

Janelle N. Haywood
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Education	Masters of Social Work	May 2011
	Bachelor of Science Criminal Justice	December 2004
	Wichita State University	

Work Experience

Law Enforcement Advocacy Program Internship Aug. 2004-Jan. 2005
Assisted Wichita Police Department beat coordinator to residence of domestic violence victims providing follow-up information and community resources.

Dallas County District Attorney's Office, Domestic Violence Advocate, Dallas, TX Dec. 2015-Present

- Conduct risk assessments and safety planning. Work with outside agencies to obtain information and coordinate services.
- Contact and interview individuals who have charges pending. Provide information about court process, punishment options, resources and referrals.
- Provide crisis counseling and court accompaniment. Assist in application of crime victim's compensation claims.

Metrocare Services (MHMR), Qualified Mental Health Professional, Dallas, TX Aug. 2013-Sept. 2015

- Responsible for overall service coordination, completing psychosocial assessments, developing measurable objectives and goals for consumer recovery and crisis interventions as needed. Provides case management consisting of: referrals, linkage, and advocacy to consumers with varying needs.
- Performed diagnostic assessments, taking into account the client's history, needs, resources, assets, liabilities and support systems. Develops an Individual Treatment Plan (ITP) to address client's assessed needs.
- Provides case management consisting of: referrals, linkage, and advocacy to consumers with varying needs. Provides individual, family, and group rehabilitation sessions.
- Counseling with individuals, families and groups to treat both mental and emotional disorders. Consultation with clinical staff members during weekly meetings.
- Implements therapeutic techniques such as Cognitive Behavior Therapy and skills training curriculums in order to promote the highest level of positive mental health.

Head Start of Greater Dallas, Family Advocate, Dallas, TX Sept. 2012-May 2013

- Educated/counseled and referred individuals for assistance; advocated as needed to identify and remove barriers self-reliance with enhancing children's and family member's self worth.
- Maintained accurate and confidential records; insure compliance with performance standards and case management.
- Provided implementing and planned for school recruitment, orientation and enrollment of age and income eligible children and families; implementing the family partnership proves via assessing and building on family strengths and community assets.

Metrocare Services (HCS), Service Coordinator, Dallas, TX

Feb. 2012-Sept. 2012

- Monitored appropriate MRA & HCS policies, procedures, and standards regarding service coordination and case management. Assisted in person-directed planning consistent with DADS, crisis prevention and management, monitoring, assessment, and service planning and coordination.
- Provided consumers with developmental disabilities in home visits to ascertain their needs and help them determine what services they required.
- Assisted consumers monthly or quarterly to ensure they are getting needed services, to evaluate the effectiveness of the services in meeting needs, and to determine new problems and new interventions.

Comcare of Sedgwick County, Case Manager, Wichita, KS

Sept. 2011-Feb. 2012

- Assisted in admissions and discharges, including involuntary hospitalizations. Participate in group supervision and other staff activities related to training and service delivery.
- Assisted in developing short and long term goals and work with consumers in accomplishing these goals. Collaborate with multidisciplinary treatment team to achieve goals.
- Provided skills related to goals in a one-on-one setting. Provided assistance in completing applications for benefits and resources. Assisted consumer's personal strength, resources, desires, needs barriers related to specific life domains of independent living.

Salvation Army, Case Manager, Wichita, KS

Nov. 2009-Oct. 2011

- Managed and monitored assigned caseload of females and males in the formulation of individual plans of service with specific goals. Referred clients to the appropriate programs and agencies.
- Interviewed applicants and conducted needs assessments obtained pertinent information and established program goals for clients. Provided counseling and/or supportive guidance for individuals and groups.
- Prepared and maintained case records and logs on all assigned clients; ensured the accuracy and completeness of the same.

Mental Health Association, Children's Attendant Care Worker, Wichita, KS

Aug. 2003-Feb. 2005

Jan. 2008-Sept. 2008

- Provided mentorship for children with emotional or psychological disorders: enhanced social skills for personal development, relationships, health and hygiene.
- Assisted in crisis intervention, problem solving and led educational programs.
- Guided situational counseling regarding behavioral coping and crisis prevention.

Texas Dept of Family & Protective Service, CPS Conservatorship Worker

July 2007-Jan. 2008

- Provided on-going services to children in substitute care to meet specific needs by using appropriate resources to move toward reuniting family or making other permanent plans for care of children.
- Investigated reports of abuse/neglect to children to assess current of future risk to children by interviewing parents, family members, and others; interviewing and examining children; assessing home environment; and gathering pertinent information from sources.

Juvenile Residential Facility, Corrections Worker, Wichita, KS

Dec. 2001-Jan. 2003

- Supervised and monitored the care of personnel in detention treatment.
- Initiated physical force restraint techniques, and urinalysis test. Inspected living areas.