**Perry Coleman**

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**SUMMARY**

To secure an Accounting Manager position with a company that maintains a challenging working environment, growth opportunity and practices continuous improvement.

**EXPERTISE IN:**

* Financial Consolidation & Reporting
* Lead and Direct Monthly Financial Closings
* Prepared Budgets and Financial Analysis
* Costing Analysis
* Managed Costing System
* Accounting cycle (A/P, A/R, Payroll & billing)
* Implementation of Policies & Procedures to Yield Efficiency
* Sarbanes-Oxley Compliance, GAAP, Internal Controls and Internal Audits
* Operational Reporting and Variance Analysis
* Inventory Management, Inventory Controls & Inventory Analysis
* Provide Financial Technical Support to Plant Personnel
* Managed, Trained, and Developed Staff
* Capital Spending Rationalizations, Capital Analysis, Capex experience and Capital Audits
* Developed, Generated & Analyzed Plant KPI’s (key performance indicators)

###### SOFTWARE SKILLS

Microsoft Office including Word, Excel (macros, hyperlinks, pivot tables, forecasting, linking files, formulas), JD Edwards, SAP, Hyperion, MAS90, PowerPoint and Kronos.

**EXPERIENCE**

**Phoenix Services Present**

**Accounting Manager**

* **Prepare monthly profit and loss statements.**
* **Prepare monthly journal entries.**
* **Tracking and preparing day-to-day operational activities.**
* **Accounts Payable and accounts Receivable.**
* **Cash receipts.**
* **Payroll**
* **Budgeting.**
* **Cash forecasting.**
* **Revenue and Expenditure variance analysis.**
* **Capital assets reconciliations.**
* **Fixed Asset**

**C & P Construction (family-owned) December 2006- December 2015**

**Accountant**

* Financial Statements.
* Bookkeeping for financial transactions.
* Taxes remittance.
* Accounts payable and billing.
* Review contract bids.

**Georgia-Pacific Corporation (manufacturing)**  **February, 2005**—**November-2006**

$95 million in Sales

Accounting Manager

* Prepared Financial Statements.
* Developed budgets, prepared monthly forecasts and quarterly forecasts.
* Analyze P&L Variance (variance between budget and actual, variance between forecast and actual).
* Leader in developing annual cost saving and performance improvement in plant operations.
* Managed Accounting cycle (inventory, A/P, A/R, billing and payroll).
* Managed costing system (bill-of-material and inventory evaluation).
* Costing experience (job costing, cost flows, standard costing and product costing).
* Financial responsibility for plant inventories (raw material, work-in-process and finished goods).
* Directed Physical Inventory Counts, Plant Cycle Counts and Analysis.
* Responsible for Developing and Managing the Internal Control System including process improvement.
* Managed Fixed Assets and Capital Rationalizations.
* Led team to improve working capital by achieving greater inventory turns and lowering A/R days.
* Performed account reconciliations.
* Led annual external audit process (Sarbanes-Oxley), including developing audit improvement recommendations.
* Responsible for developing the talents of 3 direct reports.

Job Accomplishments

* Developed and implemented $930K cost saving plan.

###### EXPERIENCE

**C & P Construction (family-owned) April 2004-February-2005**

**Accountant**

* Prepare financial statements.
* Bookkeeping for financial transactions.
* Taxes remittance.
* Accounts payable and billing.
* Review contract bids.

**Leggett & Platt Inc., Atlanta, GA. (manufacturing)**  **May, 2000—April- 2004**

##### $120 million in Sales

##### Division Accounting Manager

* Prepared financial statements for seven sites and consolidated financial statements.
* Created budgets and forecasts for seven plants.
* Prepared year-end tax package and year-end financial package.
* Analyzed account reconciliations.
* Managed and implemented standard costing system for seven plants.
* Coordinated projects that involved the purchasing, engineering and production department.
* Responsible for costing system (bill-of-material, cost roll-ups and inventory evaluation).
* Analyzed manufacturing cost variances (labor cost, overhead cost and conversion cost).
* Managed monthly cash flow for seven plants.
* Monthly Settlement & foreign exchange experience.
* Prepared weekly, monthly and quarterly cost reports.
* Managed Fixed Assets for seven plants and capital projects.
* Supervised month-end close for plants (journal entries and inventory counts).
* Responsible for internal controls for seven plants.
* Managed Fixed Assets for seven plants and capital projects.
* Managed cost controls for $30 million project.
* Coordinated project auditing and bid review for $30 million project.
* Responsible for developing direct reports (accountant, 4 A/R clerks and 7 A/P clerks).

Job Accomplishment

* Led implementation of ISO 9001 for accounting department.

**Software used:** Microsoft Office including JD Edwards, SAP, Word, Excel and PowerPoint.

**Lighting and Lamp Wholesales, Inc., Birmingham, AL** **June, 1997—April-2000**

##### Accountant

* Performed month-end closes and provided financial guidance.
* Supervised monthly physical inventory counts.
* Analyzed and reconciled Inventory Accounts.
* Audited plant balance sheets.
* Prepared journal entries.
* Responsible for accounts payable reconciliation.
* Reconciled Accounts Receivables.
* Prepared month-end bank reconciliation (cash and credit cards).
* Managed cash flow statement.
* Provided financial and cost analysis to make business decisions.
* Generated general ledger account balance supporting schedules.
* Prepared and remitted city, county, state and federal taxes.
* Prepared and remitted payroll taxes.
* Responsible for expense accounts.
* Managed daily transactions for four plants.
* Generated and analyzed outstanding sales reports.

Job accomplishment

* Developed tax remittance spreadsheet

**Gayfers Distribution Center** **July, 1987—August-1990**

##### Staff Accountant

* Reconcile merchandise inventory counts.
* Performed merchandise cycle counts.
* Tracked merchandise inventory to 11 locations.
* Managed receiving of merchandise inventory.
* Processed inventory payables.
* Managed locations inventory manifests.

**EDUCATION**

**Auburn University at Montgomery,** Montgomery, AL

Master of Business Administration, emphasis in Accounting (MBA)

**University of Montevallo**, Montevallo, AL

Bachelor of Science in Political Science (B.S.)

Minor: Business Administration