

JACK-TONYE RUBY

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King Fisher Club
4 Reeve Road, Ikoyi,
Lagos.
19th March 2019

The Manager,

Your advertisement for Club Junior Manager caught my eye immediately as it describes a position for which my qualifications are ideal.

Delivering top services is my speciality and I thrive in a diverse and fast-paced management environment. I believe my ability to multitask, result-driven with a creative mindset and also my fluency in English and my many other qualifications would be assets to your company.

From my little experience in Lofty Height Model School during my service year, I got to participate in handling a football competition and also end of the term parties which enables you to add performance during professional to your team--one who can begin being productive at once. I have the ability to demonstrate tremendous support and maintain numerous day to day management. I am seeking new professional challenges and am eager to put my knowledge towards the growth and development of your organization.

I believe that my expertise would be a good match for the Kingfisher Club and I would greatly appreciate the opportunity to meet with you to further discuss my qualifications. I have enclosed my resume which further details my professional achievements. I look forward to speaking with you to discuss my interest in working for your company and the fresh approach I would bring to the position. I appreciate your consideration and thank you for your time.

I thank you for your consideration and I look forward to hearing from you.

Sincerely,
Jack-Tonye Ruby

