	LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH		LUNCH	
	DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER		DINNER	
	SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNCK 1		SNACKS	
	SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2		SNCK 2			
	SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3		SNCK 3			