# S. GAYATHRI

#### **PERSONAL PROFILE**

I am an experienced project manager who is looking for a full-time job in order to enhance my skills and gain more experience and knowledge.

## **CONTACT DETAILS**

Phone:9043877952

gayathrigayathri4688@gmail.com

#### **SKILLS AND ABILITIES**

- Event planning
- Project management
- · Strong communication and interpersonal skills
- Fast learner
- Team player
- Hard working
- Motivated and dedicated

#### **OTHER SKILLS**

I am multilingual and can speak natively in Hindi, British English, French, Spanish and German. I am also an avid reader, writer and nature photographer.

#### **EMPLOYMENT HISTORY**

## **Project Manager**

Advitiya Construction Firm | 2015 - Present

I work closely with upper management to make sure that the scope, direction and budget of each project is on schedule and in line with the proposals.

### **Project Manager Intern**

Svarnim Design House | 2014 - 2015

I assisted all senior consultants with project budgeting, creation and planning to ensure that the projects stayed in line with the given proposals.

### **ACADEMIC PROFILE**

**MOTHER GANNAMMA WOMEN'S COLLEGE OF ART'S & SCIENCE** 

Varatharajenpet