# TYLER A. REID

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**EDUCATION**

**Associates of Science**

Trident Technical College

Anticipated Graduation: May 2020

N. Charleston, South Carolina

**High School Diploma**

Cane Bay High School

Graduation: May 2015

Summerville, South Carolina

**CERTIFICATIONS**

**Certified Nursing Assistant**  – Earned May 2015

60 Clinical Hours Completed

**HEALTH RELATED EXPERIENCE**

**Pruitt Health** ǁ *Certified Nursing Assistant* August 2014 - August 2015

Moncks Corner, SC

* Assisted with bathing, feeding, vital signs, and documenting in patients records
* Managed and restocked patients bedding, hygiene and personal care products on a daily basis
* Adhered to all safety guidelines, hospital protocol and regulations
* Supervised patients with diminished capacity and monitored safety hazards
* Conducted daily examinations of patients for bruises, blood in urine, injuries and/or wounds
* Reported any inconsistencies to health administrator

**Tomova Jai Incorporation** ǁ *Administrative Assistant* September 2015 – March 2017 Summerville, SC

* Greeted all clients in a positive, upbeat manner; displaying exemplary customer service skills
* Ensured appropriate reimbursement for distributors when necessary
* Demonstrated ability to multitask in a fast paced environment, maintaining professionalism at all times
* Provided quality care through oral communication to potential clients for the efficiency of the company
* Ensured accuracy of all distributors invoices, order summaries and payment confirmation

**ADDITIONAL EXPERIENCE**

**Walmart**ǁ *Sales Associate*  March 2017- June 2018

Goose Creek, SC

* Proactively sought out customers to assist with sales
* Processed customer payments by cash, checks and credit cards
* Provided information regarding store policies, products, and manufactures
* Prepared for store promotions by rearranging stock, adding signage and retagging merchandise
* Provided excellent service to all customers and guest
* Interacted with customers in a upbeat, positive and polite manner

**China Airlines** ǁ *Warehouse Agent* July 2018 – Present

Dallas, TX

* Loaded and unloaded shipment trucks, trailers and train cars
* Securely packaged items for shipment in boxes, crates or within shrink wrapped packages
* Demonstrated great attention to detail by verifying TSA letters, locations, and weights of cargo
* Forcefully lifted packages weighing 45 pounds or more

**Additional skills**

* Ability to type 55wpm
* Excellent written and verbal communication skills.
* Well organized self-starter who can work independently.