



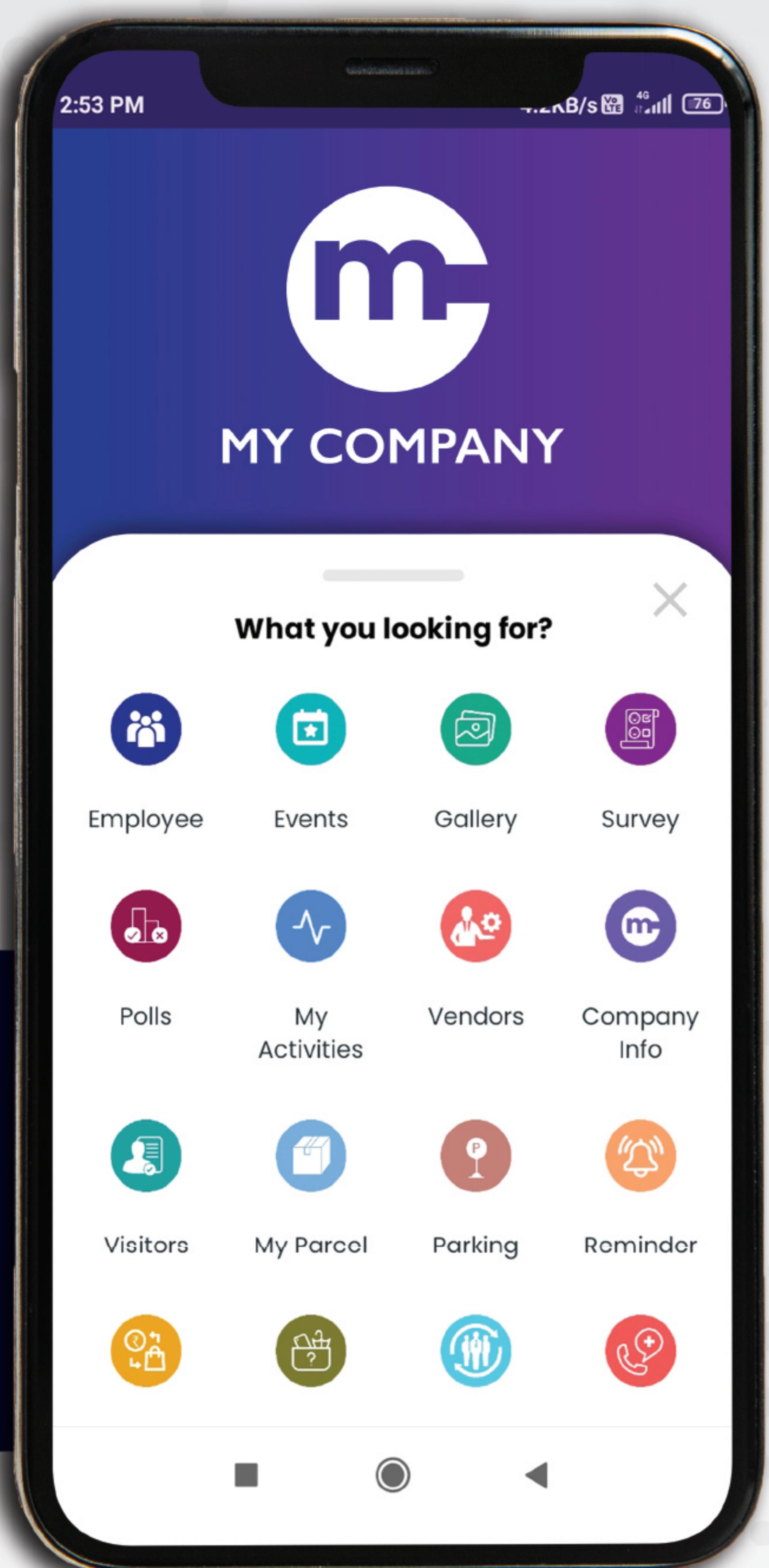
MY COMPANY

EFFICIENT &  
SMART COMPANY  
MANAGEMENT

9638017000 | contact@mycompany.app

Fisrt Floor, Parshwa Tower, Above Kotak Mahindra Bank,  
Nr. Pakwan Cross Road, Bodakdev, Ahmedabad 380054

[www.my-company.app](http://www.my-company.app)



EFFICIENT &  
SMART COMPANY  
MANAGEMENT



MY COMPANY

A smart organisation management application, developed for companies to manage everyday operations using their mobile devices.



# Manage Your Company Smartly

Smart management is doing the right things, the right way. This innovative company management application lets business owners and team leaders manage the day-to-day operations of their company digitally and stay connected with their employees directly.



## Why My Company?

Everything, from managing vendors, clients, and employees in a company requires a huge amount of time, money, and resources. With the My Company App, you can manage the documentation, raise and solve internal complaints, communicate with teams, manage and track performance and set a process digitally, through your smartphone.

### EMPLOYEE PROFILE

Maintain professional profiles of your employees, with important details like Designation, Shifts and Bank details.



### SERVICE PROVIDERS

Keep your list of important service providers like stationery suppliers, tea/coffee vendor, building maintenance and tech repair experts in handy, and reach out to them when required.



### DOCUMENTATION

All important documents, of clients, vendors and employees stored at one place, accessed only by authorized personnel.



### COMPLAINTS MANAGEMENT

Manage and resolve complaints from employees about any internal issues they face while working. Employees can raise issues and they can be allotted to specific people for its resolution.



### REMINDERS & CIRCULARS

Send important announcements, notifications and reminders of activities, events and deadlines.



### INTERNAL CHAT

Employees can communicate via the Chat feature on the app, no matter which department or branch they belong to. It helps keep personal and professional communication separate.

