

# Request for Proposal

February 21, 2014



CSR Development, Co.

Romeoville, Illinois 60446

[www.csrdevco.com](http://www.csrdevco.com)

### Confidentiality Statement

This document, and any attachments thereto, regardless of form or medium, is intended only for use by the addressee(s) and may contain legally privileged and/or confidential, copyrighted, trademarked, patented or otherwise restricted information viewable by the intended recipient only. If you are not the intended recipient of this document (or the person responsible for delivering this document to the intended recipient), you are hereby notified that any dissemination, distribution, printing or copying of this document, and any attachment thereto, is strictly prohibited and violation of this condition may infringe upon copyright, trademark, patent, or other laws protecting proprietary and, or, intellectual property. In no event shall this document be delivered to anyone other than the intended recipient or original sender and violation may be considered a breach of law fully punishable by various domestic and international courts. If you have received this document in error, please respond to the originator of this message or email him/her at the address below and permanently delete and/or shred the original and any copies and any electronic form this document, and any attachments thereto and do not disseminate further.

Thank you for your consideration, CSR Development, Co.

Please respond to [sales@csrdevco.com](mailto:sales@csrdevco.com) with any questions or concerns. Where no notice is given, all information contained herein is Copyright 2014 CSR Development, Co.

## Submission Delivery Address

The delivery address to be used for all submissions is:

CSR Development, Co.

752 Farragut Avenue  
Romeoville, Illinois 60446

Email: [gcraig@csrdevco.com](mailto:gcraig@csrdevco.com)

## Submission Questions and Clarifications

You may contact the following persons if you have any questions or require clarification on any topics covered in this Request For Proposal:

**George Craig**

**Information Systems**

CSR Development, Co.

752 Farragut Avenue  
Romeoville, Illinois 60446

Voice: 815-293-7416

Email: [gcraig@csrdevco.com](mailto:gcraig@csrdevco.com)

## Electronic Submissions

Electronic submissions in response to this Request for Proposal will be accepted as long as they meet the following criteria:

Sent via email to: [sales@csrdevco.com](mailto:sales@csrdevco.com)

Document standards:

- Microsoft Word 2003-97 format
- Adobe Acrobat PDF format
- Text TXT format
- Must be sent encrypted to protect confidential information

## Business Background

Give a brief overview of your business, products and market sector that you support.

## Stage of Project(s)

List the stage of your current project(s) from conception, to delivered products that require ongoing support.

## Type of Work

Is this an enhancement, integration effort or new development?

## Budget

What is your budget? How much are you looking to spend?

## Functional and Business Requirements

What are your needs? Be as detailed as possible. We will engage in a dialogue to further customize and tailor your solutions to your problems.

## Specific Vendor Selection

List any requirements for prospective vendors and their products or services.

## Detailed Specifications

Include any documentation, diagrams, technical details, etc. that will apply in the final solution(s).

## Assumptions and Constraints

List any assumptions about future work and requirements. List any technical, business or legal constraints that will be used in consideration of the solution(s).

### Thank you!

Thank you for taking the time to help us, help you in finding an excellent solution to your needs. We look forward to working with you in a timely, and efficient manner. Setting expectations and building sound relationships is one of our core beliefs.