

Gautam Buddha University

(Established by the Uttar Pradesh Gautam Buddha University Act 2002

UP Act No. 9 of 2002, passed by the Uttar Pradesh Legislature)

Greater Noida – 201 312, Phone No. 0120-2344200

Website : www.gbu.ac.in



BID FORM

Repairing of 80 KVA Online UPS at Central Computer Center

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Tender	Repairing of 80 KVA Online UPS at Central Computer Center
Publishing Date of Bid	01 st March, 2021
Last date & Time of Bid Submission	22 nd March, 2021 upto 3.30 p.m.
Technical Bid Opening Date, Time & Place	22 nd March, 2021 at 04.00 p.m. Venue : Conference Room of the Registrar Office, 1 st Floor, Administrative Building, G.B.U., Gr. Noida. (Bidder/authorized representative of bidders may attend the bid opening proceedings on the above mentioned day and time).
Estimated Cost	Rs.1.13 Lakhs (Incl. Tax)
Completion Period	Two weeks from the date of order released.
Earnest Money Deposit Tender Fee	Rs.2,273.00 (Two Thousand Two Hundred Seventy three only) - (Refundable) Rs. 1,000.00 + @18% GST = Rs.1,180/- (One Thousand One Hundred Eighty only – incl. of GST) - (Non-refundable)
Bid System	Two Tier : 1) Technical Bid 2) Financial Bid
Financial Bid	The Financial Bid shall contain rate schedule only. The price shall be in words as well as in numeric numbers.
Bank Account Detail for submission of Tender Fee and Earnest Money Deposit (through NEFT/RTGS only)	Punjab National Bank, Gautam Buddha University, Greater Noida (U.P.) A/C No. 6660000100000681, IFSC Code: : PUNB0666000

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(Please mark number on each page and provide detail as per below)

Total Pages :

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“TECHNICAL BID (BIDDER'S PROFORMA)”

Name of the Organization			
Pl. mentioned whether a Government Company / Public Ltd. / Private Ltd. / Partnership / Proprietorship			
Date of incorporation/registration (pl. enclose photocopy of cert.)			
Specify the number of years in this line of activity by the company			
PAN registration Number			
GST / IGST registration number			
Turnover in the last three financial years (Figures should be in Indian Rupees in Lakhs ; please attach the certified copies of balance sheet with trading, profit & loss account along with Form 3CB AND 3CD. If the figures for 2019-20 are not available then they may furnish financial statement of year 2016-17.	2017-18	2018-19	2019-20

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Detail of the similar type of items supplied / installed / maintained during last four financial years at IITs, NIT's or Central / State Universities / Organization / any Academic Institute of National Repute / Reputed private organizations etc.				
(Please enclose Three Years Purchase Order out of last Four Financial Year)				
Name of the item(s)	P.O. (Rs.)	Value	Completion value (Rs.)	Name of the Institution / organization with name and designation of contact person including phone and email id.
Whether your firm has been blacklisted by any Government Organization including Universities, Institutions and Colleges during last three financial years.				(Yes / No)

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DECLARATION

I/We hereby declare that the information given in the technical bid by the undersigned is correct and fulfill all conditions as published in the tender document.

ACCEPTANCE

I/We accept the above terms and conditions and shall comply with them strictly.

(SIGNATURE OF THE BIDDER)
WITH SEAL

NAME:

ADDRESS :

Tel./Mobile No.:

Email ID :

BANK DETAILS OF VENDORS, in case of refund of EMD

Bank A/c Name :

Bank Name :

Bank Account No. :

IFSC Code :

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TECHNICAL SPECIFICATION

S/No.	Item Description	Part Code	QTY
1	Repairing of 80 KVA Online 1 NOS. UPS Model & Make:- 93E EATON S/No. DH043LXX02		
1.1	Control Board/Card	744-A2128	01
1.2	Interface Board /Card	744-A2125	01
1.3	Connector Board	744-A2123	01
1.4	Input EMI	744-09388	01
1.5	Output EMI	744-A2122	01
1.6	Power Supply	744-A2124	01

Note: - Cables (Harness/Internal) to be changed/replaced if required.

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GENERAL TERMS AND CONDITIONS

1. Detailed information about the items, specifications are available in tender document which can be downloaded from the University website www.gbu.ac.in.
2. Offer should be submitted in two parts, in two separate envelopes; 1) **Technical Bid** and 2) **Financial Bid**. These two envelopes shall be sealed in a common cover and addressed/sent to **"The Registrar, Gautam Buddha University, Greater Noida, Gautam Budh Nagar -201312 (U.P.)"** super scribing **"Tender against Tender Advt. GBU/S&P/03/2020 dated 10.12.2020, Name of work : Repairing of 80 KVA Online UPS at Central Computer Center."** so as to reach us on or before last day of submission.
3. The Technical Bid and Financial Bid should be duly filled up.
4. The technical bid of the bidders will be opened first and the financial bid will be opened only of technically qualified.
5. List of Documents to be submitted by tenderer to qualify the Eligibility Criteria :

A. TECHNICAL BID

- i. The tenderer shall have to pay tender document fee of **Rs. 1,000.00 + @18% GST = Rs.1,180/- (Rupees One Thousand One Hundred Eighty only – incl. of GST)** through NEFT/RTGS only payable in favour of Gautam Buddha University in the A/C No 6660000100000681, IFSC Code: PUNB0666000, Punjab National Bank, Gautam Buddha University, Greater Noida. The copy of NEFT/RTGS with transaction ID must be enclosed along with the bid. This tender document fee will be non-refundable. Bid without tender fee in the prescribe form will not be accepted.
- ii. The tenderer shall have to furnish, as part of its bid, a bid security/EMD of **Rs. 2,273.00 (Rupees Two Thousand Two Hundred Seventy three only)** through NEFT/RTGS only in favour of Gautam Buddha University in the A/C No. 6660000100000681, IFSC Code: : PUNB0666000, Punjab National Bank, Gautam Buddha University, Greater Noida. The copy of NEFT/RTGS with transaction ID must be enclosed along with the bid.
- iii. Duly filled up bidder's proforma (page no. 3, 4, 5 & 6) appended with the tender.
- iv. Proof of works of three years out of last four financial years should be submitted.
- v. Audited balance sheet counter signed by C.A. for last three financial years clearly indicating turnover and T.D.S. along with Form 3CB AND 3CD.
- vi. PAN Certificate of the individual/Company/Firm.
- vii. The tenderer should submit the G.S.T. /I.G.S.T registration certificate.
- viii. The bidder must be either sole Manufacturer of the Equipments/Instruments or the authorized agent/representative of the OEM. In the case of agent/representative, certified valid copy of the authorization issued by the OEM should be enclosed with the tender.
- ix. Authorized signatory should sign with rubber seal on all pages. Bids without authorized seal and signature will be rejected.
- x. Detailed specifications with the mention of make and model/Version of each item should be clearly given supported by the illustrated pamphlets wherever possible. Quotations without specified make and Model/Version and other particulars may be

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rejected. The accessories included in the Equipments/Instruments should also be clearly mentioned.

- xi. The vendor shall submit an affidavit (duly notarized) on Rs.10/- stamp paper to the effect that the firm has never been blacklisted by any Government organization including Universities, Institutions and Colleges.

B. PRICE BID

- i. Price bid duly filled in all respects in tender. The price shall be in words and numeric numbers both.
6. Offer should be sent in a sealed envelope, submitted either in person or by post on which name and address of the supplier/firm shall be written. Tenders received through E-mails or FAX will not be considered.
7. The technical bids will be opened on scheduled date and time in the presence of the bidders/authorized representatives of bidders. Suppliers intending to attend the tender opening should intimate in advance.
8. The EMD of the successful bidder will be refunded after getting the "Performance Security Deposit (i.e. 10% of PO/WO value)". The Performance Security Deposit shall be deposited in the form of FDR/Bank Guaranty only, pledged in favour of "Gautam Buddha University" and should be valid for six months. The PSD will be returned only after expiry of the successful contract/warranty period. The EMD of the unsuccessful bidders will be returned to the firm(s) immediately after finalization of the tenders. No interest will be paid on EMD in any case.
9. Financial Bid should be valid for 180 days from the last date of receipt of the tenders.
10. a) The items delivery time should be preferably within stipulated period mentioned in purchase order, if fails

b) The Penalty Clause is as under:-

Should the bidder fail to deliver the goods within stipulated period, the Competent Authority may, at his discretion, allow an extension in time subject to recovery from the bidder as agreed liquidated damages, and not by way of penalty, a sum equal to the percentage of the value of tender amount which the bidder has failed to supply for period of delay as stated below:-

- | | |
|--|----|
| i. Delay up to one week | 1% |
| ii. Delay exceeding one week but not exceeding two weeks | 2% |
| iii. Delay exceeding two weeks but not exceeding one month | 5% |

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iv. Delay exceeding one month 5% for each month and part there of subject to maximum 10%

c) In case of failure to supply the goods within stipulated delivery period and in accordance with the specifications given in the quotations, the University shall be free to cancel the order.

11. Supply of the placed order in part will not be accepted.
12. No advance payment shall be released in any case. The payment shall be released on delivery of items in good condition, installation and putting those in satisfactory reports and working conditions only.
13. No revision of price bid will be allowed once the price bids are opened.
14. No increase in price will be allowed after our work order(s) are placed.
15. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.
16. Vendors are informed that once the companies are shortlisted based on the eligibility criteria and technical specification, only then the financial bids of the firms that meet the eligibility criteria, technical specification / requirements would be opened.
17. Conditional tenders will not be accepted.
18. Any cutting and overwriting in the financial bid will not be accepted.
19. GBU reserves the right to change the order quantity or split the orders among multiple vendors without assigning any reason (s) whatsoever.
20. All legal proceedings, if necessity arises to the University may be any of the parties (University or Contractor/Supplier) shall have to be lodged in the courts situated at Distt. Gautam Budh Nagar and not elsewhere.

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SPECIAL TERMS & CONDITION

The AMC will be governed by the following Special terms & conditions:

- 1) Complete user, technical and service manuals/installation drawings/documentation and spare parts catalogue are to be provided along with the supply of the item.
- 2) During the warranty period whenever the firm is called upon to attend to the rectification of the defects/faults in the consignments, the firm shall replace all the defective components at the installed site work within 24 hrs.
- 3) Bidder should provide the one year warranty on parts
- 4) Bidder should insure that ups should be functional after repairing.
- 5) If Firm is unable to provide the services/warranty on time, the Penalty Clause is as under:-

▪ Delay up to 24 Hrs	0.5% of Tender Value
▪ Delay exceeding 24 hrs but not exceeding 48 hrs	1 % of Tender Value
▪ Delay exceeding 48 hrs but not exceeding 3 Days	5 % of Tender Value
▪ Delay exceeding 10 days 5% for each 10 days and part there of subject to maximum 10 % of Tender value	
- 6) The warranty/guaranty period of equipment's shall commence from the date of satisfactory installation of equipment's at the project site in Gautam Buddha University.

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FINANCIAL BID

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1.3	Connector Board	744-A2123	01		
1.4	Input EMI	744-09388	01		
1.5	Output EMI	744-A2122	01		
1.6	Power Supply	744-A2124	01		
GST/IGST @					
Gr. Total (inclusive of all)					

Total cost of the offer is Rs. _____ in words (Rupees _____)

_____. I abide by all the terms & conditions of the tender.

(SIGNATURE OF THE BIDDER)
WITH SEAL

NAME: