Tashilea Rosborough

228 Rolling Hills Place

Lancaster, Texas 75146

469-383-6826

QUALIFICATIONS PROFILE

Highly competitive, tenacious and results-oriented professional combining polished interpersonal and rapport building skills to significantly enhance growth, profits, and return on investments.

CORE STRENGHTS

Process and Productivity Improvement

Vendor and Supplier negotiations

Dietary Management and Scheduling

Customer service and retention management

Time Management

EXPERIENCE

T’s Refund Plus 2010- present

Owner

Maintain quality control/ satisfaction records, constantly seeking new ways to improve customer service

Quickly and effectively solve customer challenges

Responsible for over 150 individuals and corporate accounts

Phoenix House 2008-2015

Kitchen Manager

Processing and Distribution

Data processing

Financial Modeling

Mergers and acquisitions

Organize, host, plan menu and supervise preparation of all foods

Handled personnel responsibilities, including hiring, dismissal, training and payroll

Renfro Nursing Home 2005-2008

Kitchen Manager and Cook

Skilled in presenting knowledgeable instruction on proper food handling and storage

Scheduling

Experienced in planning and creating low-fat, low-sugar and low sodium meals

Family Dollar 2000-2005

Assistant Manager

Supervised shipping and receiving

Recruited, trained and supervised customer service reps and staff on regulatory documentation, pre-certifications and correspondence

Served as liaison between management, service providers, vendors and staff to, maintain open lines of communication and ensure the delivery of quality customer cares services

Encourage a structured teamwork environment that promoted customer care solutions through the appropriate, complaint use of employee resources and management of data information systems

EDUCATION

Sidney N. Collier

N.O. La. 70114

Business Management

IRS

Tax Preparation

Invoice and Billing

REFERENCES AVAILABLE UPON REQUEST