***Dishea McLemore***

## **218 Cliff Height Circle**

## **Dallas, Texas 75241**

## **(469) 360-6880**

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| *OBJECTIVE: To obtain a position where I may use my skills and abilities with a professional company, with the opportunity for growth and advancement. I have excellent communication skills with clients and colleagues on various problems.* |
| EXPERIENCE: |
| ***July 2018 – Present – Gateway Foundation, 200 Greene Rd, Lancaster, Texas 75171- Direct Care Monitor (40 hrs.) Shalandria Ray 972-441-6160***   * *Monitors and observes clients, ensures their safety and well-being, and provides motivational support and guidance to assist them in meeting therapeutic goals.* * *Reports client observations and contributes to treatment decisions concerning therapy, discipline, and privileges.* * *Monitors clients in medication self-administration, collects urine samples from clients for laboratory screening and administer breathalyzer to clients for detection of alcohol use.* * *Supports treatment plans by scheduling and coordinating client transportation, assisting in planning client interactive events, and so forth.* * *Provide security for the medical building.*   ***June 2003 – January 2018– Salvation Army, 5302 Harry Hines, Dallas, Texas 75235 –VA Grant and Per Diem Case Manager (40 hrs.) Michael Allen 214-424-7034***   * *Manages and monitors assigned caseload of clients from the Texas Rehabilitation Commission, Department of Veterans Affairs Healthcare for Homeless Veterans and Chemical Addiction Program;* * *Engage Veterans in a critical time intervention strategy immediately during enrollment into Grant and Per Diem program.* * *Interview, counsel, and case manage identified Veterans by conducting psychosocial assessments to identify treatment needs which affect the Veterans’ adjustment to their environment, and establish treatment goals.* * *Coordinate and document clinical case management and psychosocial services and documents the overall effectiveness of the case management services provided.* * *Schedule veterans appointment with the VA clinic.* * *Knowledge of computerized programs and database.* * *Work in close collaboration with VA staff to ensure establishment and maintenance of VA medical benefits and substance abuse treatment and care.* * *Assist in completing public housing authority (PHA) Section 8 application and other benefits paperwork as needed.* * *Provide life skills education and support to Veterans, including but not limited to: budgeting, apartment maintenance (cleanliness, safety, minor repairs, etc.), relapse prevention, community resources, family living skills, and/or development of relevant social support networks.* * *Notify VA of any negative incident occurring with Veteran within 24 hours of being informed or award of the incident, if not sooner.* * *Interviews applicants to determine eligibility for program enrollment based on established guidelines and requirements;identify concerns; conduct needs assessment.* * *Develops intake and case plans for client; prepares and maintains case records and logs on all assigned clients.* * *Meets regularly with clients to discuss and evaluate their progress; completes discharge plans of clients.* * *Ability to communitcate effectively and professionall with varies levels.* * *Prepares and delivers urine samples to the VA Medical Center for analysis.* * *Receives and issues bus passes and laundry tokens. Prepares and maintains statistical records on all services provided; compiles and prepares monthly statistical reports; ensures the accuracy and completeness of the same.* * *Resolve issue accurately and timely.* |
| ***Education:***  ***August 2002 – June 2003***  ***Cedar Valley College - 3030 North Dallas Avenue, Lancaster, Texas 75134***  ***Computer Information / Business***  ***June 2001 – December 2001***  ***Tarleton University - 1333 W. Washington, Stephenville, Texas 76402***  ***Computer Information System / Business***  ***August 1997 - May 2001***  ***David W. Carter High School - 1819 W. Wheatland Rd., Dallas, Texas 75232***  *High School Diploma - "A" Honor Year Round*  *2 year Scholarship*  *Three Academic Awards, Student of the week, "TAAS" with recognition.*  *Award patch from President, William Bill Clinton for obtaining high scores and G.P.A.* |
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| ***Computer Skills:*** Microsoft Word, Excel, PowerPoint 2000 *Web concepts (Lab)*  *60 wpm*  *Highly organized*  *Detail oriented*  *Outstanding interpersonal and communications skills. Have good leadership skills.* |
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