|  |
| --- |
| **Dimitri R.** TUCKER  8520 Krista ln #721 Ft Worth TX · 817-443-8168  [dimitritucker@sbcglobal.net](mailto:dimitritucker@sbcglobal.net)  DimitriTucker@texashealth.org |
|  |

# Experience

|  |
| --- |
| November 2012 – PRESENTClinical Data Abstractor, Texas Health RESOURCES (DALLAS) Reviewing Patient Files (EMR) and Abstracting Key Data  Locate and Retrieve information from appropriate medical records  Three main areas: Extracting Information, Process Improvement, and Tracking related Billing.3M Coding, Validate Data  Core Measures (ED: Inpatient ED, IMM: Global Immunization: HBIPS: PN: Stroke: VTE: HOP, Pain Management ...HIPPA Knowledgeable  IRR (98% Monthly Ratio)  Highly Detail Strong organization skills and multitasking capabilities on a Daily  Input into MSOW  Sort and File , OPPE Files, OPPE Reports in File room  ( Ongoing Professional Practice Evaluation)  Archive and Pack Resign Physicians ( Iron Mountain)  Send Letters to Physicians about Needed information |
| 2/2012 – 7/2012Medical Records Abstractor, **JPS Hospital Network** Convert Paper Charts to EMR..EPIC ( Car Connect)  Abstract Patients Vitals: Medication List: Problem List: Medical & Family History  File Charts  2007-2009  **Commercial New Business Specialist**, **Fireman’s Fund Insurance**  Input New Business Applications, Code all New business into Systems Line of Business  Order Reports (MVR) Motor Vehicle Reports, Order Credit Reports, ..Etc.  Order CLUE, order HDR Reports. Code Policies, Post Payments  2000 – 2007  **Records Specialist, Bombardier Aerospace**  Maintain Aircraft & Log Book and Maintain Records and Corrective Actions  Maintain Audit on all Fleet: Fie and Sort all Logs, Maintain File Room  Process Incoming Invoices, File and Enter Billing into System , Post Payment  Manage Punch Time, ( Audit) Input Schedule Time of Pilots, PTO,  1991 – 2000  **Personal Lines Processing Clerk,** CNA Insurance  Input New Business Applications, Order Reports  Credit Report ,MVR’,HDR, Index Mail, Post payments  Rator Trainee, Maintain Records Dept. File and Sort Records  File and Enter Billing for Customers  Post Monthly Insurance Payment |

# Education

|  |
| --- |
| Southern Bible Insitute, ministry |
| Richland Jr College, AccountingLee high School |

# Skills

|  |  |
| --- | --- |
| * Highly Detail * Strong Organizational * Multitasking | * Computer Skills * Healthcare Software * Accurate , Efficient ,Dependable * EPIC, CareConnect,Premier,Meditech |

# Activities

**Volunteer AHA**

Church Volunteer