**Tri T. Do**

**2018 Kayla Ct.**

**Arlington, TX 76010**

**Phone: (682) 552-0161**

**Email: trido2008@yahoo.com**

The following are my education and experience I have acquired over the years of my nursing career.

**Degree earned**: Bachelor of Science of Nursing

University of Texas at Arlington

Registered Nurse, RN

**Certifications: BLS, ACLS, PALS**

**1997-1999 University of Texas at Arlington – School of Nursing**

*Assistant Lab Manager of Learning Resource of Center*

* Helped to coordinate clinical lab for nursing students.
* Assisted nursing professors and lab manager in variety tasks such as:
  + Developing education and videotaping courses for distance learners
  + Order supplies, lab equipment needed for clinical practices, and assist students with computer software.

**1999-2003 John Peter Smith Hospital – Fort Worth, TX**

*Staff RN for ER/Team Leader for Telemetry Unit*

* Team Leader for Telemetry Unit for two years with responsibilities include:
  + Assign patients to staff nurse daily and bed control meeting to receive admitted patients to the floor
  + Communicate with interpersonal departments
  + Evaluation of staff nurses and agency nurses report to unit manager
  + Advocate for patients and families, communicate with physicians, resolve issues, and report to unit manager

**2003-2006 Kindred Hospital – Mansfield, TX**

*ICU Staff/Charge Nurse*

* Caring for long term acute/critical patients
* Rehabilitation and aggressive ventilator weaning
* Evaluation of nurses and report to manager
* Resources for staff nurses in ICU
* Communicate with families and physicians to coordinate care for patients
* Identify and resolve problems
* Staffing for nurses

**2006-2010 LifeCare Hospital – Dallas, TX**

*House Supervisor*

* Staff nurses for floor/contact outside if needed
* Team conference with case manager to plan smooth transition of care from facility to facility and facility to home
* Bed control to admit/discharge patients to/from hospital
* Flash meeting with all hospital administrators/directors to brief objectives of the day
* Communicate with physicians and families to coordinate care for all patients
* Evaluation of staff nurses and report to Director of Nursing
* Provide consultation and advice to nurses
* Identify, gather data, and resolve issues/conflicts among staff, patients, families and physicians
* Communicate with all departments in the hospitals
* Training and teaching new nurses and nursing students

**2010-2012 Harriet Health, Inc.**

*Assistant Director of Nursing (DON)*

* Assistant to DON with writing/reviewing all agency policy and procedure
* Assistant to DON overseeing all office staff on daily activities
* Assistant to DON overseeing/implementing all mission, vision, and goals of the company
* Assistant to DON in auditing/quality review of medical records
* Coordinate communication among physicians and other healthcare professionals to care for homebound patients
* Skilled nursing visit for homecare patients

**2013-Present Texas General Hospital – Grand prairie, TX**

ICU staff/Charge/PACU/ER

* Caring for critical ill patients
* Resource for staff employees
* Collaborate with physicians to deliver quality care for patients
* Assign staff, train new employees, perform evaluation on employees
* Identify and resolves issues with staff and family members
* Report daily function of department to manager
* Caring for post anesthesia patients after surgery
* Caring for emergency patients in ER

.