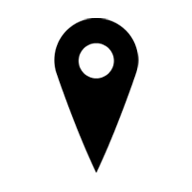
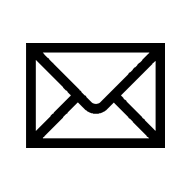
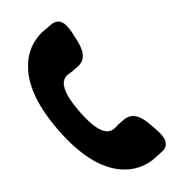
l/a

* 2755 W Interstate 20 #A224 Grand Prairie, Texas 75052  latalia.anderson@yahoo.com  (469) 767-7509*

April 21, 2019

Hiring Manager

To Whom It May Concern:

I am pleased to be writing you regarding a Registered Nurse position within your department. I believe that my qualifications, experience, and desire to learn make me an ideal candidate for this position.

I have a Bachelor of Science in Nursing degree that I obtained from Stephen F. Austin State University and over 2 years of clinical experience. During my time as a Registered Nurse I’ve developed the skills to provide patient-centered care. Also during this time I’ve been trained to thoroughly assess patients, document changes, and a plethora of other skills outlined in my resume. Although this position has taught me a variety of skills I believe that I’ve hit the plateau in this specific position and desire to learn more and I believe that this position will be a place that’ll strengthen the skills that I currently possess while also developing new skills for a longstanding career.

In my current role as Registered Nurse at Methodist Rehabilitation Hospital, I am responsible for evaluating the medical condition of up to 9 patients, while collaborating with members of the interdisciplinary team to provide quality care for patients. At times have been the only Registered Nurse in the facility. During the time in the position, I’ve been recognized as “Most Helpful Nurse” by coworkers, been recognized by patients through “WOW Card Recognition”, and been acknowledged by Chief Clinical Officer for my exceptional and thorough charting during a JCAHO mock survey.

I believe that starting a relationship with this facility would be mutually beneficial. I am seeking a challenging work environment where I can utilize my skills to the fullest extent. I look forward to hearing from you, and would love to schedule an interview where I can further explain my skills. Enclosed is a copy of my resume and references.

Sincerely,

LaTalia S. Anderson BSN, RN

LaTalia S. Anderson BSN, RN

l/a

registered nurse

Latalia anderson

l/a

registered Nurse

latalia anderson

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| --- |
| professional profile |

**Compassionate, inquisitive nursing professional with over 2 years of experience as a Registered Nurse. Skilled in the ability to provide patient centered care to diverse patient populations. Capability to collaborate with physicians and other members of the interdisciplinary team to provide quality care. Labeled as “forever learner” by coworkers, supervisors, and past professors. Awarded by coworkers as “Most Helpful Nurse”. Current Texas State Licensure as a Registered Nurse, BLS certificate, and ACLS certificate. Devoted to continuation of acquiring knowledge. Goal to strengthen skills and obtain new nursing skills to foster the development of a longstanding career.**

|  |  |  |
| --- | --- | --- |
| education  **bachelor of science in nursing**  Nursing  Stephen F. Austin State University 2011-2016  GPA: 3.08 | Licensure  registered nurse  Texas Board of Nursing  #907042  Exp: 04/2019  Basic life support  American Heart Association  Exp: 08/2020  Advanced Cardiac Life Support  American Heart Association  Exp: 01/2021 | expertise   * Patient Assessment * Medication Administration * Wound & Ostomy Care * IV Administration and Management * Electronic Medical Record Management * Patient/Family Education |

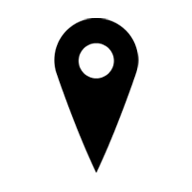
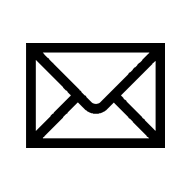
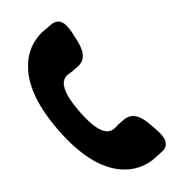
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| work experience |

**REGISTERED NURSE**

***Methodist Rehabilitation Hospital / Dallas, Texas / 2016-current***

**Responsible for delivering quality, patient-centered care up to 9 clients simultaneously in 39-bed inpatient rehabilitation facility. Promoting and restoring patients’ health by completing the nursing process; collaborating with physicians and interdisciplinary team members to promote rehabilitation of patients; providing physical and psychological support to patient and family. Delegating tasks to LVN personnel and Nurse Aids**

* **Administered medications via various routes in a safe and timely manner**
* **Worked collaboratively with dieticians, physicians, occupational/physical therapy teams, and other healthcare teams to determine if patients are to be discharged from facility**
* **Monitored and reported changes in patient condition**
* **Recorded accurate records of patient vital signs, diet, and activity level**
* **Directed and supervised assistive personnel**
* **Performed assessments and wound care as specified in treatment care plan**
* **Educated patients and family members to ensure continuity of care post discharge**

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