**Frankie Johnson**

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Accomplished, dedicated and driven professional with extensive experience working in a variety of different environments. Adept at communicating with individuals from diverse populations, including peers, subordinates, higher management, vendors and clients. Adept at understanding standard operating procedures and other rules and regulations pertaining to jobs held. Excels at learning new concepts, promoting a positive work environment and delivering unsurpassed service.

**Education & Training**

**Medical Assistant**, Ultrasound Diagnostic School; Houston, TX, 2001

Hempstead High School; Hempstead, Tx 1986

**Skills**

Customer Service Microsoft Word

Microsoft Excel Typing 30wpm

# Professional Experience

**Provider (Full time)  06/2016-1/2018**

Prime Care Home Health

Hempstead, TX

## Assisted clientele with personal cares such as grooming and hygiene.

* Log medication intake and issues into excel
* Performed injections
* Took patient vitals (blood pressure, heart rate, glucose levels)
* Oral medication delivery
* Performed light housekeeping, cooking, and home maintenance as needed.
* Provided transportation to clients for appointments, grocery shopping, and personal errands.
* Maintained and obtained household supplies and ran errands.
* Scheduled and accompanied patient to medical appointments.
* Cooked appetizing and satisfying meals and snacks.

**Provider (Full Time) 01/2015-07/2017**

Girling Home Health

Houston, TX

* Provided services per established Plan of Care.
* Performed injections
* Took patient vitals (blood pressure, heart rate, glucose levels)
* Oral medication delivery
* Assisted with activities of daily living.
* Helped patient with prescribed medications and treatments.
* Transported clients to locations outside the home, such as to physicians' etc.
* Prepared and maintained records of client progress and services performed, reporting changes in client condition to manager or supervisor.

**Home Repair Assistant (Full Time) 10/2012-01/2015**

Tatum Properties

Austin, TX

* Installed insulation and drywall.
* Installed trim and other finish construction materials.
* Installed various kinds of commercial and residential doors with the correct handle and hardware used on each door.
* Established basic knowledge of the tools and safety equipment that are commonly used in the construction trade and knowing how to use them properly.
* Always maintained a clean work area with each project.

**Provider (Full Time) 04/2011-10/2012**

Premier Home Health

Austin, TX

* Assisted clients with activities of daily living including, but not limited to: bathing, dressing, toileting, grooming, meal preparations, laundry, light housekeeping.
* Log medication intake and issues into excel
* Oral medication delivery
* Performed injections
* Took patient vitals (blood pressure, heart rate, glucose levels)
* Observed and reported any changes in client's mental, physical, or emotional condition or home to immediate supervisor.
* Established and maintained effective communication and a professional relationship with clients, family members, and co-workers.
* Participated in case reviews and consulted with the team caring for the client to evaluate the client's needs and plan for continuing services.

**Provider (Full Time) 11/2008-04/2011**

Nurse Case Management

Austin, TX

* Provided medication reminders and chart documentation.
* Scheduled appointments for clients and transport to and from appointment.
* Performed injections
* Took patient vitals (blood pressure, heart rate, glucose levels)
* Oral medication delivery
* Prepared meals light housekeeping and take clients on daily walks.
* Monitored changes of client and reported concerns to medical staff.
* Maintained a safe, clean and healthy environment through light housekeeping including changing bed linens, dusting and vacuuming, cleaning kitchen and bathroom, and laundry.

**Provider (Full Time) 01/2003-04/2011**

Life Made Easy

Austin, TX

* Documented residents' behavior in terms of mental status, sleeping and eating patterns in medical record books.
* Monitored and assisted residents through individual service plans modulated by the facility.
* Performed injections
* Took patient vitals (blood pressure, heart rate, glucose levels)
* Oral medication delivery
* Assisted with individual, family and group counseling sessions, as needed.
* Encouraged and helped residents in order to increase social contact**.**
* Observed and documented patient status and reported patients’ complaints to the case manager.
* Facilitated games and other activities to engage the clients.
* Controlled entry and exit of assigned patients ensuring they were accounted for at all times.

**References:**

Available upon request