

KEONA WILLIAMS

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Have experience working in a health care setting providing direct care to patients. Proven to be honest, dependable, organized, self-starter with excellent communication skills. Possess a wealth of knowledge that I eagerly apply to my job and I am always seeking to learn more. Diversified in my training and education.

EXPERIENCE

2018- CURRENT

PCA 2, PARKLAND HOSPITAL

CURRENTLY WORKING ON PMR. WITH THERAPY ASSISTING WITH THE PATIENTS ADMITTING PATIENTS, DISCHARGING PATIENTS. COMMUNICATING WITH THE DOCTORS. AND GIVING DAILY UPDATES.

2017-2018

CNA, CREST VIEW COURT NURSING AND REHABILITATION

PROVIDED ASSISTANCE FOR SPEECH, OCCUPATIONAL, AND PHYSICAL THERAPY.

2015 – 2017

CNA, ARBROOK PLAZA NURSING

Assisted with wound and hospice care. Provided assistance for speech, occupational, and physical therapy.

2014 – 2015

MEDICAL ASSISTANT, PINE CREEK MEDICAL CLINIC

Office duties including billing as needed. Monitoring patients.

2012- 2014

CASHIER, JENNYS BEAUTY SUPPLY

Worked as cashier, and helped with inventory control.

EDUCATION

MAY 2015

CNA CERTIFICATE, ARLINGTON CAREER INSTITUTE

Certified as a nationally registered medical assistant.

MARCH 2014

PHLEBOTOMY TECHNICIAN CERTIFICATE, ARLINGTON CAREER INSTITUTE

Phlebotomy technician certificate.

AUGUST 2008- JUNE 2012

DIPLOMA, DUNCANVILLE HIGH SCHOOL

Member of various student activities and cheerleading.

SKILLS

- Fast learner
- Patient care
- Routine laboratory procedures
- Gathering patient information
- Assist patients with daily hygiene needs
- Encouraging patients and assisting patients with walking and daily exercise
- Clear concise communication skills

ACTIVITIES

I have always been a people person and an enthusiastic learner. Knowing my job and doing it to my best ability provides me unlimited joy. My main goal is to make a positive difference in any environment I work in.