

Quentis Dunn

Lead and manage the Quality department colleagues

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A position with a professional growing company which will allow me the opportunity to utilize my knowledge and learning abilities.

Work Experience

Lab technician

Stratas

September 2016 to Present

Responsibilities and duties include putting out weight sheets and line QA sheet for daily use.

Run the PV blank and record.

Perform line checks- verify scales, weight checks, line QA checks, recognize GMP's and record.

Run and record all product analysis in TLC/ Label and store retain samples.

Complete the verification portion of the first case verification sheets.

Collect line weight sheet and QA sheet at the end of the day's production and turn in to the lab supervisor.

Enter weights into monthly spreadsheet.

Complete product deviation forms as needed and turn in to the lab supervisor.

Run a ROQA report on analysis daily to check for missing analysis or typos.

Clean dishes, counter tops, put away supplies, stock supplies as needed.

The standards on RI, lab scales, and complete lab inventory.

Lab Technician

Americhem - Mansfield, TX

January 2015 to June 2016

Responsibilities and duties include making sure the color quality of plastics are precise and consistent.

Responsibilities also include molding colors then testing them on the spectrophotometer to see the range and detail of every color created. Data entry, collecting information, and reporting statistics via email to a wide range of companies is also a normal protocol within a days work. Cleaning is an essential part of the job as well as being organized, multi tasking, and being very attentive.

Accomplishments

Knowledge as to how a lab environment operates on a daily basis, helping to gain a better understanding as to why details are very important when it comes to testing material. Better insight at recognizing defects, troubleshooting, and understanding the procedure of testing products.

Skills Used

Mathematical, analytical, computer literacy, problem solving, teamwork, managerial, troubleshooting; these are all skills which are required to be used daily but not limited to such skills meaning each day varies so other skill sets not listed could be required as well at any moment or day.

batching lead

Dr. Pepper Snapple - Irving, TX

March 2011 to May 2014

On assigned shift, assuring an effective & strong audit function.

- Direct and manage all quality functions in accordance with the Quality Assurance department procedures, as well as the GMP.
- Provides support/guidance for the QA labs & production areas to include training in food safety (GMP, HACCP, SQF, allergens and other topics)
- Secondary site contact for all raw material and packaging suppliers
- Provides needed support of all internal and external audits.
- Monitor quality and process improvement activities
- Responsible for relevant documentation for Quality processes.
- Responsible for relevant tracking of KPI's associated with Quality
- Comprehend HACCP Principles and practices consistent with the Safe Quality Food Standards and report any problems with the food safety management system also, drove sit down forklift.

intern

USAA - Plano, TX

July 2005 to March 2011

Acquired and applied intermediate knowledge of the business, its applications and processes.

- Served as a resource to less experienced team members on escalated issues of a routine nature
- Coordinated with cross-functional team members to translate business requirements into testing assets
- Within the software development lifecycle, participates in the analysis and creation of testing assets, leads testing activities and validates the implementation of new technology systems or modifications to existing information technology.

Batcher

Miller Coors - Fort Worth, TX

August 2003 to July 2005

Drove Quality & Food Safety Initiatives through direct support with plants.

- Protected company Trademark and ensure product quality and safety.
- Monitored, reported and improved quality & food safety performance in plants that are supported: Trade Quality, % Product, % Trade Age, % Package, Consumer Quality, Package and Quality, Plant Quality
- Developed programs and tools to monitor and drive continuous improvement.
- Coached and trained plant personnel to develop leadership, technical competence and effectively utilize system tools.
- Established and maintained communication with support plants and HQ Quality.
- Supported the development of the Quality & Food Safety strategy for Miller Coors bottlers.
- Aligned MUs, plant departments on Quality & Food Safety Initiatives when applicable.

- Assessed field capability and develop action plans to develop weaknesses and leverage strengths.
- Performed audits to ensure requirements are met.
- Interfaced with NAB to support respective region.
- Monitored category compliance.
- Ensured standard lab is implemented.
- Worked with colleagues to assess, developed and executed strategy for beverage sector standardization

Education

Bachelor's in Arts and Science

University Of North Texas - Denton, TX
2010

Associates in Business Management

El Centro College - Dallas, TX
May 2008

Awards

Basic Mediation Training Certificate

December 2010

The first level of understanding when it comes to grasping situations and dealing with them in both a logical and sensible manner so that every party has come to a common ground.

Family Mediation Training Certificate

December 2010

Gives families a way to resolve their issues and deal with personal matters or divorce in a formal manner. Family Mediation covers all grounds pertaining to issues related to family both internal and external.

Alternative Dispute Resolution Certificate

December 2010

Provides different techniques to implement towards resolving issues amongst participating parties, a process used to prevent litigation.