

Course Syllabus

CPSC 2910 Spring 2021



Section Meeting Times

Sect	CRN	Meeting Time	Meeting Location
001	15494	2:30 – 3:20 M	Hendrix Student Center 201B
002	12217	2:30 – 3:20 W	Hendrix Student Center 201B
003	12218	2:30 – 3:20 F	Hendrix Student Center 201B

Course Instruction Staff

Professor Taylor, Professor of Practice connie2@clemson.edu (don't use gmail account!!)

Office: 210 McAdams

Office hours: 11:45–12:45 MWF via physical office, or connect with me on Microsoft Teams (messaging system) – see info below on Teams; also by appointment if needed

TA, Moloud Nasiri, Ph.D. Student, mnasiri@g.clemson.edu

Office: 120 McAdams Hall, 111C Virtual Environments lab

Office hours: MW 4:15 - 4:45 via Zoom or in office

Course Description

CPSC 2910 considers the impact of computer use on society and covers the ethical use of software and protection of intellectual property rights. The profession is viewed historically and organizations important to the profession are discussed. Students also focus on professional development and readiness for a career in information technology.

Course Objectives –

- Students will have regular readings regarding professional, ethical, legal, security, social issues, and responsibilities with respect to computer science. Through weekly assignments, class discussions, and the exam you should be able to demonstrate an understanding of these topics.
- Students will prepare for the Clemson career fair and future job search activities by developing a professional resume, practicing interview skills, and assessing their online presence.

Prerequisites

CPSC 1020 or CPSC 1070

Required Course Materials

- Sara Baase and Timothy Henry, [A Gift of Fire – Social, Legal, and Ethical Issues for Computing Technology](#) (5th Edition).
- Additional readings may be assigned and will be posted on Canvas.
- Microsoft Team access; download Microsoft Teams for your laptop at <https://office365.clemson.edu> and log in using your username@clemson.edu credentials.

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- For in class and remote attendance, you are required to have a functioning laptop computer with webcam and microphone for this course with a broadband internet connection. For examinations and/or quizzes, you may be required to use proctoring software which will use your webcam to observe you while taking the exam. You are also encouraged to have a working set of headphones with a microphone for engaging via remote technologies, especially in situations where privacy may be warranted (such as discussing course grades with your instructor.)

Communication

- Lecture: lectures will be in class and also broadcast on Zoom, which may be accessed via the link on Canvas or via <https://clemsontech.zoom.us>. If you have difficulties with accessing the audio/visual components of Zoom (e.g., your internet service cuts out), you should connect with the dial-in number so you are able to listen to audio for the class. Lecture slides will be posted in PDF format on Canvas.
- Office Hours: Office hours for the instructor and TA will be held in their offices and/or online (see details above). We will respond to students during office hours on a first-come, first-served basis.
- Seeking Help: If you have a general question related to the course (e.g., on a lecture topic or assignment) please post in a Discussion on Canvas. This is the preferred way to ask for help on an assignment.
- Email: All email to the instructor or TA must come from your Clemson email address. If you email the teaching staff, please allow one full business day to respond to your email. Do not use Canvas to send email. Note, the teaching staff will not correspond to your parents or guardians about your class performance.

Grade Distribution

%	Grade
90-100	A
80-89	B
70-79	C
60-69	D

Clemson's grading system is described under General Information at <http://catalog.clemson.edu>.

Grading Rubric

Attendance	5%
Resume/Career Fair Readiness	25%
Interview Project	25%
Homework	20%
Review Quiz	10%
Final Exam	15%

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Class Schedule (subject to change)

WEEK	SECTION	DATE	TOPIC	Homework Due
1	1	11-Jan	Syllabus Review	
	2	6-Jan		
	3	8-Jan		
2	1	25-Jan	Resume Review and Career Fair Readiness	Resume First Draft Top 5 Companies
	2	13-Jan		
	3	15-Jan		
3	1	1-Feb	Ch 1. Unwrapping the Gift	Chapter Reading and Questions Submitted
	2	20-Jan		
	3	22-Jan		
4	1	8-Feb	Ch 2. Privacy	Chapter Reading and Questions Submitted
	2	27-Jan		
	3	29-Jan		
5	1	15-Feb	Interview Project Overview	Resume 2nd Draft Online Presence
	2	3-Feb		
	3	5-Feb		
6	1	22-Feb	Ch 3. Freedom of Speech	Chapter Reading and Questions Submitted
	2	10-Feb		
	3	12-Feb		
7	1	1-Mar	Ch 4. Intellectual Property	Chapter Reading and Questions Submitted
	2	17-Feb		
	3	19-Feb		
8	1	8-Mar	Ch. 5 Crime and Security	Final Draft Resume Chapter Reading and Questions Submitted
	2	24-Feb		
	3	26-Feb		
9	1	22-Mar	Ch. 6 Work	Interview Projects Submitted Chapter Reading and Questions Submitted
	2	3-Mar		
	3	5-Mar		
10	1	29-Mar	Ch. 7 Evaluating and Controlling Technology	Chapter Reading and Questions Submitted
	2	10-Mar		
	3	12-Mar		
11	1	5-Apr	Ch. 8 Errors, Failures, and Risks	Chapter Reading and Questions Submitted
	2	24-Mar		
	3	26-Mar		
12	1	12-Apr	Ch. 9 Professional Ethics & Responsibilities	Chapter Reading and Questions Submitted
	2	31-Mar		
	3	2-Apr		
13	1	19-Apr	Exam Review	Review Quiz for Section 1
	2	7-Apr		
	3	9-Apr		
14	1	NA	BUFFER	Review Quiz for Sections 2 and 3
	2	14-Apr		
	3	16-Apr		
15	1	TBD	EXAM	
	2	21-Apr		
	3	23-Apr		

Assignments

The major assignments have been briefly described below. More specific details for each assignment, including my expectations and grading criteria, will be provided in Canvas as the course progresses:

Reading Assignments: You will have 1-3 questions to answer for each of the chapters assigned.

Resume: Based on guidelines provide in class, you will need to create and/or edit your own resume.

Career Fair Preparedness: The career fair is Jan 26-28th. I will ask each of you to review the companies attending the career fair and pick the top five companies you are interested in talking to and why you picked them. You will also provide an assessment of your online presence and specify pros and cons of your online presence and a plan to improve.

Presentation/Project: You will be completing a project where you work with a classmate to do mock-interviews for one of your top five companies.

Online Review Quiz: Take home quiz that you complete via canvas based on in class presentations and related book reading.

Final Exam: (Date/Time: Last class of the semester or scheduled Exam time - depends on section) Short answer, fill in blank, multiple choice, true and false based on presentation slides and book.

Participation

Unlike other classes in Computer Science, this class focuses on ethical and societal issues that will be discussed in our classes and I will expect you to participate actively during these discussions/breakouts. Participation is for the duration of the class or until you have been excused by the instructor. I will also keep note of students who are actively participating in discussions (Online or in class) and this will go towards extra credit at the end of the semester.

Submission of Work

Each assignment will list due dates and delivery instructions. Work should be submitted via the submission program specified for each assignment. You may not use email to submit any work unless the submission program is not operational. In that case, please email your course instructor (by the assignment deadline) and include 1) a screenshot of the malfunction of the submission system and 2) your work. You are responsible for ensuring that your work was submitted correctly via the submission utility. Grades will be available through Canvas.

Assignment late policy

Students should speak with their course instructors regarding any scheduled absence as soon as possible and develop a plan for any make-up work. In the event of an emergency, the student should make direct contact with the course instructor, preferably before a class or an

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exam/quiz takes place. It is the student's responsibility to secure documentation of emergencies, if required.

Re-Grade Requests

A student may request a regrade of an assignment within 7 days of the assignment feedback being returned or posted, regardless of whether a student is present in class. For a re-grade request, a student should email their course instructor with a detailed justification for the re-grade. Please note your lecture instructor will regrade your entire assignment. Thus, your re-grade could result in a higher or lower grade.

Attendance, Late Instructor & Inclement Weather Policies

Regular and punctual attendance for this class is critical given the limited times that we meet. I start the semester with 50 points of attendance credit for each student and attendance credit will not be deducted if you are in the classroom during the attendance check in the first five minutes of the class. I will expect you in class if you have not opted for Online only OR communicated with me a valid reason for absence. For those attending class online, you must have your full name listed in Zoom and be able to turn on your webcam. For a student who reports testing positive or is being asked to quarantine because of exposure to the virus, it will be up to the student to inform the instructor that they will be moving to online only instruction for at least the next two weeks. Students should use the [Notification of Absence form](#) in Canvas for this notification, which can be found under the "Help" button on the left navigation. Additional communication via email is encouraged; students should follow up with their instructor to develop a continued plan of study for each course. Students will not be penalized in their grade for needing to move to online instruction.

Any exam that was scheduled at the time of a class cancellation due to inclement weather, University power outage, etc. will be given at the next class meeting unless contacted by the instructor. Any assignments due at the time of a class cancellation due to inclement weather will be due at the next class meeting unless the instructor contacts students. Any extension or postponement of assignments or exams must be granted by the instructor via email or Canvas within 24 hours of the weather-related cancellation. If the instructor is more than 15 minutes late to class and has not posted an announcement via Canvas, you may leave the in-person or virtual class.

Changes

Lecture topics are subject to change. The course syllabus is a general plan for the course; deviations announced to the class by the instructor may be necessary.

Health & COVID-19 Policies

While on campus, face coverings are required in all buildings and classrooms. Face coverings are also required in outdoor spaces where physical distance cannot be guaranteed. Please be familiar with the additional information on the [Healthy Clemson](#) website, such as the use of

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wipes for in-person classes. If an instructor does not have a face covering or refuses to wear an approved face covering without valid accommodation, students should notify the School of Computing director, Dr. Amy Apon aapon@clemson.edu. If a student does not have a face covering or refuses to wear an approved face covering without valid accommodation, the instructor will ask the student to leave the academic space and may report the student's actions to the [Office of Community & Ethical Standards](#) as a violation of the Student Code of Conduct. If the student's actions disrupt the class to the extent that an immediate response is needed, the instructor may call the Clemson University Police Department at 656-2222.

Time Zones

CPSC 2910 will be delivered in real-time. In case of emergencies in which the university is closed and classes are delivered remotely, please be aware the times listed for class are in the Eastern Time Zone.

Academic Integrity

As members of the Clemson University community, we have inherited Thomas Green Clemson's vision of this institution as a "high seminary of learning." Fundamental to this vision is a mutual commitment to truthfulness, honor, and responsibility, without which we cannot earn the trust and respect of others. Furthermore, we recognize that academic dishonesty detracts from the value of a Clemson degree. Therefore, we shall not tolerate lying, cheating, or stealing in any form. Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. You may not reuse any submissions from another course for any assignments in this class without prior written permission from the instructor. Questions related to course assignments and the academic honesty policy should be directed to the instructor. Collaboration policies will be posted on each assignment.

Device Usage Policy

Please silence your devices and do not text or play games in class. Attendance will be taken using a web-based system; please be prepared to enter in the day's attendance code. Note that you may be required to have your laptop for in-class quizzes, exams, or activities. Make sure your laptop is charged and ready to go for class.

Accessibility

Clemson University values the diversity of our student body as a strength and a critical component of our dynamic community. Students with disabilities or temporary injuries/conditions may require accommodations due to barriers in the structure of facilities, course design, technology used for curricular purposes, or other campus resources. Students who experience a barrier to full access to a class should let the professor know, and make an appointment to meet with a staff member in Student Accessibility Services as soon as possible. You can make an appointment by calling 864-656-6848 or by emailing studentaccess@lists.clemson.edu. Students who receive Academic Access Letters are strongly encouraged to request, obtain and present these to their professors as early in the

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semester as possible so that accommodations can be made in a timely manner. It is the student's responsibility to follow this process each semester. You can access further information here: <http://www.clemson.edu/campus-life/campus-services/sds/>.

Anti-Discrimination Policy

Clemson University is committed to a policy of equal opportunity for all persons and does not discriminate on the basis of race, color, religion, sex, sexual orientation, gender, pregnancy, national origin, age, disability, veteran's status, genetic information or protected activity (e.g., opposition to prohibited discrimination or participation in any complaint process, etc.) in employment, educational programs and activities, admissions and financial aid. This includes a prohibition against sexual harassment and sexual violence as mandated by Title IX of the Education Amendments of 1972.

The University is committed to combatting sexual harassment and sexual violence. As a result, you should know that University faculty and staff members who work directly with students are required to report any instances of sexual harassment and sexual violence, to the University's Title IX Coordinator. What this means is that as your professor, I am required to report any incidents of sexual harassment, sexual violence or misconduct, stalking, domestic and/or relationship violence that are directly reported to me, or of which I am somehow made aware. There are two important exceptions to this requirement about which you should be aware:

1. Confidential Resources and facilitators of sexual awareness programs such as "Take Back the Night and Aspire to be Well" when acting in those capacities, are not required to report incidents of sexual discrimination.
2. Another important exception to the reporting requirement exists for academic work. Disclosures about sexual harassment, sexual violence, stalking, domestic and/or relationship violence that are shared as part of an academic project, a research project, classroom discussion, or course assignment, are not required to be disclosed to the University's Title IX Coordinator.

This policy is located at <http://www.clemson.edu/campus-life/campus-services/access/title-ix/>. Ms. Alesia Smith is the Clemson University Title IX Coordinator and the Executive Director of Equity Compliance. Her office is located at 110 Holtzendorff Hall, 864.656.3181 (voice) or 864.565.0899 (TDD), and email address is alesias@clemson.edu.

Academic Continuity Plan

Clemson indicates disruptions to physical facilities (including classrooms) via email and SMS notifications. If the Clemson administration notifies you of a disruption (other than inclement weather closures, which abide by the policy listed above), class will be conducted online via Canvas (<http://clemson.instructure.com>). More details regarding academic continuity may be found at: <http://www.clemson.edu/online/elearning/index.html>

Campus Safety

Clemson University is committed to providing a safe campus environment for students, faculty, staff, and visitors. As members of the community, we encourage you to take the following actions to be better prepared in case of an emergency:

- Ensure you are signed up for emergency alerts (<https://www.getrave.com/login/clemson>),
- Download the Rave Guardian app to your phone (<https://www.clemson.edu/cusafety/cupd/rave-guardian/>)
- Learn what you can do to prepare yourself in the event of an active threat (<https://www.clemson.edu/cusafety/EmergencyManagement/>)

Copyright Notice

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