[Krupaben Kothadia](mailto:kkothadi@asu.edu)

Visiting Writing Center

Preparing References\_List doc

Preparing Work\_Distribution\_Draft

Preparing individual in-depth report

Preparing individual progress report

Evaluating and approving in-depth reports if any

Evaluating and approving GANTT Chart

Evaluating and approving Weekly Report

Evaluating and approving 4 team members’ individual progress reports

Assigning the task distribution

Providing summary of content for weekly report and GANTT Chart

Organizing group meetings

Organizing google drive

[Gautham Vijayaraj](mailto:gvijaya6@asu.edu)

Preparing References\_List doc

Assigning References

Finding some generic (not so important) references

Preparing individual in-depth report

Preparing individual progress report

Evaluating and approving in-depth report if any

Evaluating and approving GANTT Chart

Preparing and approving Weekly Report (Add References\_List doc link)

Evaluating and approving 4 team members’ individual progress reports

Taking meeting notes

[Avani Mundra](mailto:amudra@asu.edu)

Preparing individual progress report

Preparing individual in-depth report

Evaluating in-depth report if any

Evaluating 1 team member’s individual progress reports

[Justin Young](mailto:jtyoun15@asu.edu)

Preparing individual progress report

Preparing individual in-depth report

Evaluating in-depth report if any

Evaluating 1 team member’s individual progress reports

[Anuranjan Dubey](mailto:adubey37@asu.edu)

Preparing individual progress report

Preparing individual in-depth report

Evaluating in-depth report if any

Evaluating 1 team member’s individual progress reports

Preparing GANTT Chart

[Rahul Nayak](mailto:rrnayak@asu.edu)

Preparing individual progress report

Preparing individual in-depth report

Evaluating in-depth report if any

Evaluating 1 team member’s individual progress reports

[Sangeeth Santhosh](mailto:ssantho9@asu.edu)

Preparing individual progress report

Preparing individual in-depth report

Evaluating in-depth report if any

Evaluating 1 team member’s individual progress reports

[Yeshwanth Reddy Chennur](mailto:ychennur@asu.edu)

Preparing individual progress report

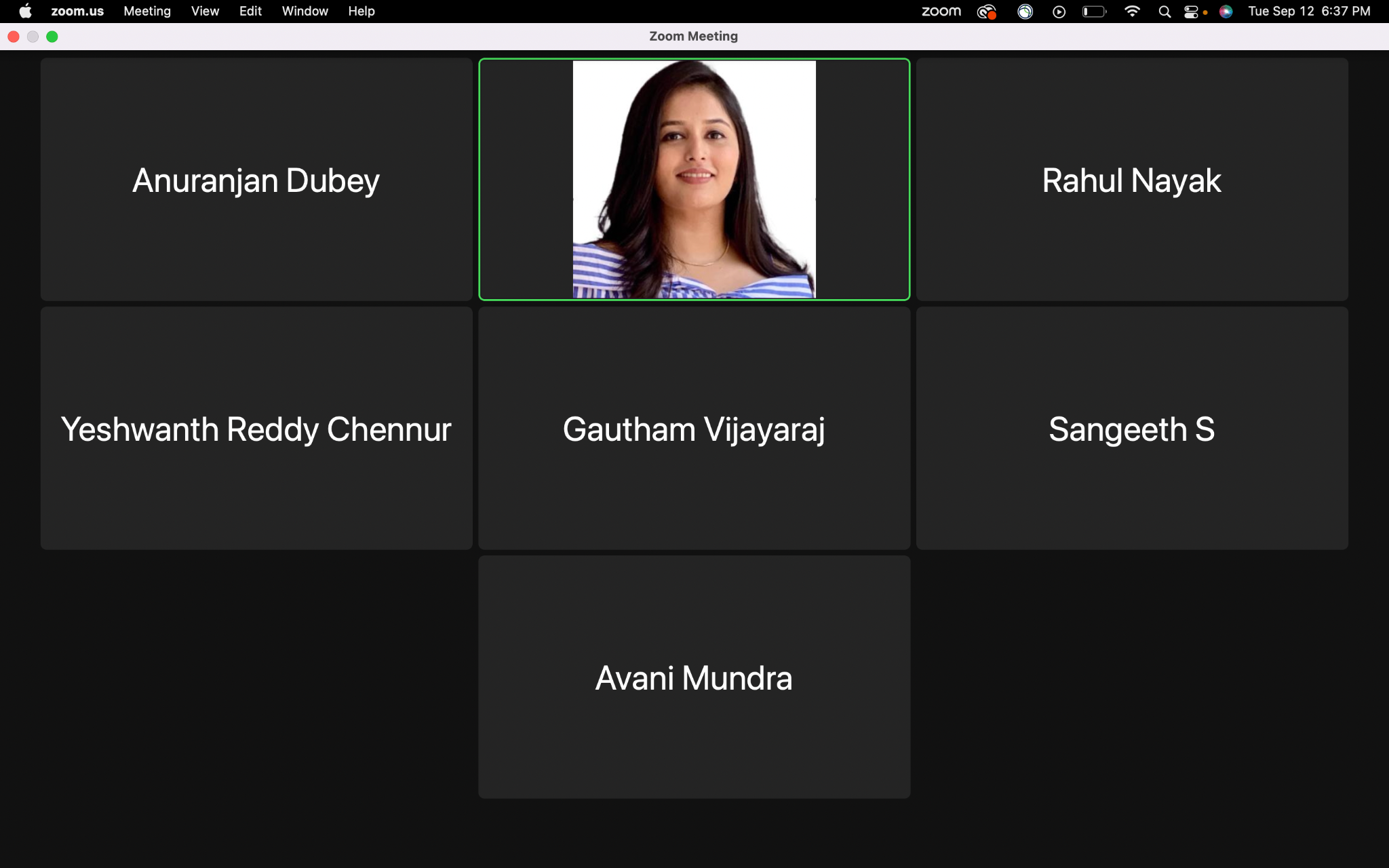
Preparing individual in-depth report

Evaluating in-depth report if any

Evaluating 1 team member’s individual progress reports

Preparing Weekly Report (Add References\_List doc link)

**Below is the screenshot of our group meeting with the time stamp on it 09/12/2023 6-7 pm, please attach this in the weekly report.**

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