

Recruitment Portal - CR

No	Module	Sub-Module	Suggestion	Date of Suggestion	PM Comments	Dev Status	Testing Status	Bug no
1	Candidate Application Form	-----	Need to Change Fields 1. Full Name: 2. Email: 3. Mobile No: 4. Date of Birth: 5. Gender: 6. SSC%: 7. HSC%: 8. Highest Education: 9. Experience: Radio button1 (Fresher) Radio button2 (Experienced) If Fresher : A. How did you hear about us ? B. Upload Resume Else Experienced A. Total Experience B. Relevant Experience C. Current CTC D. Expected CTC E. Notice Period F. How did you hear about us ? G. Upload Resume 10 Apply button	25/02/2021	Approved 26/02/21	Done	In Process	
2	Candidate Application Form	-	Add one more Drop down list field below Graduation field - "How did you hear about us : Drop Down List " Option 1 :LinkedIn Option 2: Indeed Option 3: Naukri.com Option 4: Monster.com Option5: Reference Option 6: Other	25/02/2021	Approved 26/02/21	Done	In Process	
3	Candidate Application Form		Add Date of Birth field below the Phone number field: Date of Birth : "Date field with Calendar"	25/02/2021	Approved 26/02/21	done	In Process	
4	Candidate Application Form		Graduation Field: It should be displayed as Highest Education : Option 1(Dropdown) Sub Option 1,2 Option 2(Dropdown) Sub Option 1,2, Other(Dropdown) TextBox Field	25/02/2021	Not Required	Not Required	Not Required	Not Required
5	Admin	All Application	Required fields on All Application page: 1.Sr.No 2.Candidate Name 3. Job Title 4. Job Role 5. Phone 6. SSC 7. HSC 8. Degree 9. Experience 10. Applied Date 11. Application Status : New/Active/Selected/Rejected 12. Details button: "Click here" button Where Fetched all candidate's Details	25/02/2021	Approved 26/02/21	DONE		

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6	Admin	All Application > Details > Candidate Details Page	Required fields on Candidate Details Page 1. Candidate Name 2. Email ID 3. Phone No 4. Date of Birth 5. Gender 6. SSC% 7. HSC% 8. Education 9. Experience : Frehser OR 9. Experience : Total Experience :5 years or more Relevant Experience Current CTC Expected CTC Notice Period 10. Apply through	25/02/2021	Approved 26/02/21	DONE		
7	Admin	All Application > Details > Candidate Details Page	Reject button should be have on Candidate details page. Please follow steps for Rejections 1. Click on Reject button 2. Pop up window with Textfield Enter Reson: " " 3. Save and Cacle button Reason : After reviewing candidate's application, Admin can directly reject application.	25/02/2021	Approved 26/02/21			
8	Admin	Active Application	Required fields on Candidate Details Page 1.Sr.No 2.Candidate Name 3.Job Title 4.Job Role 5.Interview Status : Shcedule/Pending/Completed 6.Activated Date 7.Details	25/02/2021	Approved 26/02/21			
9	Admin	Active Application	Drop down list for Sorting on Active Application Page Interview Status : Pending Schedule Completed	25/02/2021	Approved 26/02/21			

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10	Admin	Active Application > Details > Application Status	Required fields on Application Status page: 1. Candidate Name: 2. Job Title: 3. Job Role: 4. Applied Date: For Experience IF Fresher 5. Experience: Fresher Else Experience : Experienced Total Experience Relevant Experience Current CTC Expected CTC Notice Period	25/02/2021	Approved 26/02/21			
11	Admin	Active Application > Details > Application Status	Reject button: Please follow steps for Rejections 1. Click on Reject button 2. Pop up window with Textfield Enter Reson: " " 3. Save and Cancele button Reason : When admin reject any candidate, Rejection reason should be noted for future.	25/02/2021	Approved 26/02/21			
12	Admin	Active Application > Details > Application Status >Schedule > On Schedule Interview Page	On Interview Schedule Page 1. Candidate Name: 2. Position: 3. Date-Time 4. Interview Round : Dropdown 1. Aptitude 2.Technical 3. Practical 4. Final Selection 5. Interviewer 6. Mode of Interview: Radiobtn 1. Online 2. Face to Face 7.Interview Status: Drpdwn 1.Pending 2. Scheduled 3.Completed 8.Save button	25/02/2021	Approved 26/02/21			
13	Admin	Active Application > Details > Application Status >Schedule > On Schedule Interview Page	Interview Round : 1. Aptitude 2. Technical 3. Practical 4. Final Selection	25/02/2021	Approved 26/02/21			
14	Admin	My Schedule	All Scheduled Applications should be moved into My Schedule Page.	25/02/2021	Approved 26/02/21			

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15	Admin	My Schedule	<p>Required fields on My Schedule page:</p> <ol style="list-style-type: none"> 1. Sr.No 2. Candidate Name 3. Job Title 4. Job Role 5. Mode of Interview 6. Interviewer 7. Interview Round 8. Date and Time 9. Details : 1. Click here button 2. Delete button <p>Delete Button should be over there.</p> <p>Reason: If admin wants to delete any schedule then admin can delete schedule from My Schedule list.</p> <p>Note: When admin delete any schedule than application goes into Active application in a Pending Status.</p>	25/02/2021	Approved 26/02/21			
16	Admin	My Schedule > Completed Schdule Details	<p>Current Title: "Completed Schedule Details"</p> <p>Suggestions : "Scheduled Details"</p>	25/02/2021	Approved 26/02/21			
17	Admin	My Schedule > Completed Schdule Details	<p>Required fields on Completed Schedule Details page:</p> <ol style="list-style-type: none"> 1.Candidate Name 2.Job Title 3.Job Role 4.Date-Time: 5.Interviewer 6.Interview Round 7.Mode of interview 8.Applied through 9.Interview Status 	25/02/2021	Approved 26/02/21			
18	Admin	My Schedule > Completed Schdule Details	<p>A. Re-Schedule Button should be have on Schedule Details page</p> <ol style="list-style-type: none"> 1. Click on Re-Schedule button 2. Update Existing Schedule 3. Save and Cance button <p>Reason: If admin wants to re-schedule interview anytime, than admin can re-schedule intervie from the schedule detail page.</p>	25/02/2021	Approved 26/02/21			

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19	Admin	My Schedule > Completed Schedule Details	<p>Currently display " Update button on Completed Schedule Detail page"</p> <p>Need to changes are:</p> <ol style="list-style-type: none"> 1. Rename Update to "Add Reviews" <p>Now on Update Schedule Page</p> <p>Need to change:</p> <ol style="list-style-type: none"> 1. Rename Updtae Schedule to "Add Reviews" <p>Fields required on the same page:</p> <ol style="list-style-type: none"> 1. Rating 2. Remarks 3. Interview Status : Scheduled/Pending/Completed 4. Save button 	25/02/2021	Approved 26/02/21			
20	Admin	Active Application > Details > Application Status > Accept button	<p>While Accept Any Application</p> <p>Pop up Window for some below Information</p> <ol style="list-style-type: none"> 1. Enter Joining Date 2. Select Mode of Commitment : By Checks or Documents 3. Enter Job Offer CTC 4. Enter Remarks 5. Save and Cance button <p>All informations should be stored. And will be display on Selected Candidate Page.</p>	25/02/2021	Approved 26/02/21			

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21	Admin	Selected Candidates	<p>Required fields on Selected Candidates page:</p> <ol style="list-style-type: none"> 1. Sr.No 2. Candidate Name 3. Job Title 4. Job Role 5. Joining Date 6. Date of Selected(Put it when admin Accept application Date) 7. Mode of commitment 8. Offer CTC 9. Remarks 10. Details : 1. Edit Date 2. Reject button <p>If Reject any candidate after selected than</p> <p>Reject button:</p> <p>Please follow steps for Rejections</p> <ol style="list-style-type: none"> 1. Click on Reject button 2. Pop up window with Textfield Enter Reson: " " 3. Save and Cance button <p>After Rejecting application, Application goes into Rejection mode.</p>	25/02/2021	Approved 26/02/21			
22	Admin	Rejected Candidates	<p>Required fields on Rejected Candidates page</p> <ol style="list-style-type: none"> 1. Sr. No 2. Candidate Name 3. Job Title 4. Job Role 5. Rejection Date 6. Remarks 7. Details : 1. Re-Open 2. Click Here button <p>When Admin Re-open any rejected application then it is goes into new state by default.</p>	25/02/2021	Approved 26/02/21			
23	Admin	Dashboard	<p>Upcoming Scheduled Fields:</p> <ol style="list-style-type: none"> 1. Sr. No 2. Candidate Name 3. Job title 4. Job Role 5. Mode of Interview 6. Date-Time 7. Interviewer 8. Detail : "Click Here" button 	25/02/2021	Approved			

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No	Module	Sub-Module	Suggestion	Date of Suggestion	PM Comments	Dev Status	Testing Status	Bug no
24	Admin	Dashboard	<p>Notification Required Field:</p> <p>1.Sr.No 2.Candidate Name 3.Job Title 4. Job Role 5. Joining Date 6. Confirmation : "Click here"</p>	25/02/2021	Approved 26/02/21			
25	Admin	Dashboard > Notification > Confirm > Click Here	<p>On Notify Candidate Page required fields:</p> <p>1. Candidate Name 2. Email ID 3. Phone no 4. Date of Birth 5. Gender 6. SSC 7. HSC 8. Education 9. Experience 10. Applied Date 11. Joining Date 12. Mode of Commitment 13. Job Offer CTC 14. Remarks</p>	25/02/2021	Approved 26/02/21			
26	Admin	Dashboard > Notification > Confirm > Click Here	<p>On Notify Candidate Page put Reject button</p> <p>Reject button:</p> <p>Please follow steps for Rejections</p> <p>1. Click on Reject button 2. Pop up window with Textfield Enter Reson: " " 3. Save and Cancele button</p> <p>Reason : If Candidate will not join the organization then admin can reject candidate profile with remarks.</p>	25/02/2021	Approved 26/02/21			
27	Admin	Dashboard > Notification > Confirm > Click Here	<p>On Notify Candidate Page put button</p> <p>Update Joining Date button</p> <p>Reason : When admin wants to update joining date then admin can update from this page.</p>	25/02/2021	Approved 26/02/21			
28	Admin	Dashboard	<p>For Upcoming Schedules : Display Next 7 Days upcoming schedules on Dashboard</p> <p>Grid data for Upcoming Schedule : 5 row and then Pagination</p> <p>Notification : Display Next 15 Days notification on Dashboard</p> <p>Grid Data for notification : 5 rows and then Paginatioin</p>	25/02/2021	Approved 26/02/21			

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No	Module	Sub-Module	Suggestion	Date of Suggestion	PM Comments	Dev Status	Testing Status	Bug no
Additional Feature	Admin	Selected Candidates	When select any candidate and admin wants to upload candidate's documents then Upload Documents Functionality	26/02/2020 1	Pending Not Required now			