

PERSONAL LOAN APPLICATION FORM

BRANCH NAME: _____

Date: (DAY/MM/YY) ____/____/____

LOAN APPLICATION NO. _____

CUSTOMER DETAILS

TITLE: _____ (Mr. Ms. MS. Dr. Hon. Rev. Prof. Nana, Alhaji, Hajia)

SURNAME: _____

FIRST NAME: _____

MIDDLE NAME: _____ GENDER: MALE ☐ FEMALE ☐

MAIDEN NAME _____ DATE OF BIRTH _____ AGE _____

NATIONALITY _____ COUNTRY OF BIRTH _____ PLACE OF BIRTH _____

APPLICANT POSTAL ADDRESS: _____

RESIDENTIAL ADDRESS: _____

LANDMARK: _____

NUMBER OF YEARS AT THIS ADDRESS (YY/MM) ____/____

PREVIOUS RESIDENTIAL ADDRESS

(SKIP THIS PART IF YOU HAVE BEEN AT YOUR CURRENT ADDRESS FOR MORE THAN 3 YEARS).

APPLICANT POSTAL ADDRESS: _____

RESIDENTIAL ADDRESS: _____

LANDMARK: _____

NUMBER OF YEARS YOU STAYED AT THIS ADDRESS (YY/MM): ____/____

IDENTIFICATION : (*ONE FROM EACH OPTION*)

OPTION 1:

SSF NO. _____

MILITARY ID _____

OPTION 2:

VOTER ID _____

NATIONAL ID _____

DRIVERS LICENCE _____

PASSPORT NO _____

PASSPORT ISSUE DATE _____

PLACE OF ISSUE _____

PASSPORT EXPIRY DATE _____

NO. OF DEPENDANTS _____

MARITAL STATUS _____

NAME OF CONTACT PERSON _____

ADDRESS: _____

PHONENUMBER: _____

RESIDENTIAL STATUS:

OWN HSE. ☐

TENANT ☐

WITH RELATIVES ☐

WITH PARENT ☐

OTHERS (SPECIFY) ☐

OTHERS _____

EDUCATIONAL STATUS:

PRIMARY ☐

SECONDARY ☐

GRADUATE ☐

POST GRADUATE ☐

WORK PERMIT ☐

WORK PERMIT EXPIRY DATE ____/____/____

RESIDENTIAL PERMIT ☐

RESIDENTIAL PERMIT EXPIRY DATE ____/____/____

GOVERNMENT PAYROLL NUMBER/STAFF NUMBER _____

TELEPHONE NO:

HOME: _____ OFFICE _____ MOBILE _____

EMAIL ADDRESS _____

LOAN DETAILS

LOAN AMOUNT REQUIRED GHS _____ LOAN TERM PROPOSED (MONTHS) _____

PURPOSE OF LOAN _____

CUSTOMER ACCOUNT NUMBER _____

CURRENT EMPLOYMENT DETAILS

EMPLOYER'S DETAILS:

NAME: _____

ADDRESS _____

TELEPHONE NO _____

OCCUPATION & POSITION HELD _____

NUMBER OF YEARS IN CURRENT EMPLOYMENT. (YY/MM) ____ / ____

PREVIOUS EMPLOYMENT DETAILS

(SKIP THIS PART IF YOU HAVE BEEN AT YOUR CURRENT JOB FOR MORE THAN THREE YEARS)

EMPLOYER'S DETAILS:

NAME: _____

ADDRESS _____

TELEPHONE NO _____

OCCUPATION & POSITION HELD _____

NUMBER OF YEARS WITH THIS EMPLOYER. (YY/MM) ____ / ____

LOAN DETAILS

	MONTHLY PAYMENT AMOUNT	LOAN AMOUNT	OUTSTANDING NO OF MONTHS	NAME OF LENDER
LOAN 1				
LOAN 2				
LOAN 3				
LOAN 4				
TOTAL				

INCOME AND EXPENDITURE

GROSS ANNUAL INCOME:		MORTGAGE/RENT PAYMENT(MONTHLY):	
DOCUMENTED NET INCOME (MONTHLY):		LOAN PAYMENTS (MONTHLY):	
UNDOCUMENTED NET INCOME (MONTHLY)		INSURANCE (MONTHLY):	
OTHER NET INCOME (MONTHLY):		ALIMONY PAYMENTS (MONTHLY):	
		OTHER EXPENSES (MONTHLY):	
TOTAL INCOME (MONTHLY):		TOTAL EXPENSES (MONTHLY):	
		DISPOSABLE INCOME (MONTHLY):	

CUSTOMER'S INSTRUCTIONS

I hereby irrevocably authorize you to debit my account with the monthly installment of GHS _____ to the credit of my loan account on the _____ day of each month commencing on _____ and continue making such payments until a total sum of GHS _____ (_____) (excluding Interest) is paid. I hereby further declare that the Bank shall be entitled (as well before as after demand) to set off my liability under this loan against any credit balance in any account whatsoever in my name with the Bank or any agent of the Bank if I default to pay off the loan.

I, the undersigned, declare that the information provided above is my most current and accurate information. I consent to the Bank making available information on the facility to the Central Data Bank of the Association of Bankers and Credit Reference Bureaux and Agencies

Customer Signature/Thumbprint & Date

CAN WE CONTACT YOU IN FUTURE CONCERNING ANY OF OUR PRODUCTS? YES ☐ NO ☐

IF YES PLEASE INDICATE BY WHAT MEANS: BY POST ☐ BY TELEPHONE ☐ BY E MAIL ☐

OFFICIAL USE

CUSTOMER STATUS: VIP ☐ STANDARD ☐ STAFF ☐

LOAN RATE: _____ CUSTOMER ID _____

DATE ACCOUNT OPENED: _____

DECISION: _____

SIGNATURE OF OFFICIALS: MANAGER _____ CREDIT OFFICER _____

PLEASE MAKE COPIES OF ALL DOCUMENTS PRESENTED BY CUSTOMER: