***Elizabeth Bada***

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**Objective:** As a performance-driven professional, I would like to use my extensive clinical experience working for a creditable corporation within the medical field. Given my ability to provide quality patient care, I am seeking a position as health care professional that will leverage my skills and achievements for career advancement.

**Qualification Highlights:**

* Exceptional oral and written communication skill
* More than twenty years of experience as a Certified Nurse Assistant
* Ability to work well under pressure
* Extensive knowledge of nursing assistant practices
* Self-motivated with keen ability to work efficiently in a demanding environment
* Excellent ability to gather and maintain patient records and history
* Uncommon ability to perform multiple tasks simultaneously
* PC Proficiency in Microsoft Office Software
* Keen ability to quickly learn new concepts and skills

**Professional Work Experience**

**Baylor Scott & White Memorial Hospital; Dallas, TX October 2015- November 2016**

* **Position:** Patient Care Technician
* **Duties**: Work alongside physicians, nurses, and other care professionals to manage patient care. Daily tasks consist of taking vital signs, assisting with daily living activities, observing patients and charting changes in their health or behavior, escorting patients and obtaining lab specimens. Assisted patients to dress, undress. Attaching, adjusting, and removing patient supportive devices**.** Adhere to compliance policies and patient procedures. Completed and other assigned tasks.

**Abilene Regional Medical Center; Abilene, TX March 2015- September 2015**

* + - **Position:** Unit Secretary/NICU
    - **Duties:** Transcribed doctors written orders, administered and documented patients records, data entry and prepared medical charts for record keeping and coordinate billing. Ensured all appropriate patient information was gathered by clinical staff prior to documenting/filing. Responsible for typing up discharge instructions for patients. Monitored and answered incoming calls and call lights. Ordered medical supplies as needed for patient care.

**Scott and White Medical Center; Temple, TX June 2014- March 2015**

* **Position: Patient Care Technician**
* **Duties:** Provided quality patient care. Monitored settings on various medical machines. Monitored and logged patient vital signs, food intake, collected samples for testing, assisted patience in daily care procedures and activities. Transported patients to complete necessary medical procedures. Adhered to all assigned procedures in compliance with medical center guidelines.

**Health Bridge Children’s Hospital; Houston, TX May 2011 – January 2014**

* **Position: Patient Care Technician**
* **Duties:** Provided quality patient care. Provided patience hygiene, wound care, and dressing adolescent and infant patients. Completed daily nursing procedures. Gathered and maintained patient information and records, including social and medical history obtained from patients. Took and recorded patient vital signs. Completed any other tasks assigned by management.

**Odessa Medical Center; Odessa, TX February 2012 – June 2012**

* **Position: Unit Clerk/Certified Nurse Assistant ICU**
  + - **Duties:** Transcribed doctors written orders, administered and documented patients records, data entry and prepared medical charts for record keeping and coordinate billing. Ensured all appropriate patient information was gathered by clinical staff prior to documenting/filing. Responsible for typing up discharge instructions for patients. Monitored and answered incoming calls and call lights. Ordered medical supplies as needed for patient care.

**Other Professional Work Experience:**

**Oak Bend Medical Center; Richmond, TX April 2009 – December 2010**

* Position: Patient Care Technician/Skilled Unit

**The Voss Wood Nursing/ Rehab Center; Houston, TX October 2007 – April 2009**

* Position: Certified Nurse Assistant

**Select Specialty Hospital; Dallas, TX September 2004 – March 2006**

* Position: Patient Care Technician /LTAC

**Life Care Hospital; Dallas, TX February 2003 – April 2005**

* Position: Patient Care Technician/Sub Acute

**Medical City Hospital of Dallas; Dallas, TX April 2001 – January 2003**

* Position: Unit Secretary/Patient Care Technician

**St. Paul Medical Center; Dallas, TX March 2000 – September 2003**

* Position: Unit Secretary/Patient Care Technician

**Kids R Kids Learning Center; Irving, TX September 1999-2000**

* Position: Assistant Teacher

**Children’s World Learning Center; Dallas, TX April 1999 – September 1999**

* Position: Assistant Teacher

**Charles & Zita Blum; Houston, TX March 1998- November 1999**

* Position: Private Duty Assistant

**Victoria Regional Hospital; Victoria, TX August 1998 – December 1999**

* Position: Unit Secretary/Patient Care Technician

**Linwood Place Nursing Center; Victoria, TX October 1995 – February 1998**

* Position: Certified Nurse Assistant

**Children’s World Learning Center, Houston, TX January 1993 – 1996**

* Position: Assistant Teacher

**Manor Care Sharpview; Houston, TX February 1991 – May 1994**

* Positon: Certified Nurse Assistant

**Alief Independent School District Houston, TX January 1991 – November 1994**

* Position: Food Service Server

**Licensing:**

* **Certified Nursing Assistant**  Certified 09/26/1989
* **Surgical Technologist**  06/08/2008

**Education:**

* **Sanford Brown College; Houston, TX September 2006 – June 2008**
* Surgical Technologist Certificate
* **American InterContinental University; Houston, TX (Attending August 2016)**
* Bachelor of Science (Forensic Science)

**\*\*\*Reference Available Upon Request\*\*\***