

ANGELA BRADFORD-WINN

Irving, TX · 214-541-7196
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A highly motivated Operating Room Technician/Medical Assistant adept in clinical office procedures that offers the meticulous execution of assigned tasks and exemplary customer service.

APRIL 2001 – PRESENT

OPERATING ROOM TECH
DALLAS MEDICAL CENTER
FARMERS BRANCH, TX

Set up and assist surgeons in General, Urology, Gyn, Vascular, Plastics, Ortho and Spine surgical cases, order stock and maintain sterile supplies for each case scheduled, data entry of anesthesia and surgical charges, monitor fluid warmers blanket warmers and temperature of each surgical suite, give lunch breaks to fellow scrub techs, receptionist and scheduler

JANUARY 1994 – APRIL 2001

MEDICAL ASSISTANT
BAYLOR FAMILY MEDICAL CENTER OF GARLAND
GARLAND, TX

Called patients into exam room, retrieved vitals and chief complaint, prepare patients for exam with doctor, assist with all procedures being done, give information for care and follow up appointments, stock and clean rooms, call patients with doctors response, call in prescriptions, order office and exam room supplies needed

EDUCATION

MAY 1982

SHAWNEE MISSION HIGH SCHOOL
HIGH SCHOOL DIPLOMA