







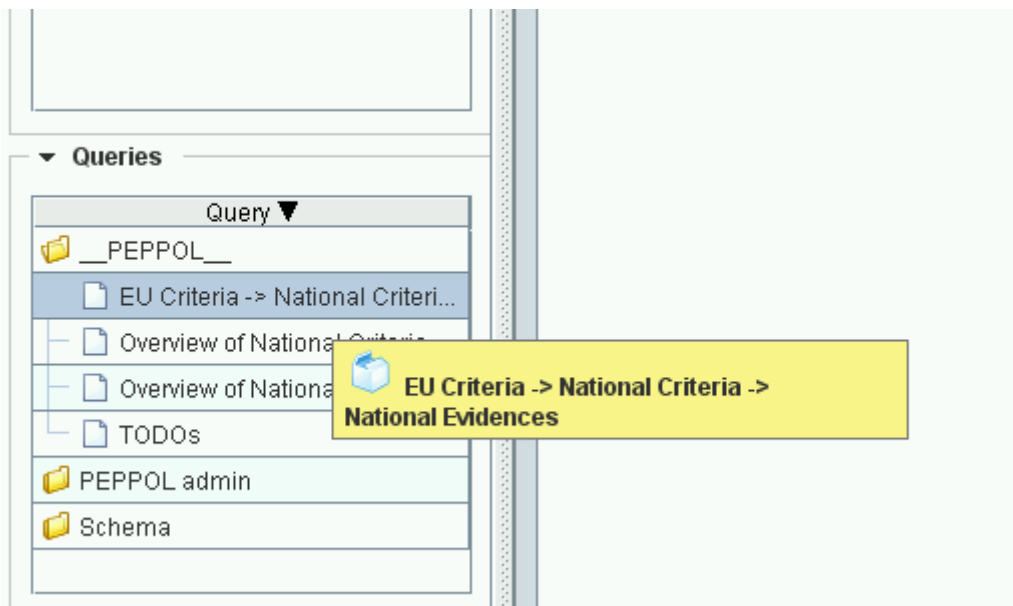


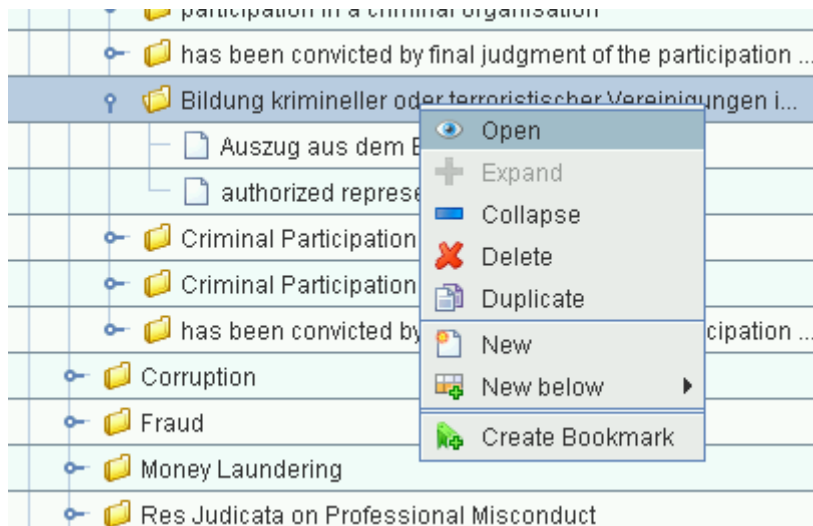
## How to use the ontology management tool (initial tutorial)

### Major contents of presentation:

- Icons explanation
  - Blue folder  : Criterion Group
  - EU Flag  : EU Criterion
  - Little blue rectangle  : National Atomic Criterion
  - Two little blue rectangles  : National Combined Criterion
  - Yellow roll of paper  : Evidence
  - Wizard with pointy blue hat  : Criterion Requirement (for whom will this criterion be suggested)
  - Yellow paper rectangle with blue circle with exclamation mark  : Evidence Restriction (for whom can this Evidence be issued)
  - Two eyes  : parts that are visible within the ontology
- PEPPOL (Query): EU Criteria -> National Criteria is major workspace



- Edit something: right mouse click and “open”



- Criteria definition: Provide criterion short name, legal reference and legal text. Provide user hints for the criteria, define the replacement rule as minimum substitution level of self issued evidence and assign To Do's

**Criminal Participation (National Atomic Criterion) (16:45:47)**

General | Criterion/Evidence | To Do | Miscellaneous

Name (english translation): Criminal Participation

Name (national): Συμμετοχή σε εγκληματική οργάνωση

legal reference: αρ. 43 § 1 περ. α) π.δ. 60/2007 (ΦΕΚ Α' 64)

Annotation:

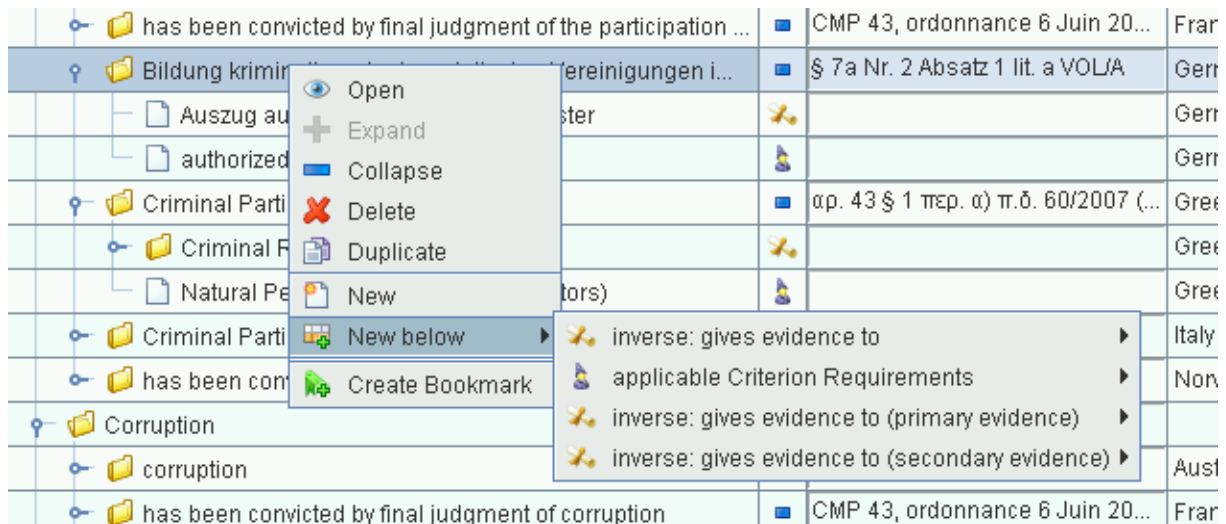
Country: Greece (Services & Products)

Legal Text (english translation): has been convicted by final judgment of the participation in a criminal organization

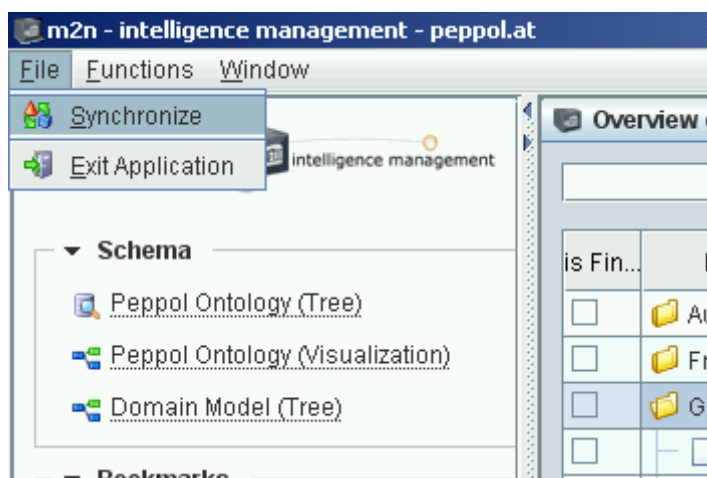
Legal Text (national): έχει καταδικαστεί με αμετάκλητη δικαστική απόφαση για συμμετοχή σε εγκληματική οργάνωση

Save Close

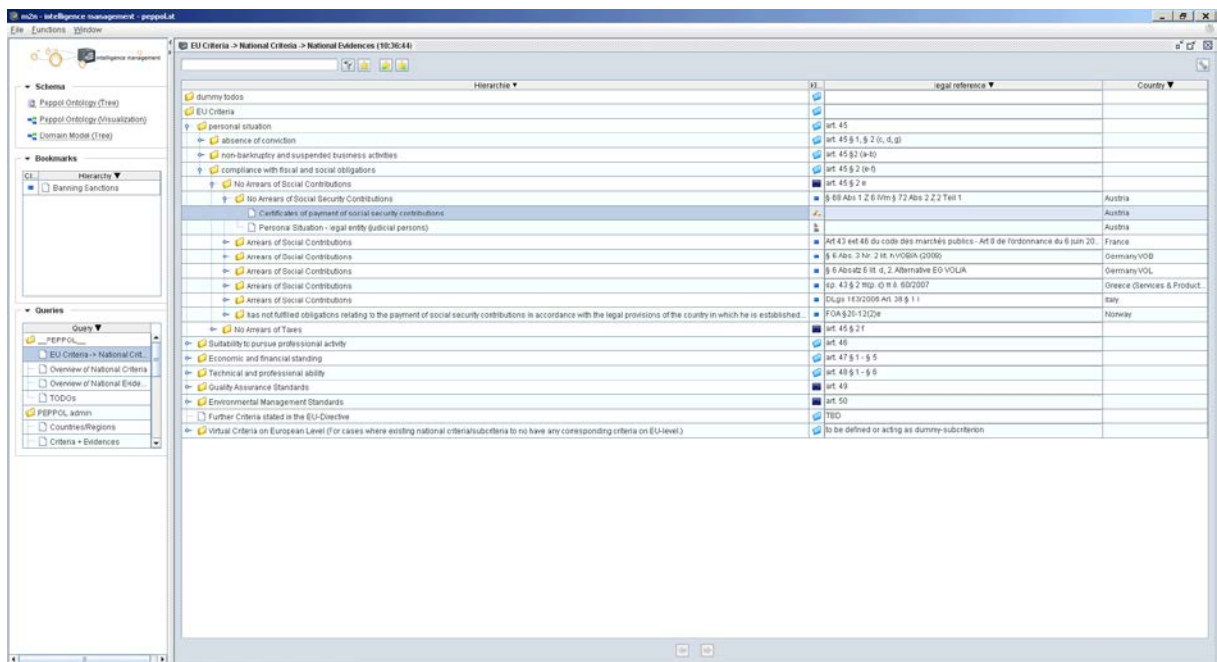
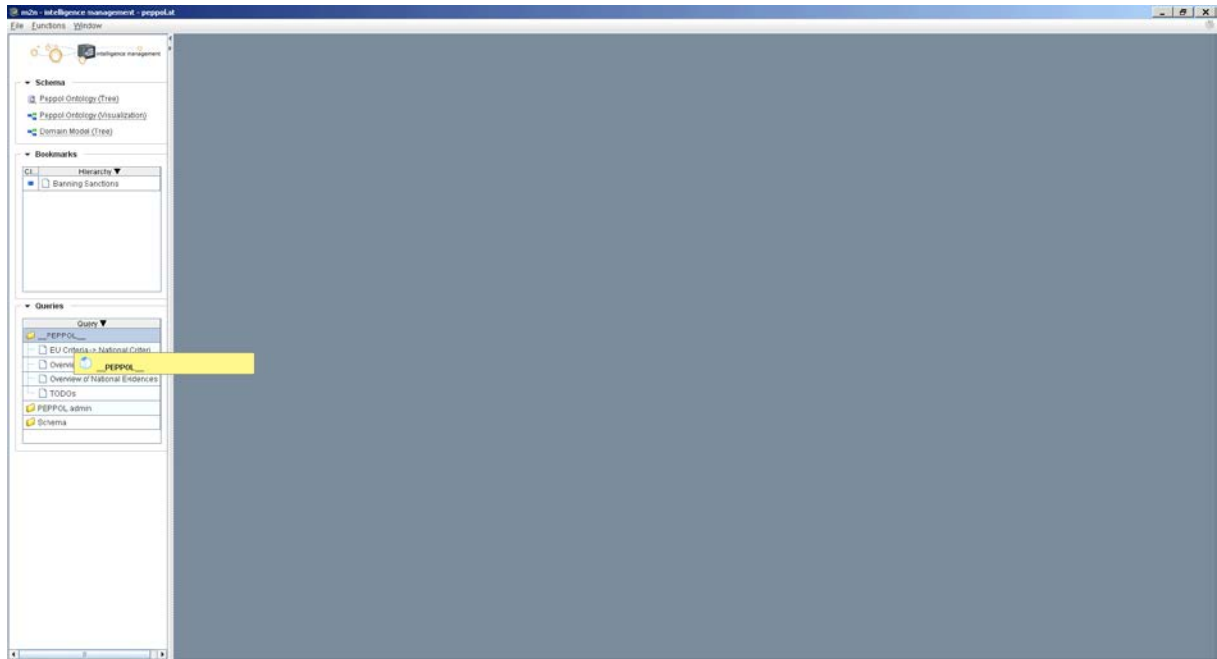
- Add new sub element: Define evidences, criterion requirements and set primary evidence (legally valid) and secondary evidence (alternatives or self declarations).

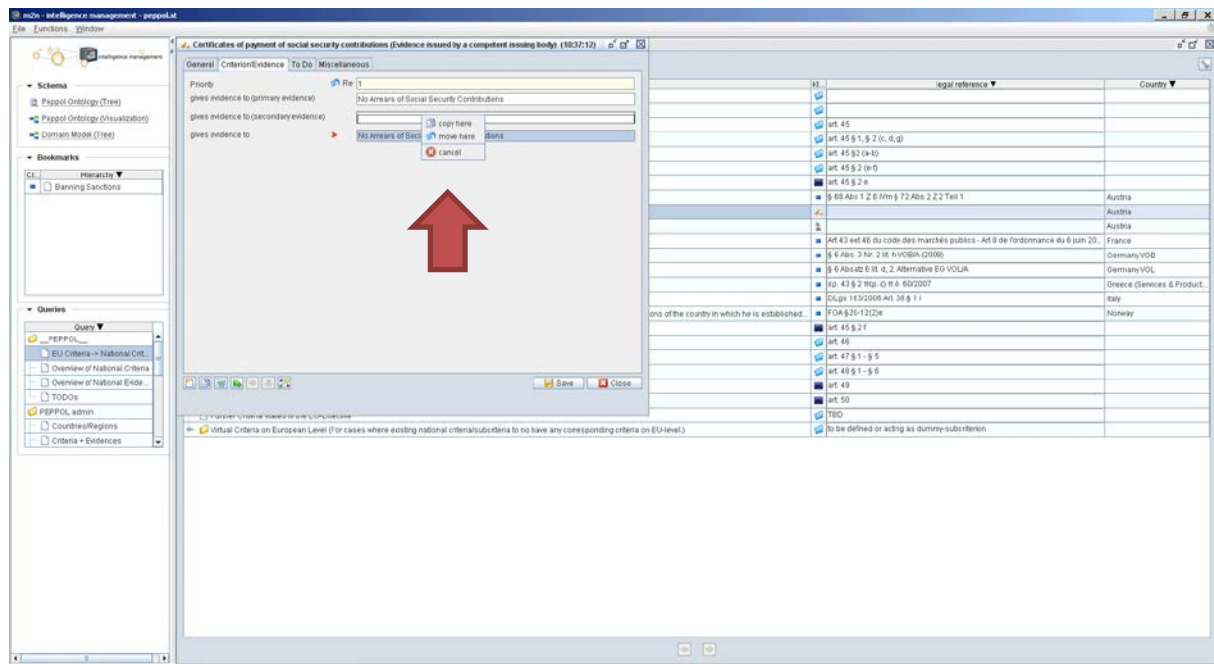


- PEPPOL (Query): Overview of National Criteria provides comprehensive summary of all criteria per country
- PEPPOL (Query): Overview of National evidences provides comprehensive summary of all criteria per country
- Save: This lets you save your changes (the system also automatically saves at certain points)



## Drag & Drop





**copy here:** The object stays in the primary context.

If you have a tree:

- A
- + B
- + C

And then you draw up B under C, the tree looks after "copy here" like:

- A
- + B
- + C
- + B

**Move here:** the object removes from his primary context.

If you have a tree

- A
- + B
- + C

And then you draw up B under C, the tree looks after „move here" like:

- A
- + B
- + C

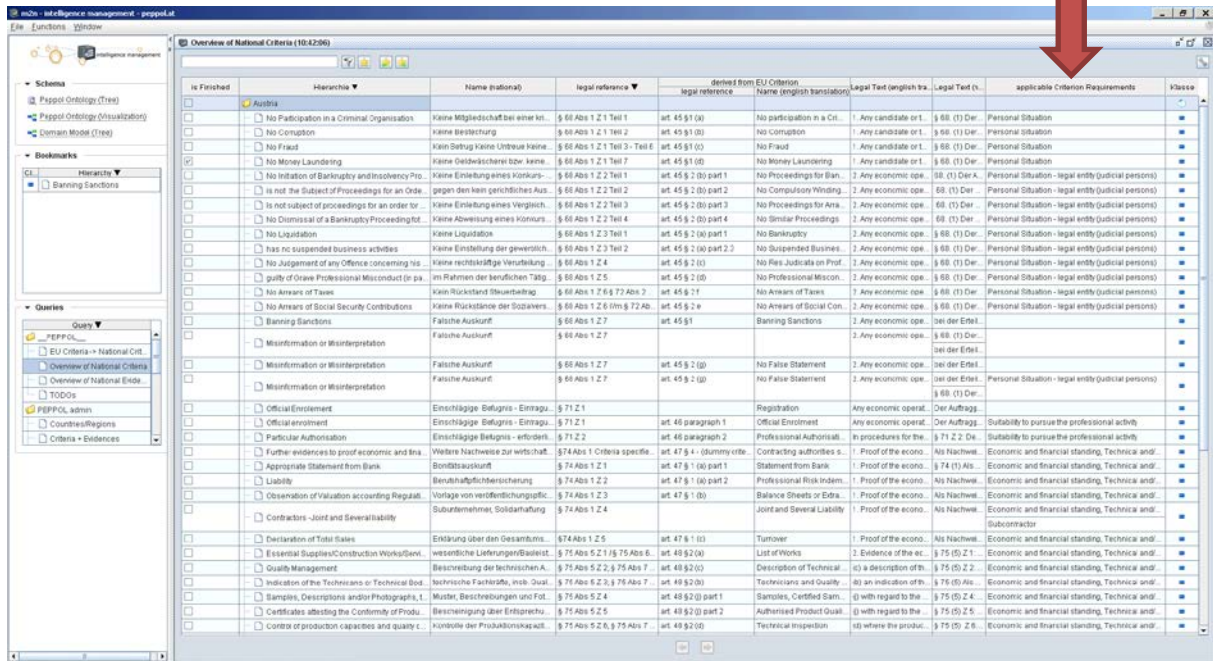
Same situation as you draw up something from the box into another.

## Criterion Requirements - Classification

The Classification is carried out through the tenderer-Types e.g Single Tenderer, Subcontractor.

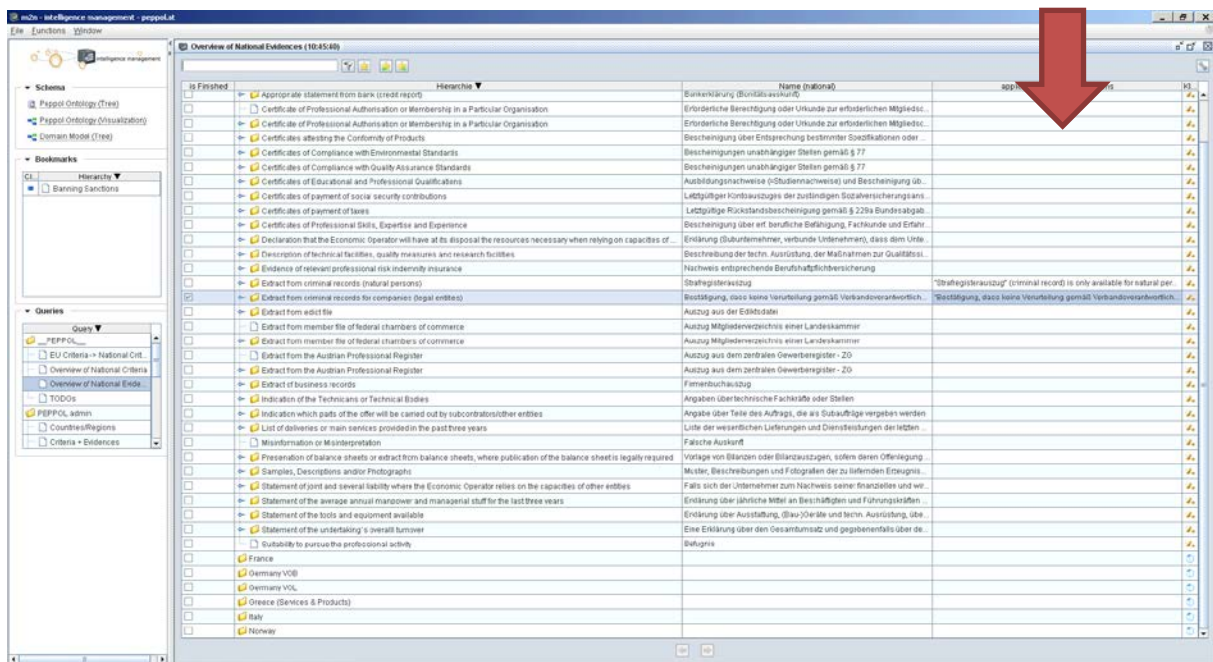
The difference between CriterionRequirements and EvidenceRestrictions:

- CriterionRequirements: aspect of the Contracting Authority
- EvidenceRestrictions: aspect of the Tenderer



is Finished	Hierarchie	Name (national)	legal reference	derived from legal reference	EU Criterion Name (english translation)	Legal Text (english tr.)	Legal Text (c.)	applicable Criterion Requirements	Klasse
<input type="checkbox"/>	<input type="checkbox"/> Austria	<input type="checkbox"/> No Participation in a Criminal Organisation	keine Mitgliedschaft bei einer kriminellen Organisation	§ 66 Abs 1 Z 1 Teil 1	art. 45 § 1 (a)	No participation in a Crim.	1. Any candidate or t...	§ 66 (1) Der...	Personal Situation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Corruption	keine Bestechung	§ 66 Abs 1 Z 1 Teil 2	art. 45 § 1 (b)	No Corruption	1. Any candidate or t...	§ 66 (1) Der...	Personal Situation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Fraud	kein Betrug/keine Untrue keine...	§ 66 Abs 1 Z 1 Teil 3 - Teil 6	art. 45 § 1 (c)	No Fraud	1. Any candidate or t...	§ 66 (1) Der...	Personal Situation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Money Laundering	keine Geldwäscherei bzw. keine...	§ 66 Abs 1 Z 1 Teil 7	art. 45 § 1 (d)	No Money Laundering	1. Any candidate or t...	§ 66 (1) Der...	Personal Situation
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Initiation of Bankruptcy and Insolvency Pro...	Keine Einleitung eines Konkurs-/...	§ 66 Abs 1 Z 2 Teil 1	art. 45 § 2 (b) part 1	No Proceedings for Ban...	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> is not the Subject of Proceedings for an Order...	gegen den kein gerichtliches Aus...	§ 66 Abs 1 Z 2 Teil 2	art. 45 § 2 (b) part 2	No Compulsory Winding...	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Initiation of proceedings for an order to...	Keine Einleitung eines Vergleich...	§ 66 Abs 1 Z 2 Teil 3	art. 45 § 2 (b) part 3	No Proceedings for Ama...	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Dismissal of a Bankruptcy Proceeding for...	Keine Abweisung eines Konkurs...	§ 66 Abs 1 Z 2 Teil 4	art. 45 § 2 (b) part 4	No Similar Proceedings	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Liquidation	Keine Liquidation	§ 66 Abs 1 Z 3 Teil 1	art. 45 § 2 (a) part 1	No Bankruptcy	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> has no suspended business activities	Keine Einstellung der gewerblich...	§ 66 Abs 1 Z 3 Teil 2	art. 45 § 2 (a) part 2.3	No Suspended Business	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Judgment of any Offence concerning his...	Keine rechtlichsfähige Verurteilu...	§ 66 Abs 1 Z 4	art. 45 § 1 (c)	No Res Judicata on Prof...	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Arrows of Taxes	Kein Rückstand Steuerbetrag	§ 66 Abs 1 Z 5	art. 45 § 2 (b)	No Professional Miscon...	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> No Arrows of Social Security Contributions	Keine Rückstände der Sozialvers...	§ 66 Abs 1 Z 6 iVm § 72 Abs 2	art. 45 § 2 (e)	No Arrows of Taxes	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Banning Sanctions	Falsche Auskunft	§ 66 Abs 1 Z 7	art. 45 § 1	No Arrows of Social Con...	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Misinformation or Misrepresentation	Falsche Auskunft	§ 66 Abs 1 Z 7	art. 45 § 1	Banning Sanctions	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Misinformation or Misrepresentation	Falsche Auskunft	§ 66 Abs 1 Z 7	art. 45 § 2 (g)	No False Statement	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Misinformation or Misrepresentation	Falsche Auskunft	§ 66 Abs 1 Z 7	art. 45 § 2 (g)	No False Statement	2. Any economic ope...	§ 66 (1) Der...	Personal Situation - legal entity (judicial persons)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Official Enrolment	Eintragung in das Handelsregister	§ 71 Z 1	art. 46 paragraph 1	Registration	Any economic operat...	Der Auftragge...	Subsidiarity to pursue the professional activity
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Official Enrolment	Eintragung in das Handelsregister	§ 71 Z 1	art. 46 paragraph 1	Official Enrolment	Any economic operat...	Der Auftragge...	Subsidiarity to pursue the professional activity
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Particular Authorisation	Eintragung in das Handelsregister	§ 71 Z 2	art. 46 paragraph 2	Professional Authorisat...	In proceedings for the...	§ 71 Z 2. Die...	Subsidiarity to pursue the professional activity
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Further evidences to proof economic and fin...	Weitere Nachweise zur wirtschaftl. Bonitätsauskunft	§ 74 Abs 1 Z 1	art. 47 § 1 - Summary etc.	Contracting authorities s...	1. Proof of the econo...	§ 74 (1) Abs...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Liability	Berufshaftpflichtversicherung	§ 74 Abs 1 Z 2	art. 47 § 1 (a) part 1	Professional Risk Indem...	1. Proof of the econo...	No Nachweis...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Observation of Valuation according Regulat...	Vorlage von verifizierungspflicht. Subunternehmer, Solidart Haftung	§ 74 Abs 1 Z 3	art. 47 § 1 (b)	Balance Sheets or Edra...	1. Proof of the econo...	No Nachweis...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Contractors - Joint and Several Liability	Subunternehmer, Solidart Haftung	§ 74 Abs 1 Z 4	art. 47 § 1 (b)	Joint and Several Liability	1. Proof of the econo...	No Nachweis...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Declaration of Total Sales	Erklärung über den Gesamtumsatz...	§ 74 Abs 1 Z 5	art. 47 § 1 (c)	Turnover	1. Proof of the econo...	No Nachweis...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Essential Suppliers/Construction Works/Dev...	wesentliche Lieferanten/Unternehmen	§ 75 Abs 5 Z 1 iVm § 75 Abs 6	art. 48 § 2 (a)	List of Works	2. Evidence of the ec...	§ 75 (5) Z 1...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Quality Management	Beschreibung der technischen A...	§ 75 Abs 5 Z 2, § 75 Abs 7	art. 48 § 2 (b)	Description of Technical...	3. a description of th...	§ 75 (5) Z 2...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Indication of the Technicians or Technical Bod...	technische Fachkräfte, insb. Qual.	§ 76 Abs 6 Z 2, § 76 Abs 7	art. 48 § 2 (b)	Technicians and Quality...	4. an indication of th...	§ 76 (6) Abs...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Samples, Descriptions and/or Photographs, i...	Muster, Beschreibungen und Fot...	§ 76 Abs 5 Z 4	art. 48 § 2 (c) part 1	Samples, Certified Sam...	5. with regard to the...	§ 75 (5) Z 4...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Certificates attesting the Conformity of Produ...	Bescheinigung über Entsprechu...	§ 75 Abs 5 Z 5	art. 48 § 2 (c) part 2	Authorized Product Quali...	6. with regard to the...	§ 75 (5) Z 5...	Economic and financial standing, Technical and...
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Control of production capacities and quality c...	Kontrolle der Produktionskapazität...	§ 77 Abs 5 Z 6, § 75 Abs 7	art. 48 § 2 (d)	Technical inspection	7. where the produc...	§ 75 (5) Z 6...	Economic and financial standing, Technical and...

## Evidence Restrictions – Classification (same as above)



is Finished	Hierarchie	Name (national)	applicable Evidence Restrictions
<input type="checkbox"/>	<input type="checkbox"/> Appropriate statement from bank (credit report)	Bankenklärung (Bonitätsauskunft)	
<input type="checkbox"/>	<input type="checkbox"/> Certificate of Professional Authorisation or Membership in a Particular Organisation	Erforderliche Berechtigung oder Urkunde zur erforderlichen Mitgliedsch.	
<input type="checkbox"/>	<input type="checkbox"/> Certificate of Professional Authorisation or Membership in a Particular Organisation	Erforderliche Berechtigung oder Urkunde zur erforderlichen Mitgliedsch.	
<input type="checkbox"/>	<input type="checkbox"/> Certificates attesting the Conformity of Products	Bescheinigung über Entsprechung bestimmter Spezifikationen oder...	
<input type="checkbox"/>	<input type="checkbox"/> Certificates of Compliance with Environmental Standards	Bescheinigungen unabhängiger Stellen gemäß § 77	
<input type="checkbox"/>	<input type="checkbox"/> Certificates of Compliance with Quality Assurance Standards	Bescheinigungen unabhängiger Stellen gemäß § 77	
<input type="checkbox"/>	<input type="checkbox"/> Certificates of Educational and Professional Qualifications	Ausbildungsnachweise (=Studiennachweise) und Bescheinigung üb...	
<input type="checkbox"/>	<input type="checkbox"/> Certificates of payment of social security contributions	Leistungsfähiger Kontowauszug des zuständigen Sozialversicherungsamts	
<input type="checkbox"/>	<input type="checkbox"/> Certificates of payment of taxes	Leistungsfähiger Rückzahlungsbetrag gemäß § 226 Bundesabg.	
<input type="checkbox"/>	<input type="checkbox"/> Certificates of Professional Data, Expertise and Experience	Bescheinigung über erf. berufliche Befähigung, Fachkunde und Erfahr.	
<input type="checkbox"/>	<input type="checkbox"/> Declaration that the Economic operator will have at its disposal the resources necessary when relying on capacities of...	Erklärung (Subunternehmer, verbundene Unternehmen), dass dem Unte...	
<input type="checkbox"/>	<input type="checkbox"/> Description of technical facilities, quality measures and research facilities	Beschreibung der techn. Ausrüstung, der Maßnahmen zur Qualitätssic...	
<input type="checkbox"/>	<input type="checkbox"/> Evidence of relevant professional risk indemnity insurance	Nachweis entsprechende Berufshaftpflichtversicherung	
<input type="checkbox"/>	<input type="checkbox"/> Extract from criminal records (natural persons)	Staatsregisterauszug	"Staatsregisterauszug" (criminal record) is only available for natural per...
<input type="checkbox"/>	<input type="checkbox"/> Extract from criminal records for companies (legal entities)	Bestätigung, dass keine Verurteilung gemäß Vorstandsverantwortlich.	"Bestätigung, dass keine Verurteilung gemäß Vorstandsverantwortlich.
<input type="checkbox"/>	<input type="checkbox"/> Extract from edict file	Auszug aus der Ediktstabelle	
<input type="checkbox"/>	<input type="checkbox"/> Extract from member file of federal chambers of commerce	Auszug Mitgliedsnachweis einer Landeskammer	
<input type="checkbox"/>	<input type="checkbox"/> Extract from member file of federal chambers of commerce	Auszug Mitgliedsnachweis einer Landeskammer	
<input type="checkbox"/>	<input type="checkbox"/> Extract from the Austrian Professional Register	Auszug aus dem zentralen Gewerbeverzeichnis - 20	
<input type="checkbox"/>	<input type="checkbox"/> Extract from the Austrian Professional Register	Auszug aus dem zentralen Gewerbeverzeichnis - 20	
<input type="checkbox"/>	<input type="checkbox"/> Extract of business records	Fernstudienauszug	
<input type="checkbox"/>	<input type="checkbox"/> Indication of the Technicians or Technical Bids	Angaben über technische Fachkräfte oder Stellen	
<input type="checkbox"/>	<input type="checkbox"/> Indication which parts of the offer will be carried out by subcontractors/other entities	Angabe über Teile des Auftrags, die als Subaufträge vergeben werden	
<input type="checkbox"/>	<input type="checkbox"/> List of deliveries or main services provided in the past three years	Liste der wesentlichen Lieferungen und Dienstleistungen der letzten...	
<input type="checkbox"/>	<input type="checkbox"/> Misinformation or Misrepresentation	Falsche Auskunft	
<input type="checkbox"/>	<input type="checkbox"/> Presentation of balance sheets or extract from balance sheets, where publication of the balance sheet is legally required	Vorlage von Bilanzen oder Bilanzauszügen, sofern deren Offenlegun...	
<input type="checkbox"/>	<input type="checkbox"/> Samples, Descriptions and/or Photographs	Muster, Beschreibungen und Fotografien der zu liefernden Erzeugnis...	
<input type="checkbox"/>	<input type="checkbox"/> Statement of joint and several liability where the Economic operator relies on the capacities of other entities	Falls sich der Unternehmer zum Nachweis seiner finanziellen und w...	
<input type="checkbox"/>	<input type="checkbox"/> Statement of the average annual manpower and managerial staff for the last three years	Erklärung über jährliche Mittel an Beschäftigten und Führungspersonal	
<input type="checkbox"/>	<input type="checkbox"/> Statement of the tools and equipment available	Erklärung über Ausrüstung, Rüststoffe und techn. Ausrüstung, die...	
<input type="checkbox"/>	<input type="checkbox"/> Statement of the undertaking's overall turnover	Eine Erklärung über den Gesamtumsatz und gegebenenfalls über de...	
<input type="checkbox"/>	<input type="checkbox"/> Subsidiarity to pursue the professional activity		
<input type="checkbox"/>	<input type="checkbox"/> France		
<input type="checkbox"/>	<input type="checkbox"/> Germany VOB		
<input type="checkbox"/>	<input type="checkbox"/> Germany VOB		
<input type="checkbox"/>	<input type="checkbox"/> Greece (Services & Products)		
<input type="checkbox"/>	<input type="checkbox"/> Italy		
<input type="checkbox"/>	<input type="checkbox"/> Norway		