

# Laura Holloway

## CPSGT

### Personal Info

#### Phone

817.466.6435

#### E-mail

Laura7109@gmail.com

#### Linked In

linkedin.com/in/lauraholloway

### Summary

Enthusiastic compassionate Certified Polysomnography Technologist with critical thinking skills essential to providing competent care. Believe in quality patient care and upholding the respect and dignity of the patient during entire study. Bring current knowledge of AASM guidelines and scoring due to recent education. Advocate for patient education. Desire to learn new sleep technology and stay abreast of changing guidelines and procedures.

### Skills & Abilities

- Ability to cultivate relationships built on communication and trust
- Actively seek to understand patients concerns
- Quickly adapt to new technology and easily acquire new skills
- Demonstrate professional work behavior and excellent customer service in all interactions
- Practiced in multi-tasking in a fast-paced, constantly changing environment
- Advanced level skills in Microsoft Word, Excel, PowerPoint, and Outlook
- Proficient in QuickBooks
- Knowledgeable in Natus NeuroWorks

### EDUCATION

**Concorde Career College** – Grand Prairie, TX | Polysomnographic Technology

- 08/2018 – 04/2019
- GPA: 3.8; Honors Graduate

### CERTIFICATIONS

**BRPT** | Certified Polysomnography Technologist (CPSGT)

- 05/2019 – Sitting for Registered Polysomnography Technologist (RPSGT) Exam

**American Heart Association** | Basic Life Support (CPR and AED) | 2018

**AASM** | Sleep Health and Wellness Program Certificate | 2019

**NAMA** | Certified Anger Management Specialist I Certificate | 2017

### CLINICAL TRAINING

**Cook Children's Hospital** | Student Intern

11/2018 – 04/2019 (500 hours) – Worked unaccompanied after 100 hours.

Performed polysomnographic studies while monitoring study-tracing quality to ensure signals were artifact-free ■ Recognized and managed changes in patient conditions promptly ■ Explained processes, procedures, and paperwork to patient and parent ■ Ran split night studies and CPAP titration under supervision of RPSGT ■ Learned the Natus NeuroWorks software.  
★ Praised for ability to connect with patient and parent thus alleviating nervousness.

### PROFESSIONAL EXPERIENCE

**Substitute Teacher** | Arlington Independent School District

10/2013 – 12/2016

Provided instruction to students grades K-12 in the absence of the regular classroom teacher. ★ Frequently requested by teachers.

**Administrative Assistant/Property Manager** *Safe Harbor Benefits, Inc.*

03/2010 – 12/2012

Assisted President/Owner with business and personal activities, including extensive travel arrangements and calendar management ■ A/P and A/R for insurance company and executive suites ■ Handled all tenant, building, and property related matters for executive suites. ★ Oversaw construction of second building from start to finish.

**Administrative/Human Resources Assistant** *OGLE SCHOOLS - Corporate*

12/2008 – 01/2010

Provided confidential, multifaceted administrative support to HR department and executive management team ■ Benefits management and administration ■ Payroll. ★ Created process for benefits management that reduced errors and sped up processing time.

### MEMBERSHIPS

**American Alliance for Healthy Sleep** | 2019

**Sleep Research Society** | 2019