**Keviana Abraham**

**1903 Citadel Dr.**

**Glenn Heights, TX> 75154**

**(469) 671-9992**

**Abrahamkeviana@gmail.com**

**Objective:**  A patient care assistant or transporter

**Highlights of Qualifications**

* Certificate in BLS and CPR
* Completion of Nurses’ Aide Course
* Always adhere to safety guidelines
* Friendly and outgoing, with a pleasant manner and dedication.

**Relevant Skills and Experience**

**Medical Assistant Expertise**

* Developed skills and efficiency in classroom and training at DeSoto High School

**-**taking patients vital signs -recording pulse and respiration level

**-**monitor blood sugar -assisting to distribute medications

* Assist patients with transporting, dressing and grooming

**Administration**

Record daily vital signs in patients’ medical records.

* Routinely used office equipment in:

-MS Office Suite

-ten-key calculator by touch

-typing 45 wpm

**Patient and Family Services**

* Provide excellent skills to ensure the patients are in a friendly environment and comfortable.
* Caring and professional attitude toward staff, patients, and families.
* Great customer service skills and communicate respectfully.

**Work History**

**Walmart 150 N. I35 E. Lancaster, TX. 75146**

Stock Associate Stock shelves, price check merchandise and assist customers

**Education and Training**

Hands on training in nursing home facilities with transporting, assist with personal grooming and feeding.

Completion of Nurses’ Aide Course and Phlebotomy, Desoto High School in DeSoto, TX.

Certificate in BLS and CPR

Medical Terminology