Shelby Kizer

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Combine, TX 75159 shelbyrkizer@yahoo.com

**SUMMARY**

Licensed Registered Nurse capable of meeting deadlines and managing multiple projects. Experience supporting leadership and thriving in fast paced environments. Known for being caring and organized. Long term goal of becoming an Emergency Room Nurse.

**EDUCATION**

**Associates of Science in Nursing**, Carrington College, Mesquite, TX Aug 2018

Registered Nurse

**Associates of Liberal Arts**, Trinity Valley Community College, Terrell, TX Aug 2015

**CLINICAL ROTATION**

**520 Clinical Hours Completed**

**Student Nurse** Dallas Regional Medical Center, Mesquite, TX Jan 2018- Aug 2018

* 12 hour shifts with 4-6 patient load including rotations in ICU, ER, L&D, Postpartum, Nursery, Cath Lab, Day Surgery, Telemetry, and Medical-Surgical Floors
* Participated on teams of 5-7 highly skilled healthcare professionals, including Physicians, Nurses and Respiratory therapists to create and administer treatment plans to critically ill patients
* Performed comprehensive head to toe assessments to over 8 patients daily to determine patient’s overall condition
* Provided education and information to patients and their families, improving patient care and overall experience

**EMPLOYMENT HISTORY**

**Graduate Nurse/Administrator** Allergy and Asthma Center Waxahachie, TX

* Administered subcutaneous allergy shots, monitored patients for reactions, patient’s vitals, allergy tests, and spirometry’s
* Answered phones and scheduled appointments
* Put patients into rooms for the physician

**Administrator** Noah’s Ark Early Development Center Forney, TX Aug 2013- Dec 2017

* In charge of front office for busy daycare center serving 160 children
* Streamlined payment process, organized school schedules, and mediated for parents and documented critical incidents
* Prioritized large workload, managed schedule and organized workspace for Executive Director