**Ashley Cox**

2926 Marquis Lane

Lancaster, TX 75134

ashleycox2013@gmail.com

4695484033

My objective is to work full-time as a Clinical Medical Assistant or Phlebotomy Technician at a Medical Facility.

Work Experience

**Red Oak Health and Rehabilitation Center- Red Oak, TX**

June 2018 to present

Check resident’s vital signs.

Assist with residents daily activities

**Medical Assistant (Externship)**

VIP Healthcare- Ennis, Tx

December 2017 to January 2018

I took patient’s vital signs, placed them in rooms, and learned how to do testing.

**Caregiver**

Country School Daycare - Ferris, TX

February 2016 to February 2018

I tend to infants from ages newborn to 18 months.

**Customer Service/ Cashier**

Walmart - Red Oak, TX

July 2014 to December 2015

My duties is to assist customers with payroll, money grams, bill pay, money order, and sort each department returns. I also help supervisors pull and balance registers within the store.

Education

Medical Professional Institute - Red Oak, TX

June 2017 to February 2018

Tyler Junior College - Tyler, TX

August 2013 to June 2014

Ferris High School - Ferris, TX

August 2009 to June 2013

Skills

Performing Vital Signs, Injections, Phlebotomy, Charting, Wound Care, Schedule Appointments, ICD 10- CM and CPT coding, Insurance Verification, CMS 1500 Forms, Urinalysis, Urine Pregnancy Tests, Specimen Collection, Glucose Screening, Vision Screening, Eye and Ear Irrigation, Test on EKG, Test on Sudoscan, Test on Retina Scan, Test on Spirometry, Test on PVD

Certifications/Licences

**National Registered Certified Phlebotomist Technician 2017**

December 2017 to Present

**National Registered Medical Assistant**

February 2018 to February 2019

Reference:

Anna Hagen 469-235-3218

Roosevelt Johnson 469-531-6779

Debra Holbert 469-285-9554