**Brittany Oliver**

8625 Craige Dr.

Dallas, TX 75217

214.957.1354

[Brittoli86@gmial.com](mailto:Brittoli86@gmial.com)

***Texas General Hospital***  April 2014 – Current

Grand Prairie, TX 75051 Diana Canales, BSN, RN

214.529.4030

**Clinical IT Technician**

* E-Form building in EMR
* Go-Live Support
* Apply professional clinical subject matter expertise to system design
* Work with representatives from clinical areas to incorporate an evidence-based test practice to system design
* Design and build applications to conform to approved clinical workflows
* Adhere to system change control process
* Trouble shoot identified problems
* Training of facility employees in EMR (Physicians, PAs, RNs, Paramedics, Radiology Techs, Lab Techs, Medical Records and HIM, Registration)
* Prepare and provide statistical reporting
* Assist in identifying and managing project risks
* Maintain project tracking documentation
* Participate in development and testing of required reports

**ER Staffing Coordinator**

* Facilitate all staffing with ER nurses and paramedics
* Communicate with Nursing Agencies to facilitate staffing for the ER
* Perform interviews with agency nurses for contract hiring, and with potential new hires for core staffing
* Maintain facility wide agency files
* Keep track of bonus pay, paid time off, and call back pay for payroll
* Facilitate “Super User” classes with primary Clinical IT for ER staffing
* Communicate with primary Clinical IT regarding any issues the ER is facing
* Help ER physicians troubleshoot in the EMR
* Assist with creating new facility wide documents
* Maintain MOT Log (check for accuracy of all MOTs, consent to transfer, and physician order on ALL patients that are transported out of facility)
* Maintain 6 Hour Time Log (all patients that are in the ER for longer than 6 hours)
* Maintain AMA Log (all patients that left the ER either AMA, LWBS, LPT, or Elopement)
* Maintain Labor Report (how many patients that the ER saw per day, per 12 hour shift, and how much nursing staff was here for the 12 hour time period)
* Maintain ER Pay Period Log (keeps track of call ins, tardies, clocking errors, overtime (by number of hours), number of overtime shifts worked, and total time worked per pay period for each ER employee)

**ER EMT/PCT**

* Direct and indirect patient care under the direction of a registered nurse
* Follows directions from physicians and nursing staff
* Take vital signs and report abnormal results immediately to the registered nurse
* Perform EKG’s and sets up oxygen per physician’s order/protocol
* Transport patients as necessary to other units in the facility. Assist with moving, ambulating and lifting patients
* Document patient care performed in the electronic charting system
* Maintain and prepares room between patients
* Monitor stock and restock supplies as needed
* IV Insertions either by palpation or U/S guidance and blood draws
* Respond to “CODE BLUE” when called in the ER or other areas of the facility
* Answer phones
* Answer call lights

***Dialysis Associates Vascular Access Center*** March 2013 – March 2014

Fort Worth, TX 76104 Dr. Linh Le

817-266-8508

**Scrub Tech**

* Assist Interventional Nephrologist with procedures, including:
  + Perm-cath removal, Perm-cath insertion, Angiogram (fistulogram) of AVG and AVF, Percutaneous Angioplasty of AVG and AVF, Thrombectomies , Stent Placement
* Answer phones
* Schedule Procedures either with the patient or via the dialysis center
* Call Patients for confirmation or follow up after procedures
* Vital Signs before, during, and after procedures
* Help monitor patient’s heart rate and rhythm during procedure for any changes
* Verify insurance, get pre-cert for procedures

***Texas Health Huguley***  July 2005 – April 2014

Fort Worth, TX 76028 Tonua Rubell, BSN, RN

817-907-0056

**Vascular Access Tech (Vascular Access Team)**

* Place peripheral IV’s and extended dwell catheters by palpation or with the assistance of Ultrasound Guidance
* Assist RN or physician with PICC, CVC, and/or Art line insertion
* Answer phones
* Schedule PICC insertion with Infectious Disease physician’s office
* Round daily on all patients in 250 bed hospital with PICC, CVC, or extended dwell catheters
* Maintain PICC Insertion logs (keeping track of CLABSI), maintain IV Insertion logs
* Place charges on patient charts for extended dwell catheter placement
* Audit RN charting on PICC, CVC, and/or Art line insertion documentation
* Take call for facility on nights and weekends
* Teach nursing students how to place peripheral IV’s by palpation

**Multi-Skilled Worker (Progressive Care Unit)**

* Unit Secretary
  + Answer phones
  + Answer call lights
  + Page physicians
  + Place orders in electronic charting system
  + Fax pharmacy orders to pharmacy
  + Discharge patients out of the computer
  + Page housekeeping to clean rooms
* Monitor Tech
  + Watch telemetry monitors for 35 bed unit
  + Watch telemetry monitors for med surg and the ortho floors
    - Print strips 3 times a shift
    - Interpret tele strips and have charge nurse sign off on them for correctness
    - Watch the tele monitors for rate and rhythm changes
    - Notify nurses of any changes in rate or rhythm
* Patient Care Tech
  + Pass meal trays or feed patients as needed
  + Bathe total needs patients
  + Assist with showers as needed
  + Change linens on beds
  + Empty linen carts
  + Empty trash in patient rooms
  + Blood sugars as ordered
  + Turn total needs patients

**Unit Secretary (Cardio Vascular Intensive Care Unit)**

* + Answer phones
  + Answer call lights
  + Page physicians
  + Place orders in electronic charting system
  + Fax pharmacy orders to pharmacy
  + Discharge patients out of the computer
  + Page housekeeping to clean rooms
  + Watch telemetry monitors for 10 bed unit
    - Print strips 3 times a shift
    - Interpret tele strips and have charge nurse sign off on them for correctness
    - Watch the tele monitors for rate and rhythm changes
    - Notify nurses of any changes in rate or rhythm
  + Pass meal trays or feed patients as needed
  + Empty linen carts
  + Blood sugars as ordered

***Fresenius Medical Care*** March 2009 – July 2010

Fort Worth, TX Renata Jones, RN

**Dialysis Tech**

* Prepare dialysate/open water
* Test monitors and machines functionality including alarms, conductivity and temperature
* Obtain and document pre-dialysis vital signs, including weight, and temperature, obtain and document vital signs during dialysis, and post-dialysis including weight
* Access patient’s grafts/fistulas, or prepare perm-cath for access by RN/Remove access and hold manual pressure or utilize clamps, or prepare perm-cath for de-accessing by RN
* Document patient condition during treatment and communicate closely with RN, and Nephrologist
* Administer anticoagulant according to unit protocol and prescription
* Measure and adjust blood flow rates
* Calculate and adjust fluid removal based on patient’s dry weight and condition during treatment
* Measure blood glucose levels

***SKILLS*** **\*References available upon request**

Proficient in Microsoft Word, Access, Excel, Outlook, Power Point, and Publisher

65 wpm

BLS

VA-BC

**EMAR-** Cerner, Citrix, CPSI, AthenaNet, T-Systems