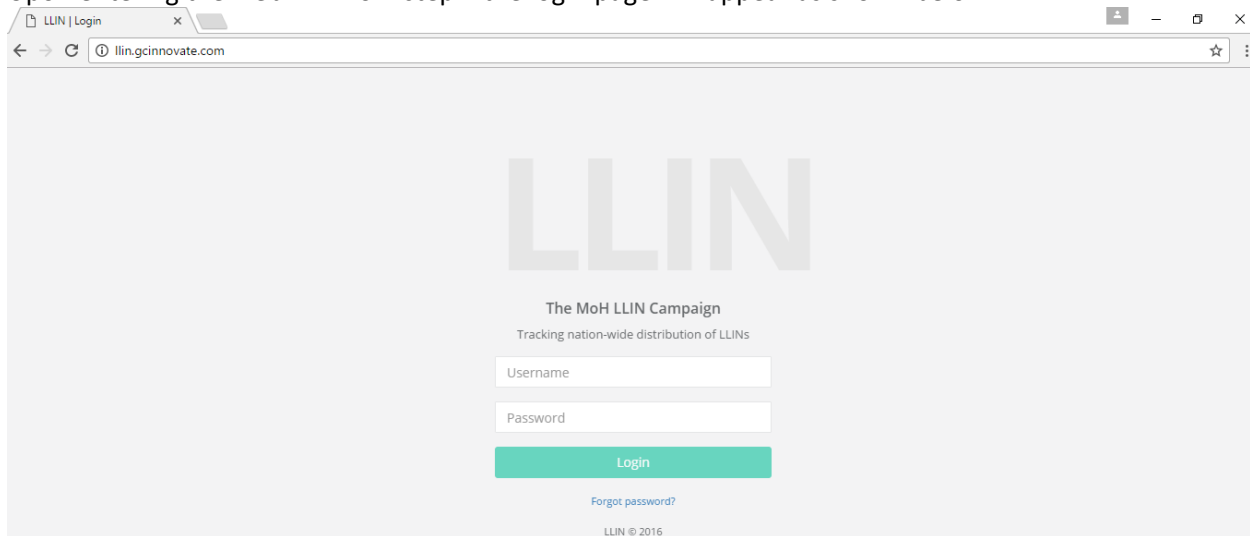# Warehouse Log

Entering Data

Step 1
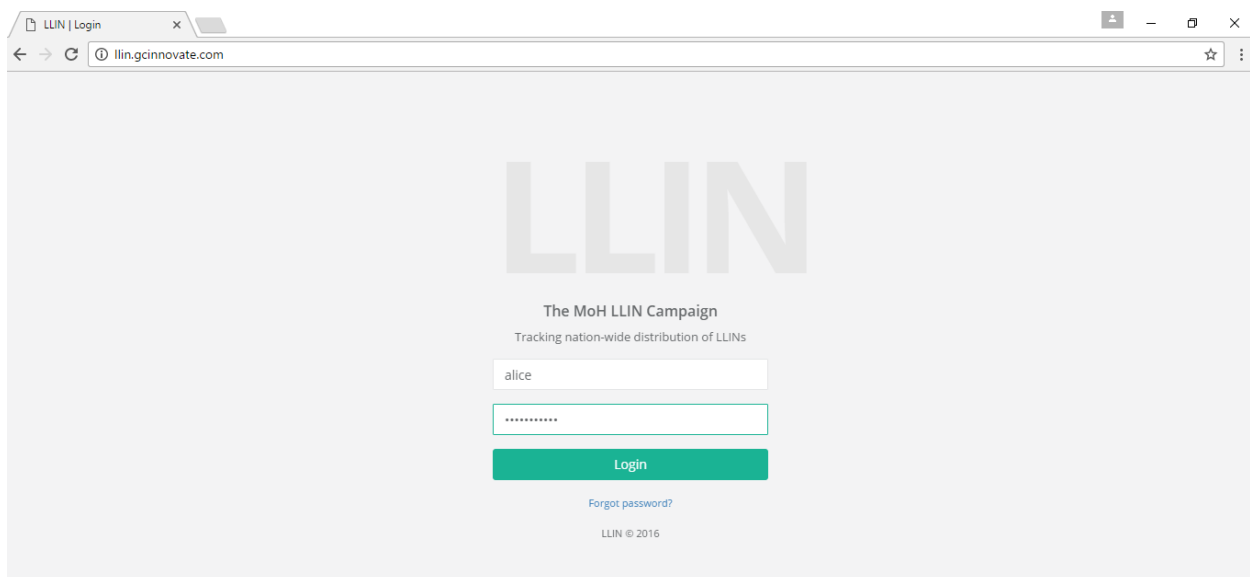Please visit web link provided ministry of health using either Google Chrome or Mozilla Firefox

Step 2
Upon entering the web link from step 1 the login page will appear as shown below
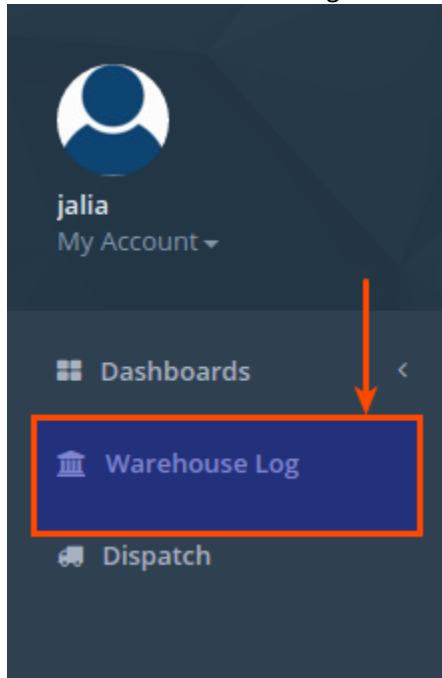

Step 2
In order to start using the system enter your username and password as shown below and click the login button

Step 3

Next click on warehouse log link shown below

Step 4

Enter data in the form shown below

Warehouse Data Form

PO Number:	
Funding Source:	Select Funding Source
Manufacturer:	Select Manufacturer
Made In:	Select Country
Batch Number:	
Nets Type:	Select Nets Type
Nets Color:	Select Color
Nets Size:	
Quantity (Bales):	
Waybill:	
Goods Received Note:	

Warehouse Data Form

Warehouse Name:	Select Warehouse
Warehouse Branch:	Select Warehouse Branch
Sub Warehouse:	
Entry Date:	YYYY-MM-DD
NDA Samples:	0
NDA Sampling Date:	YYYY-MM-DD
Date of Conditional Release:	YYYY-MM-DD
Date of NDA Testing Result:	YYYY-MM-DD
Date of UNBS Sampling:	YYYY-MM-DD
UNBS Samples:	0
Remarks:	

Save

Step 5

Confirm that all required form fields are filled with correct data otherwise when the save button is clicked their labels will turn red as shown below

Warehouse Data Form

PO Number:	
Funding Source:	Select Funding Source
Manufacturer:	Select Manufacturer
Made In:	Select Country
Batch Number:	
Nets Type:	Select Nets Type
Nets Color:	Select Color
Nets Size:	
Quantity (Bales):	
Waybill:	
Goods Received Note:	

Warehouse Data Form

Warehouse Name:	Select Warehouse
Warehouse Branch:	Select Warehouse Branch
Sub Warehouse:	
Entry Date:	YYYY-MM-DD
NDA Samples:	0
NDA Sampling Date:	YYYY-MM-DD
Date of Conditional Release:	YYYY-MM-DD
Date of NDA Testing Result:	YYYY-MM-DD
Date of UNBS Sampling:	YYYY-MM-DD
UNBS Samples:	0
Remarks:	

Save

Step 6

Entries of saved data appear below the form as shown in the highlighted area

Warehouse Data									^

Copy   CSV   Excel   PDF   Print

Search: [   ]

#	PO Number	Funding Source	Manufacturer	Made In	Qty(Bales)	Qty(Nets)	Waybill	Warehouse	Action
1	P154606	Global Fund	Net Health Ltd	Tanzania	600	23999	777	Bollore Logistics	✎ 🗑 ▤
2	P154606	TASO Uganda	Net Health Ltd	Tanzania	500	20000	055	Spedag Interfreight	✎ 🗑 ▤
3	P154606	TASO Uganda	Net Health Ltd	Tanzania	570	22800	038	Spedag Interfreight	✎ 🗑 ▤

Showing 1 to 3 of 3 entries

Previous   1   Next

Editing Data Entries
Step 1
Click the green button to edit

| 24 | 16101306 0P | Global Fund | A to Z Textile Mills Ltd | Tanzania | 532 | 21280 | 466 | Spedag Interfreight | |
| 25 | 16101306 0P | Global Fund | A to Z Textile Mills Ltd | Tanzania | 609 | 24360 | 456 | Spedag Interfreight | |

Showing 1 to 25 of 71 entries

Previous 1 2 3 Next

Step 2
Make changes and click the save button

Deleting Data Entries
Step 1
Click the red button to delete entry

Step 2
Click Yes, delete it to confirm or No to cancel

Viewing Details for Data Entry
Step 1
Click the details icon

Step 2
Details window appears

View all Entry Pages

Each page shows only 25 entries by default. To view all entries click page number or previous or next button to go to a page

24	16101306 0P	Global Fund	A to Z Textile Mills Ltd	Tanzania	532	21280	466	Spedag Interfreight	
25	16101306 0P	Global Fund	A to Z Textile Mills Ltd	Tanzania	609	24360	456	Spedag Interfreight	

Showing 1 to 25 of 71 entries

Previous | 1 | 2 | 3 | Next

Search

To search for an entry please enter waybill value in search box below

Warehouse Data

Copy | CSV | Excel | PDF | Print

Search:

#	PO Number	Funding Source	Manufacturer	Made In	Qty(Bales)	Qty(Nets)	Waybill	Warehouse	Action
1	16101306 0P	Global Fund	A to Z Textile Mills Ltd	Tanzania	477	19080	465	Spedag Interfreight	
2	16101306 0P	Global Fund	A to Z Textile Mills Ltd	Tanzania	547	21880	478	Spedag Interfreight	

Dispatch Interface

Entering Data

Step 1
Next click on dispatch link shown below
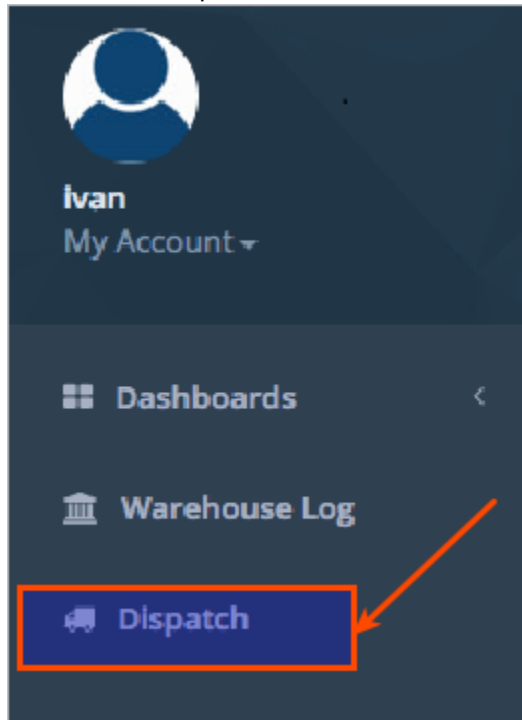
Step 2

Enter data in the form shown below

Step 3

Confirm that all required form fields are filled with correct data otherwise when the dispatch button is clicked their labels will turn red as shown below

Step 4

Entries of saved data appear below the form as shown here

Distribution Log

Copy | CSV | Excel | PDF | Print

Search: [   ]

#	District	Sub County	Quantity (Bales)	Waybill	Departure Date	Status	Action
1	Gulu	4th division HQ barracks	500	099	2016-12-06	Not Received No Variance	
2	Abim	Nyakwae	400	666	2016-11-30	Not Received No Variance	
3	Gulu	Lalogi	580	056	2016-11-30	Not Received No Variance	
4	Abim	Abim Town Council	40	055	2016-11-29	Not Received No Variance	

Editing Data Entries
Step 1
Click the green button (with red arrow) to edit

Step 2
Make changes and click the "Update Dispatch" button

Note:

Editing a previously captured dispatch is considered a crucial operation and should be given due consideration. It is strongly advised that edits are made with a 10 minutes period after they were created.

At every dispatch, various parties are notified via SMS of the Waybill number and associated quantities. This SMS is scheduled to go out 10 minutes (by default) from the time of creation of the dispatch. This gives room for editing the dispatch SMS information well before it can go out to the intended notifying parties.

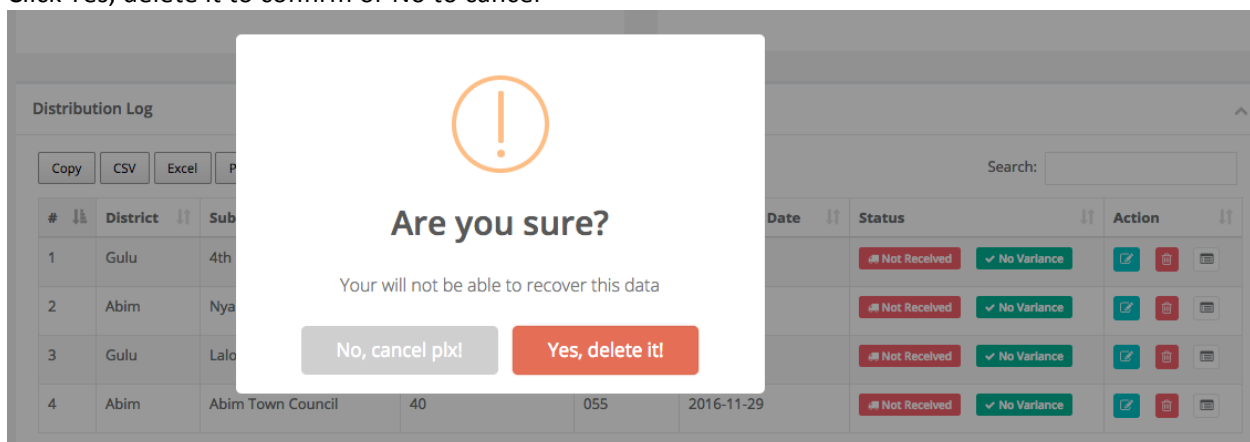# Deleting Data Entries
Step 1
Click the red button

Step 2
Click Yes, delete it to confirm or No to cancel

Viewing Details for Data Entry

Step 1

Click the details icon

Step 2

Details window appears

View all Entry Pages

Each page shows only 25 entries by default. To view all entries click page number or previous or next button to go to a page

Distribution Log ⌃

Copy	CSV	Excel	PDF	Print					Search:	Gulu

#	District	Sub County	Quantity (Bales)	Waybill	Departure Date	Status		Action		
1	Gulu	4th division HQ barracks	500	099	2016-12-06	🚚 Not Received	✔ No Variance	✎	🗑	🖽
3	Gulu	Lalogi	580	056	2016-11-30	🚚 Not Received	✔ No Variance	✎	🗑	🖽

Showing 1 to 2 of 2 entries (filtered from 4 total entries)

Previous 1 Next

Search

To search for an entry please value in search box below

Distribution Log ⌃

Copy	CSV	Excel	PDF	Print					Search:	Gulu

#	District	Sub County	Quantity (Bales)	Waybill	Departure Date	Status		Action		
1	Gulu	4th division HQ barracks	500	099	2016-12-06	🚚 Not Received	✔ No Variance	✎	🗑	🖽
3	Gulu	Lalogi	580	056	2016-11-30	🚚 Not Received	✔ No Variance	✎	🗑	🖽

Showing 1 to 2 of 2 entries (filtered from 4 total entries)

Previous 1 Next