

Dominique Porchia

Lancaster, TX 75134

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4696615440

Authorized to work in the US for any employer

Work Experience

Medical Assistant

Methodist Dallas Medical Center - Dallas, TX

December 2012 to Present

1. I am responsible for getting patients' vitals, lab draws, charting in EMR, EKG, and Point of Care Testing.
2. I am also responsible for assisting doctors with exams and other duties as needed.
3. I send patient referrals to specialists and work with medical records.
4. I have been appointed lead Medical Assistant of Internal Medicine.
5. I helped start a hospital program and celebration that recognizes all PCTs/MAs that work for all the hospitals in the Methodist Healthcare System.
6. I help with scheduling appointments.
7. I refill medications and give vaccines and injections.
8. I also answer calls from our nurse line from patients.

Phlebotomy Instructor

Eastfield College-DCCCD - Mesquite, TX

October 2016 to April 2019

I teach phlebotomy and I also teach the phlebotomy skills lab.

Restorative Aide

Desoto Nursing and Rehab - DeSoto, TX

March 2008 to December 2013

1. I was responsible for assisting PT/OT/ST with therapy services and assisting patients with ADLs.
2. I received employee of the month three times while working for the company.
3. I was responsible for making staff schedules and stocking supplies.

Religious Program Specialist

U.S. Navy - Fort Worth, TX

January 2006 to February 2010

I was responsible for all clerical work and setting up services for the clergy.

Education

Associate in Social Work

DCCCD - Dallas, TX

August 2017 to Present

Medical Assistant in Medical Assistant

Dallas, TX

June 2007 to March 2008

CNA in Certified Nurse Assistant

Agape - Dallas, TX

April 2006 to June 2006

High school or equivalent in Diploma

Lancaster High School - Lancaster, TX

May 2001 to May 2005

Skills

Injectons, EMR, Vital Signs, Epic, Patient Care, Scheduling, Medical Records, Phlebotomy, EKG, Venipuncture

Military Service

Branch: United States Navy

Rank: Chief

Certifications/Licenses

Certified Phlebotomist

June 2016 to June 2020

Certified Nursing Assistant (CNA)

August 2006 to August 2020

NRCMA (Nationally Registered Certified Medical Assistant)

June 2017 to June 2020

Assessments

Electronic Medical Records Knowledge — Expert

May 2019

Measures a candidate's knowledge of EMR data and associated privacy regulations, as well as best practices for EMR use.

Full results: https://share.indeedassessments.com/share_assignment/sj1me7487j8ztfly

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