Tyicha Turner

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# Skills/ Qualifications

* Assisted patients in meeting their bio-psychosocial needs
* Provided basic consultation
* Taught and completed specialized clinical social work services for patients and families
* Provided short term and long-term family therapy
* Extensive experience with Microsoft Office Suite
* Knowledge of interviewing techniques to obtain personal information
* Knowledge of resources that serve individuals who are older adults, young adults, and or have a disability

# Education

* Texas Woman’s University Denton, **Bachelor of Science, Social Work (BSW)** - May 2018
* Richland College, **Computer Application Certificate** - June 2011
* ATI Career Training Institute, **Business Administration Certificate**- May 2009

# Employment History

TWU Financial Aid, Denton Tx, March 2015- May 2018

*Student Assistant*

* Assisted in creating and maintaining all student financial aid files
* Consistently monitored files to ensure required and updated documentation was present
* Maintained and ensured confidentiality of student records and information
* Ability to operate computer and general office equipment

Ace Parking Inc., Dallas Tx, April 2014- August 2017

*Clerk*

* Greeted customers upon entering and exiting the parking facility
* Entered ticket and monetary transactions in ASR system.
* Reconciled daily revenue transactions at end of each shift.
* Promptly responded to customer inquiries and resolved service related complaints.

## Relevant Experience

CPS, Dallas Tx, March 2016- March 2016

*Student Intern*

* Attended family home visits
* Helped facilitate interviews with parents, family members, and/or caretakers
* Maintained a balance of objectivity and empathy for families in stressful and crisis situations.
* Maintained family contacts to monitor the well-being of the child and environment
* Participated in court hearings
* Helped with regular case file reviews to ensure compliance of family visits

Mayhill Hospital, Denton Tx, January 2018- May 2018

*Social Services Student Intern, Behavioral Health services*

* Organized and led outpatient skill group sessions
* Completed Psychosocial Assessments, and brokered aftercare services for patients
* Represented Behavioral Services in weekly treatment team meetings
* Created and prepared psychoeducational materials for group activities
* Provided resources upon discharge for cleared patients
* Retrieved collateral family contacts needed for verification and release of Information
* Created individual treatment plans for patients
* Provided counseling sessions to assist patients while completing treatment
* Effectively participated in the referral development process.

## Organizations/ Extracurriculars

Phi Alpha Honor Society, Denton, Tx, (Social Work) November 2017- May 2018

*Phi Alpha Member*

The Natural Society, Denton, Tx, February 2016-December 2017

*Treasurer*

* Managed and presented monthly budgets and financials
* Monitored intake of donations and collections of members’ dues
* Created and tracked financial goals
* Produced accurate and complete financial reporting
* Maintained proper financial records to properly provide clear account information and prepare tax returns

*Volunteer Coordinator*

* Raised staff awareness for the role and the function of volunteers
* Monitored, supported, motivated and accredited volunteers and their work
* Worked with multiple agencies across different sectors to establish strong working relationships to influence better decisions about volunteer placement and choice
* Interviewed and recruited volunteers and ensured they were appropriately matched and trained for the proper position

# Volunteerism

Denton Christian Preschool, Denton, Tx, August 2016- December 2016

* Helped serve breakfast, lunch, and dinner to preschoolers
* Helped set aside a 45-minute rest period for the children to nap or relax quietly.
* Ensured that the children were safely transported to and from the Denton School campus
* Facilitated a 30-minute playtime on the outdoor playground
* Attended parent & teacher meetings
* Set-up activities for the children
* Read educational books to the children