**Jasmine Hardy**

<mailto:JasmineHardy.155@yahoo.com>

**SUMMARY OF QUALIFICATIONS**

Customer Service Representative with 5 years’ experience. Motivated to maintain customer satisfaction and to contribute to company success. Ability to establish great interpersonal relationships with customers in a busy work place.

**PROFESSIONAL EXPERIENCE**

**McDonalds- Dallas, Tx**

**Jan 2012 – Dec 2014**

**Manager, Supervisor**

* Instructed employees of different backgrounds and cultures in daily operating procedures
* Assisted cashiers through leadership and demonstration

**PLS -Dallas, Tx**

**Jan 2015- Oct 2016**

**Customer Service Representative**

* Assisted upwards of 50 customers daily with duties including signing up new customers, retrieving data, and cancelling services.
* Suggested a new tactic to persuade customers to stay with the company.

**Walmart - Desoto, Tx**

**Nov 2016 – Present**

**Customer Service Representative**

* Was responsible for refunding, sending, and receiving money – most times in amounts excess of $5000, cashing checks, and pay bills.
* Organize and sort merchandise into respective areas
* Separated foods to be discarded in appropriately labeled/colored totes.

**AWARDS**

Was awarded Front End Associate of the Month