
Tia Davis

Experienced Phlebotomist

3014 Stonycroft Drive

Lancaster, TX 7514

(972) 201-6357

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Dedicated Customer Service Representative motivated to maintain customer satisfaction and contribute to company success.

EXPERIENCE

Grifols Biomat USA, Lancaster, TX - Area Lead DCT

April 2013- PRESENT

- Manage staff of 10+ employees.
- Process donors by assessing vital signs, evaluation of Hematocrit level and Total Protein levels.
- Filing
- Schedule donor appointments
- Perform phlebotomy on an auto plasmapheresis machine
- Cross trained in multiple areas
- Lab/sample experience
- Designated Trainer

Taco Bell, Dallas, TX - Team Lead

June 2009-February 2012

- Cross-trained and provided back-up for other customer service representatives when needed.
- Worked as a team member performing cashier duties, product assistance and cleaning.
- Assisted customers with store and product complaints.
- Expressed appreciation and invited customers to return to the store

Sprouts Farmers Market, Richardson, TX - Head Cashier

March 2008 - June 2009

- Cross trained and provided backup for other customer service representatives when needed.
- Worked as a team member performing cashier duties, product assistance and cleaning
- Maintained adequate cash supply in cash drawers in multiple checkout stands

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- Performed store opening duties; including counting cash drawers and checking all equipment for proper functioning

EDUCATION

Cedar Valley College, Lancaster, TX - *Associate Degree in Science*

January 2018 - Present

Currently enrolled to complete Associate Degree in Science with continued education to enroll and complete Nursing Program

Westwood College, Dallas, TX- Medical Assistant Diploma

October 2015- October 2016.