Dr. Anthony Wallace, DrPH, M.A., BSc., LCDC-I

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# objective

My purpose is to seek full-time employment within a higher education institution or within the private sector that will allow me to educate inspiring graduates to make necessary changes within their communities

# Education

**DPH** Capella University, Public Health Epidemiology December 2018

Capstone: “Medication education program to reduce polypharmacy in the elderly population”

Committee: Dr. Delores Crosby, DHA, Dr. Lawrence Bryant, PhD

**Ed.S** Walden University, Curriculum, Instruction, and Assessment, June 2016-Present

Capstone: “Literary in older American minority adults”

**MA** Liberty University, Human Services Counseling, Health and Wellness May 2014

Capstone: “Sexual violence prevention within the Afro-Hispanic male community

**BS** Purdue Global University (Kaplan), Health and Wellness May 2011

Dean List

Major Courses in Nutrition and Contemporary Alternative Medicine

# Experience

# Executive Administrator | P.C.D.I. Healthcare and Consultants of Texas, LLC | April 2010-Present

As the Executive Administrator and Senior Public Health Practitioner my duties are to oversee the operational budget and determine the appropriate methods that will need to be carried out to prevent extensive expenditures. Other duties may consist of by not limited to assessing the AR/AP accounts to ensure accuracy, file and monitor appropriate legal paperwork with governmental authorities as the legal appointee representing P.C.D.I. Healthcare and Consultants, hire and train qualified employees, perform routine analysis with every program to ensure quality care and customer service is being rendered to every patient or customer, develop and monitor new and existing policies that govern the organizational structure of P.C.D.I. Healthcare and Consultants of Texas, LLC. Under my direction, the company has achieved several business licenses in other states such as Hawaii and New York. As of 2017, the company has reached its milestone by gaining several minority business enterprise certifications such as the MBE, SBE, HUB, etc. Taking the appropriate actions has allowed the company to buy and sell health commodities and provide services in other areas outside of the health arena.

# Tutor |National American University | September-Present

My primary duty as a tutor is to apply pedagogy concepts to each session with respect to each students’ learning level. I am a tutor who provides one-on one guidance in each subject level that NAU offers as an academic major. Moreover, my focus specialty is health and liberal arts related course work that corresponds to medical assisting, administrative assistant, human anatomy, psychology; and sociology (undergraduate/graduate). Other duties I am also responsible for are ensuring all computer and classes are up and running for incoming students, answer immediate questions regarding academic work and facility related inquiries, attendance for each course and filing those forms in the appropriate manner, and ensuring the safety of the students while they are in classes.

While employed at this institution, I was able to build and manage a library within the unit due to the student not being able to afford books and other supplies. I was able apply evidence-based practices in building and maintaining a circulatory system in which donated books are examined, catalogue, distributed, and placed back onto the self for other patrons to use while on campus as a reference. I am actively working with licensed librarians in obtaining more textbooks and materials for our small library.

# Qualified Mental Health Professional-Health Coach | Metrocare Services | January 2015-August 2016

My primary duty as a health caseworker is to discover the potential barriers in preventing clients from receiving quality healthcare from internal and external agencies. In this position, I was considered the expert when linking and referring psychiatric patients to medical resources within their living environment. Some of my duties consisted of managing the health and wellness of a caseload of 10-12 individuals who are diagnosed as schizophrenic and/or bipolar. I was considered the public health and wellness resource consultant for this population of 95 patients.

In my role as the caseworker, my duties may consist by not limited to public speaking, individualize counseling, assessing the needs of each individual, briefing physicians and judicial courts on the status of the client, homeless prevention, and linking and referring the client to intermediate/LTC facilities when needed. My education curriculum was geared to teach targeted clients in a group or individualized session about medication safety, recognizing symptom disease, and public health disease prevention.

# Medication nurse/Certified Nurse Aide | Advantage Nursing Services | June 2011-October 2014

My primary duty as a medication nurse was to ensure that the patients were receiving their medications within the five right guideline recommendations. My duties were to evaluate the patient before, during, and after the medication was given to them in efforts to see how the patient reacts to the actions of the medication. Depending on the setting in which I practiced, I would use independent nursing judgment when assessing each patient’s need, reporting and documenting pain and discomfort levels, and gathering primary data to report to higher licensed personnel who can provide higher medical interventions.

# Teaching Experience

**Corinthian Colleges**, Dallas, Texas May 2005 to Aug 2005

**Adjunct Professor**, Medical Assisting

* Diagnostic Techniques, an undergraduate course averaging 20 students per semester, covering the following topics: emergency procedures, emergency treatments, clinical office procedures for testing,
* Assisted students on proper procedure in assisting the prescribers
* Performed skills check offs such as surgical instrumentation, proper positioning, and emergencies
* Coordinated classroom time and activities with the nurse practitioner or physician instructing the class.

**Missional University**, North Augusta, SC December 2017 to Present

**Professor**, Department Chair Epidemiology and Infectious Diseases

* To apply research and focus logic to students who are pursuing undergraduate and graduate degrees.
* Educate students about the fundamentals of public health epidemiology, calculations in researching population health outbreaks, and preparing disease related information to the public to prevent further incidences.
* My role as professor is to address each students’ needs individually and ensure the information is current, reliable, and digestible
* My role as department chair is to develop courses for my department to be marketed to new and current students who are wanting to gain more insight information about the field of public health. My current courses that are in develop are methods in epidemiology, fundamentals of epidemiology, epidemiology of cancer, law and ethics in public health.

# Publications

## Books

Wallace, A.D., (2015). *The Global Impact of Health Ministry*, Dallas, Texas: Lulu Publisher,

***Articles***

Wallace, A.D. (2010). Americans economics and the impact in our nutritional status of homeless children, Dallas, Texas: Clayton College of Natural Health

# Professional Training

**Assisted Living Administrator/Residential Care Administrator**

Long-Term Care Consultants, Plano, Texas

Description: State required classroom hours to fulfill the role as a health administrator in the state of Texas.

**HIV/AIDS Risk Reduction Specialist**, Texas Department of Health and Human Services, 2007

Description: This course is a requirement to exercise the right to test and render results to patient who are suspected of having HIV/AIDS.

# Professional Affiliations

Kappa Delta PI| Walden University Chapter | February 01, 2018

American College of Healthcare Executives| National Association of Boards Assisted Living/Residential Care Administrator | November 2013

# Community Service

**Dallas Medical Reserve Core, Dallas County Emergency Response**

Medical Volunteer, Dallas, Texas, November 2016-Present

**Community Council with the Dallas Area on Aging**

Doctoral Internship, Dallas, Texas, January-June 2018

**Dallas Public Library**

Volunteer Page, Dallas, Texas, October 2014-December 2014

# Computer Skills

**Typing**: 42 wpm

**Microsoft**: WordPerfect, Excel Spreadsheets, PowerPoint, Access

# References

Upon Request