LLIN Tracking System
Micro Planning Team User Manual

The LLIN tracking systems is hosted at http://llin.gcinnovate.com
Username: XXXXXX
Password: XXXXXX
The roles of the Micro Planning team in the system include:

- Capturing approved reporters into the LLIN system
- Capturing the distribution points into the LLIN database

How to Login

Open the browser (Chrome/Firefox or Internet explorer) and enter http://llin.gcinnovate.com. The user will be presented with the login as shown below.

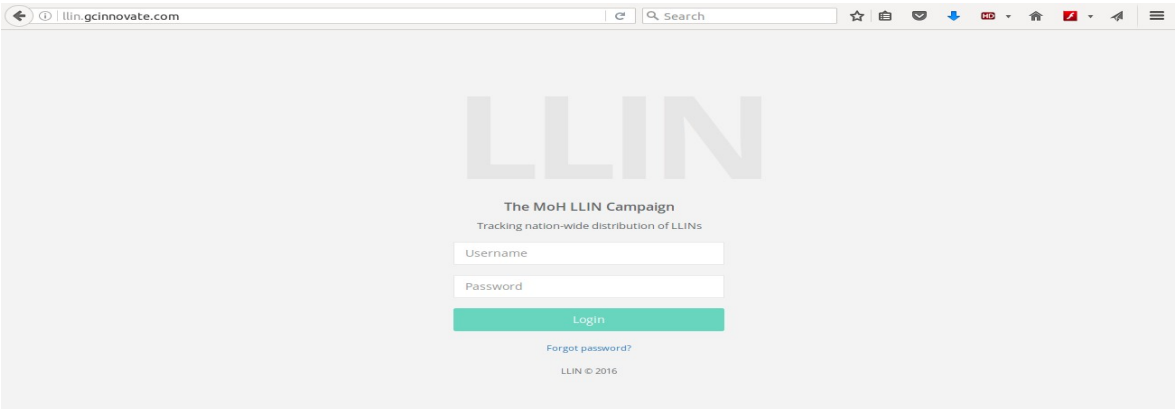


Figure 1 Login Interface

- Enter your given user-name and password then click login button
- User will be presented with the interface like that in Figure 2

Entering Reporter Data

The login interface above helps the micro planning team capture approved reporters into the system Enter the given data like shown in Figure 2 below.
Note: The format of the phone number should always start with 256XXXXXXX and the NIN should start with CMXXXXXXXXXXX (uppercase)

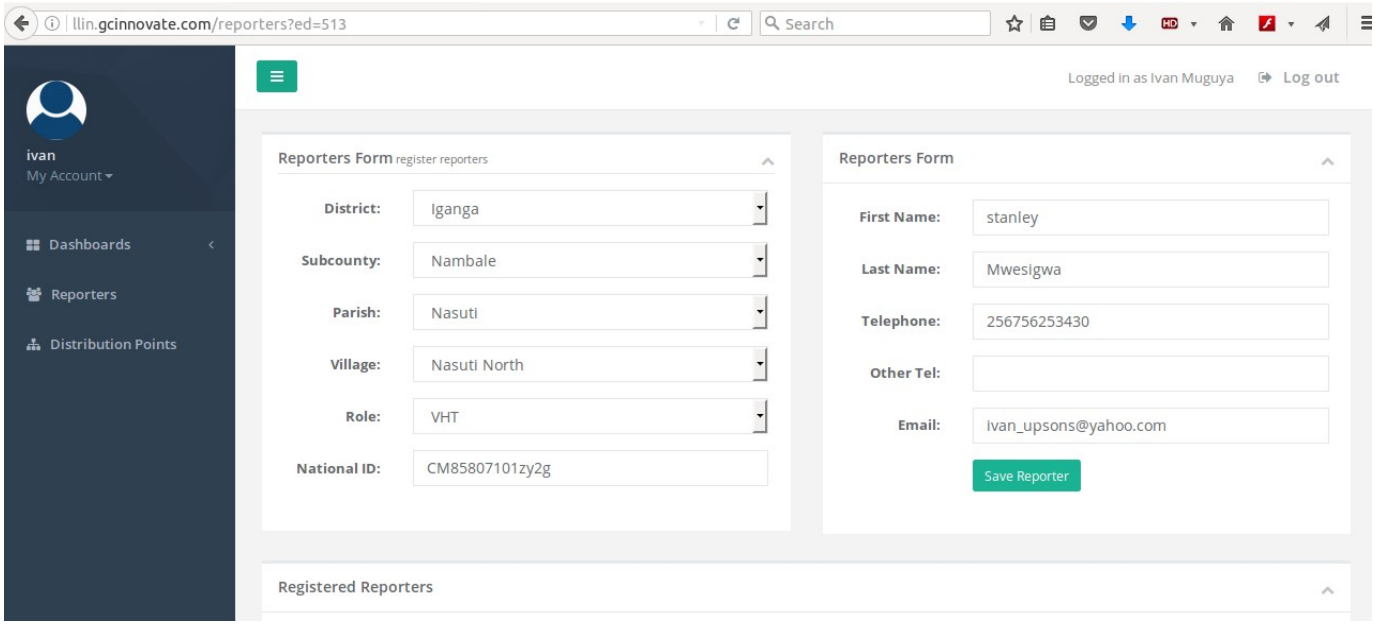
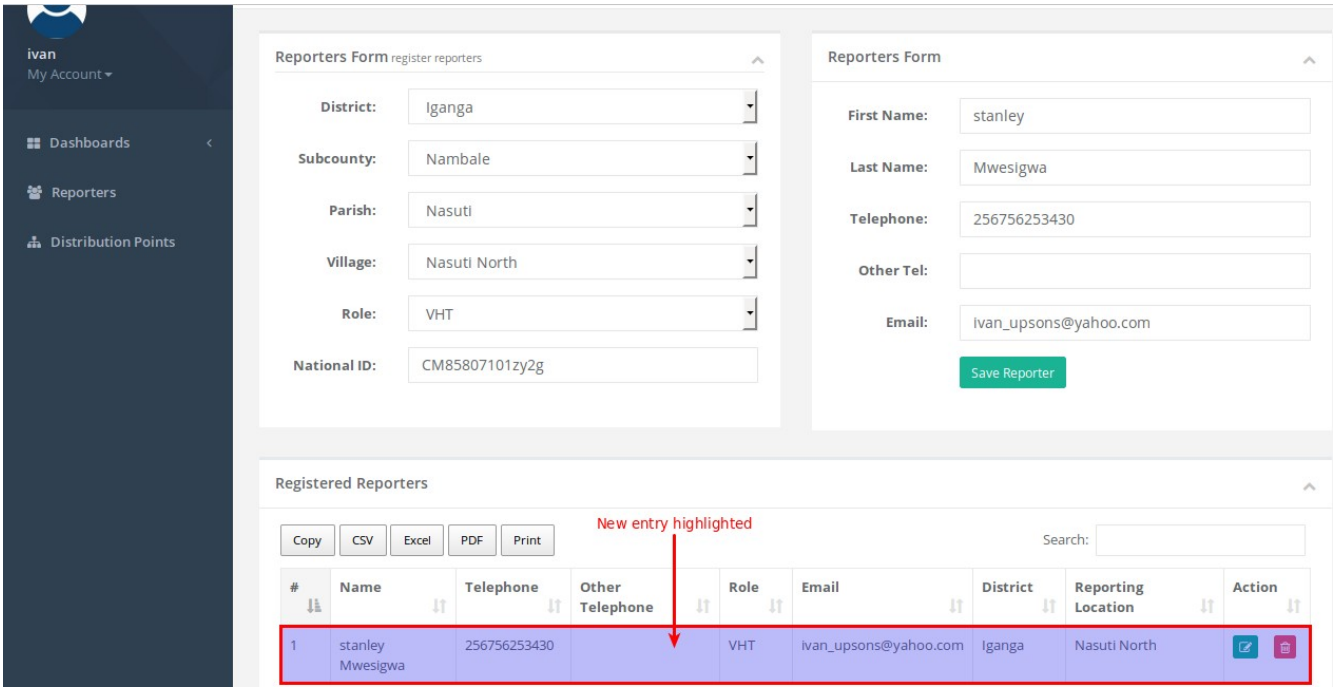
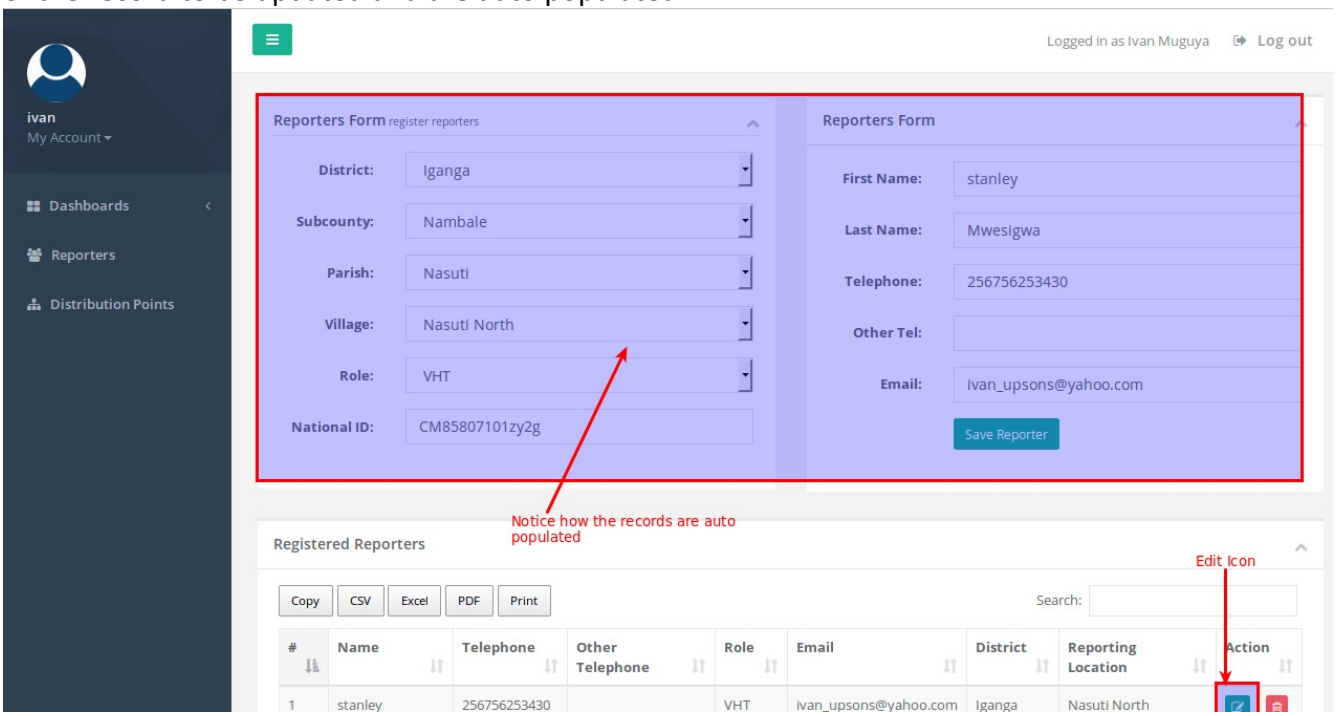


Figure 2 Reporter Interface

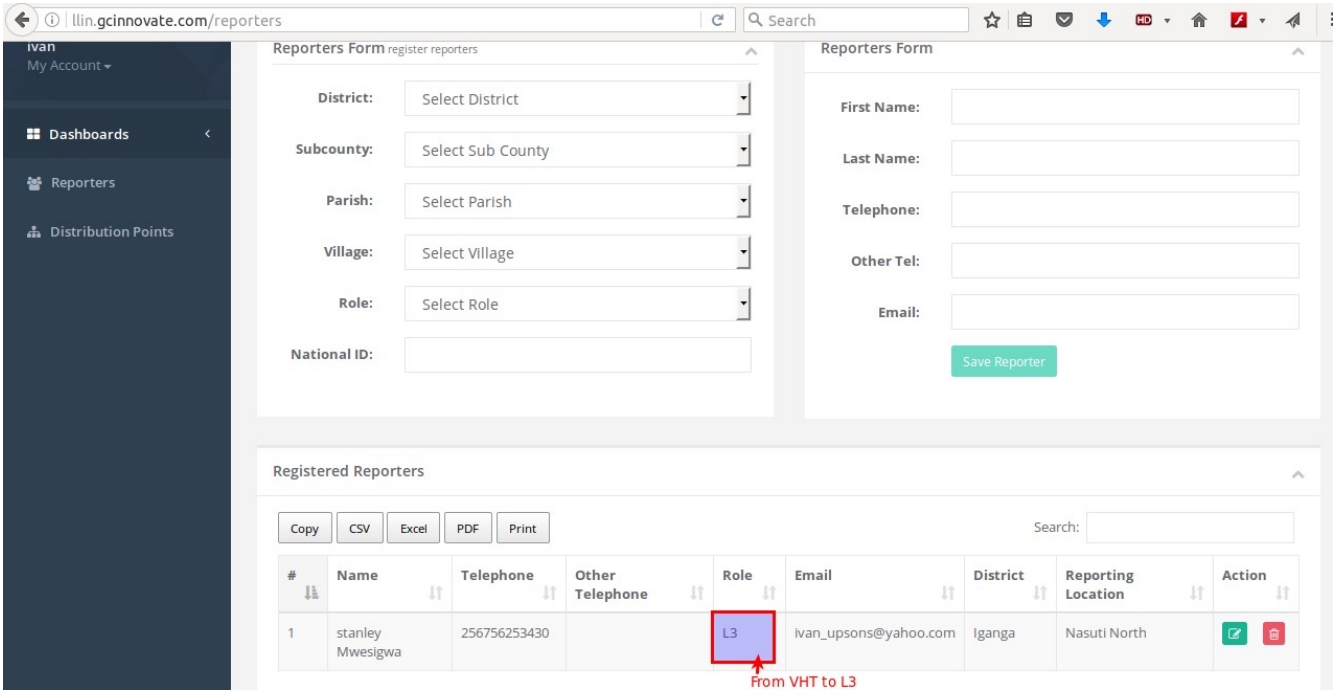
Click save and you will be presented with the interface below



The newly captured record is highlighted as shown in the figure above.
If the data presented has an error, it can be edited or updated appropriately. Below are the steps you can follow to update a record.
Click the icon highlighted by the red arrow as shown in the image below and as you notice, the fields of the record to be updated and are auto populated.



Make the required change and then click save Reporter. In my case I updated the role of **Stanley Mwesigwa** from VHT to L3. See below

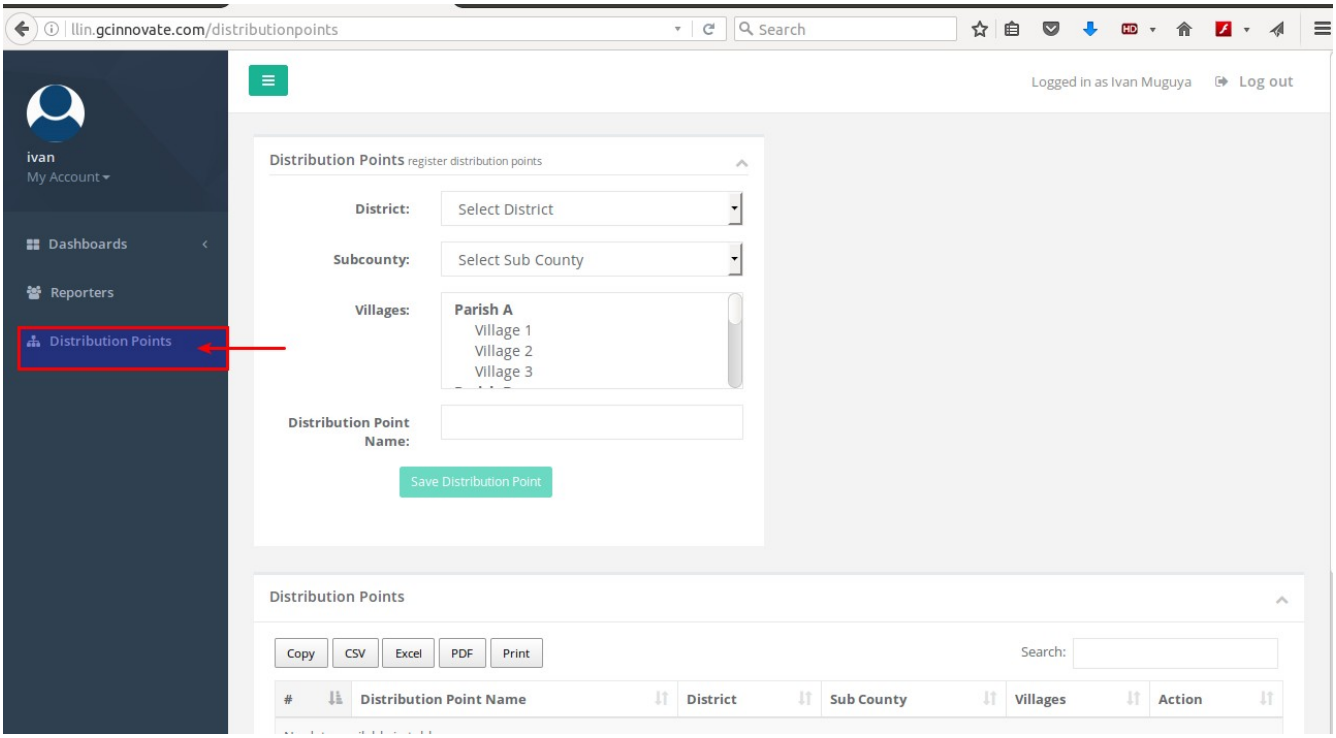


Capturing Distribution point data

As highlighted above, the micro planning team will also be charged with the task of capturing information about all the distribution points in the country

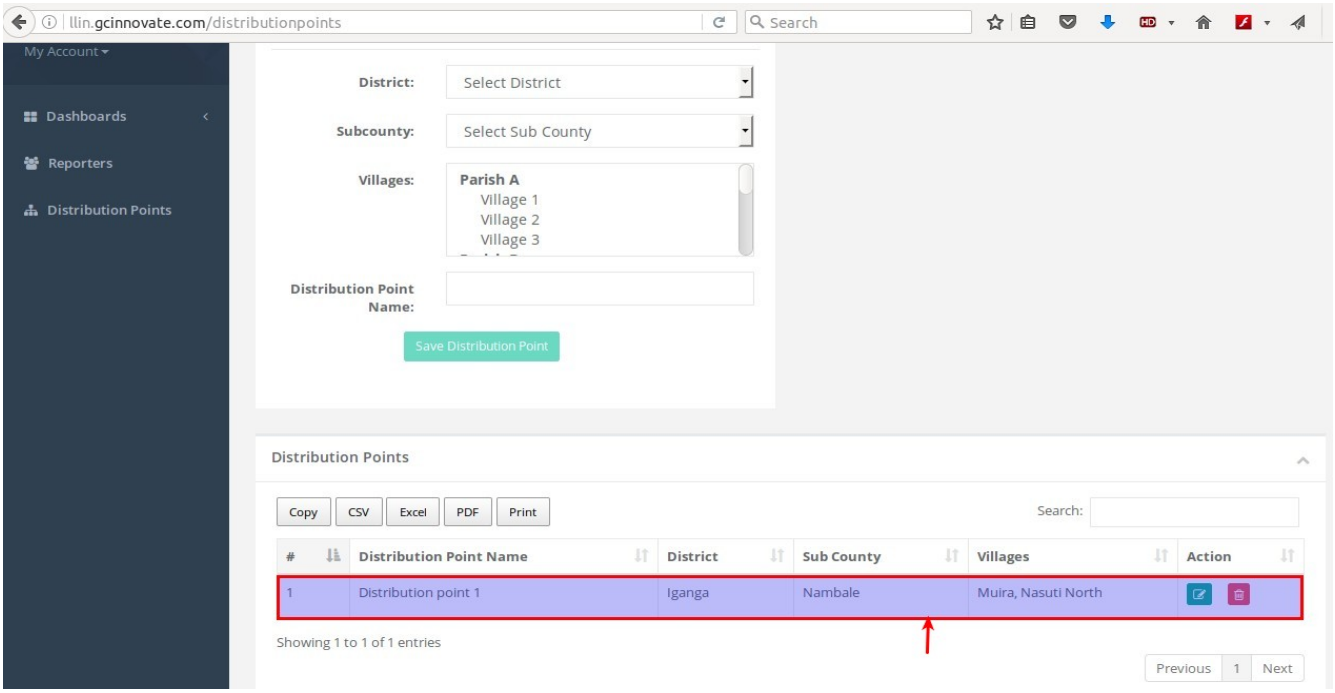
Step 1

Login with the your user name and password click the “Distribution Points” link as shown in the image below and you will be presented with data forms for capturing distribution points data



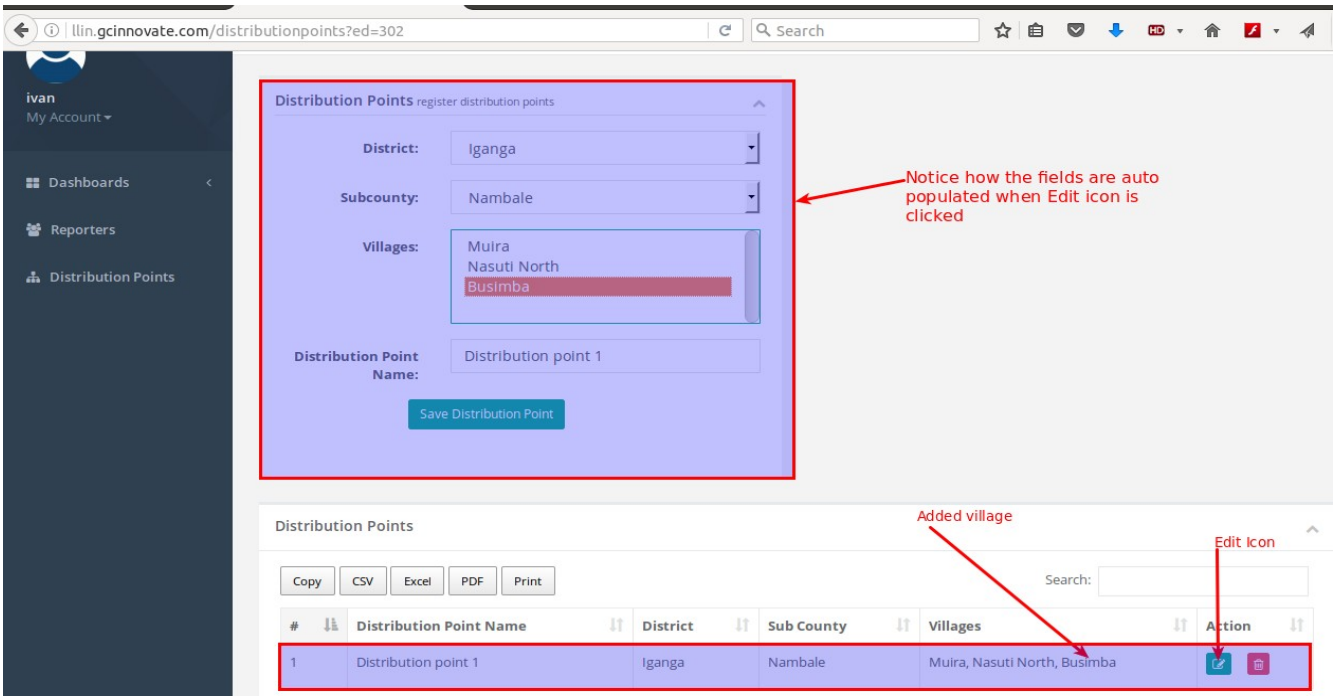
Step 2

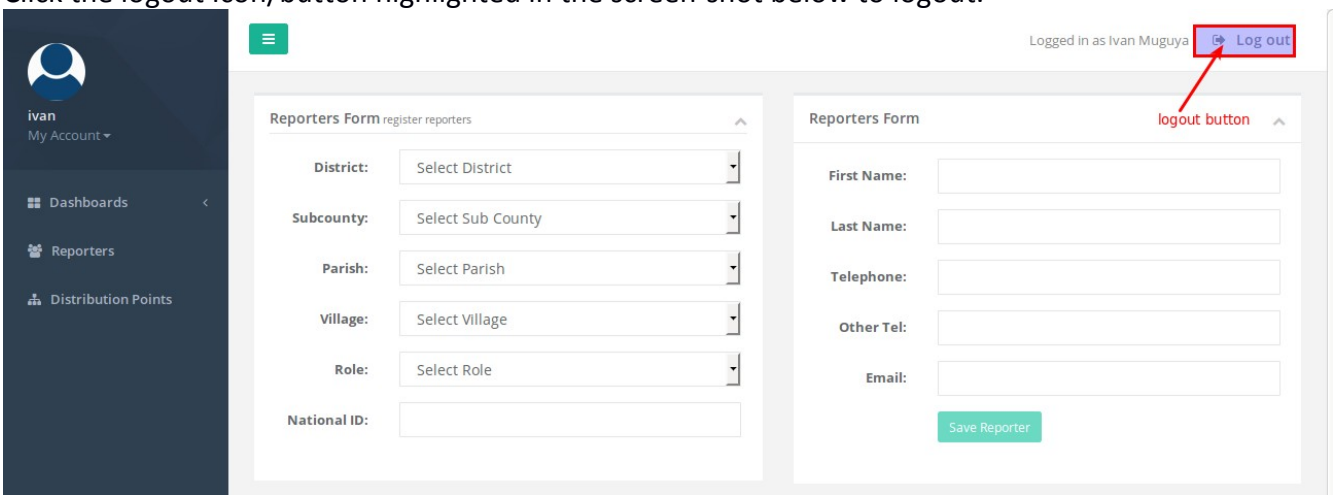
Enter the details of the distribution point and click the "S**ave Distribution Point"** button.
The new distribution point is captured and displayed like shown in the image below.



Editing distribution point data

To edit information that has already been captured about a distribution point, click the “edit” icon as shown in the image below. Notice that the distribution point information is auto updated for editing. Click the **Save Distribution Point** button to save the changes
Below is a screen-shot with edited data on the villages field.



How to logout of the System

Click the logout Icon/button highlighted in the screen-shot below to logout.