

# LAH 'NIYA JORDAN-HAWKINS

Lancaster, TX  
lahniyaaa.jh@gmail.com

## WORK EXPERIENCE

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### Fulfillment Associate

**Amazon Fulfillment Associates** - Wilmer, TX  
November 2018 to September 2019  
Floor worker in Sortation Facility

### CNA Assistant

**Diversicare of Lake Highlands** - Dallas, TX  
June 2019 to July 2019

Shadowed and assisted a veteran CNA in the Nursing Home. Apart of CNA program clinical.

- Assisted residents with basic activities of daily living
- Aided in transferring residents , as needed
- Changed bed linens
- Helped residents with bathing.
- Provided individualized and friendly care for residents

### Secretary

**Tax Plus Etc.** - Dallas, TX  
January 2014 to May 2018

Looked over client Tax information  
Handled Various Documentation  
Set appointments  
Worked front desk

## EDUCATION

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### Currently in progress of Receiving Associate of Science

**El Centro College** - Dallas, TX  
September 2018 to Present

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**Medical - Recent Graduate of Accredited Certified Nurse Aide Program**

**Texas Career Institute - Dallas, TX**  
June 2019 to June 2019

## **CERTIFICATIONS AND LICENSES**

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### **AHA CPR/BLS Certification**

Present