**Cayla Green, LVN**

2321 Suffolk Ln

Lancaster, TX. 75134

214-299-3162

caylagreen79@gmail.com

I am a caring, motivated Licensed Vocational Nurse with over TEN years of experience. My experience includes but not limited to medical surgical, emergency situations, and a variety of patients. I have worked with pediatrics, Alzheimer’s, psychiatric, and geriatric patients. My extensive training in the military and Veteran’s Hospital has allowed me the experience to relate well to people from a variety of cultures. I possess special sensitivity to meeting diverse needs in varied situations and strong analytical skills. I am capable of assessing conditions and implementing appropriate interventions, along with the ability to remain calm and professional throughout critical incidents. I am at ease in developing a rapport with patients, family, staff and physicians. And last but not least I have a proven record of reliability and responsibility. I look forward to meeting with you in regards to this position and becoming a part of your team. My salary expectations are negotiable.

**Professional Experience**

**Lancaster ISD, Lancaster, TX**

August 2015-Present

School Nurse

\* Provide direct care utilizing professional assessment skills, the nursing process, and established

school health protocols.

\* Serve as health advocate for students.

\* Notify parents of accident or illness and secure medical care for students in emergency cases (if

parents or emergency contact cannot be reached).

\* Coordinate management system to administer medications to students at school. Administer

medications according to district policy and procedures.

\* Implement effective procedures for mandatory screening programs. Make referrals as necessary.

\* Coordinate continuing evaluation of campus health program and make changes based on findings.

Instruction

**Brookdale Assisted Living Lancaster, TX.**

August 2014- August 2015

Director of Nursing

\*Directing, supervising, and evaluating work activities of personnel.

\*Planning, implementing, and administering programs and services.

\*Establishing work schedules and assignments for staff, according to workload, space, and equipment availability.

\*Monitoring the use of diagnostic services, inpatient beds, facilities, and staff to ensure effective use of resources and assess the need for additional staff, equipment, and services.

\* Supervises the maintenance of resident charts, review documentation performed by care giving staff.

\* Assures that family members are aware of resident's need for scheduled physicals, dental, or eye appointments

\*Participates in preadmission screening of prospective new residents.

\* Performs ongoing assessment/observation of residents' physical and psycho-social needs and coordinates with other departments to assure quality, proactive care.

\* Communicates with resident's physicians re: residents' status and condition changes.

**Town Village North Dallas Assisted Living**

April 2011-August 2014

Health &Wellness Director

\* Maintained resident health records/HIPPA

\*Obtained a Texas Assisted Living Manager Certificate

\*Responsible for the direct supervision of community-based licensed nursing staff (LPN/LVN, RN), the Med Techs/CMAs

\* Assigns and directs work of subordinates; appraising performance; rewarding and disciplining associates; addressing complaints and resolving problems

\* Provides training, supervision, and monitoring of associates in the administration of medications.

\* Provides training and education to resident care associates on an ongoing basis. This includes classroom in-services, and situation specific training

\* Supervises the maintenance of resident charts, review documentation performed by care giving staff.

\* Assures that family members are aware of resident's need for scheduled physicals, dental, or eye appointments

\*Participates in preadmission screening of prospective new residents.

\* Performs ongoing assessment/observation of residents' physical and psycho-social needs and coordinates with other departments to assure quality, proactive care.

\* Communicates with resident's physicians re: residents' status and condition changes.

**Emeritus @ Farmers Branch, Farmers Branch, TX.**

June 2010- February 2011

Memory Care Director

\* Supervised over ten Resident assistants and medication aides in the, refill and order new medication

\* Maintained schedule and time request off for this facility

\* Continuous work with Alzheimer’s Patients, using redirection and role play.

\* Maintained resident charts and maintained HIPPA

\* Maintained monthly budget, conducted monthly in-service training for staff

\* Administered oral, buccal, and sublingual medications

\* Assisted with admittance, transfer and discharge for residents

\* Maintained, transcribed and carried out Dr. Orders daily

\* Assessed residents for higher level of care if needed

\* Point of contact for conflict resolution

\* Point of Contact for referral sources

**Veteran’s Affairs Hospital Dallas, TX**

February 2008-April 2010

Charge Nurse/Floor Nurse

\* Implement patient care for up to 7 patients per section.

\* Assess patient status and notify physicians of clinical changes.

\* Educate patients/ families on health needs, conditions and options.

\* Maintained patient charts and confidential files.

\* Assisted with the admittance and discharge of patients.

\* Performed clinical task according to hospital policies.

\* Provided total patient care including bathing, feeding and changing.

\* Inserted I.V.’s and administered I.V. medication.

\* Administered I.M., SQ, Sublingual and buccal medications.

\* Continuous work with Alzheimer’s Patients, using redirection and role play.

**MILITARY EXPERIENCE**

July1997- September 2004

Hospital Corpsman Third Class Petty Officer

\* Provided quality care for over 700 Navy and Marine active duty personnel and family members

to include maintence of health records.

\* Trained in intubation, suturing, wound care, cauterization

\* Skilled in I.V. insertion and removal, phlebotomy, lab procedures

\* Administered immunizations per policy and protocol

\* Triaged patients in an acute care setting

\* Supervised over 10 junior sailors on a daily basis

\* Preformed hearing test, eye exams and physical

\* Trained in conducting EKG’s

\* Assisted with pap and pelvic exams

\* Ordered office and medical supplies

\* Calibrated equipment

\* Scheduled appointments for family and active duty members

**EDUCATION**:

July 2006- August 2007 Dallas, TX

DALLAS NURSING INSTITUTE

> > > Received intense training via internship at various hospitals and nursing homes around Dallas/Ft. Worth Metroplex. Graduate Vocational Nursing Certificate obtained.