Sha'Keidra Marks

# **Dedicated, hardworking, and reliable**

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# Work Experience

## Mail Carrier

United States Postal Service - Allen, TX

Working for the postal service you have to pass a 90 day work assessment and I’ve accomplished to pass mine

## Field Supervisor

HELPING HANDS OF ACADIANA - New Iberia, LA

April 2016 to September 2017

I would make quarterly home visits to check up on clients and how their workers performance. I would also answer phone and organize patient personal and health care information. I would sit in at visits with the state also.

## Sales Associate/Cashier/customer service

Sports plus - New Iberia, LA

August 2012 to December 2014

Responsibilities

Give good customer service

Maintain a clean store

Stock inventory

Break boxes

Pack boxes

Accomplishments

They feel that I was so dedicated and dependable enough that they can call me to come work when they're short handed anytime and know I'll come if I I can

Skills Used

Good manner

Good customer service Good humanity

## Personal Care Assistant

A&l personal care - New Iberia, LA

March 2013 to December 2013

Responsibilities

Help client with duties around her home such as

Cooking

Cleaning

Bathing

Laundry

And grocery shopping

Accomplishments

My client only wanted me as her worked because I did a good job with her

Skills Used

Good humanity

Good cleaning & sterilizing

## Inspector/Packer

Acadiana plastics - New Iberia, LA

March 2012 to August 2012

Responsibilities

I was assigned to my own machine everyday and I would carefully watch for broken, melted, or dis colored bottles coming from the line, and if they were I would dispose of them and once my back was full I'll seal it and stack them on a pallet

Accomplishments

I was easy to get along with

Skills Used

Good dependability skills Good partner skills

# Education

## Ged

Slcc - New Iberia, LA

June 2016 to February 2017

Nish - New Iberia, LA

2008 to 2010 Skills

customer service, microsoft office, cashier, ms office, inventory

# Certifications/Licenses

## First responder CPR