Sprint 1 Report
OrgPoint
Feb 2, 2016

Actions to stop doing
During our SCRUM meetings I've noticed that I have a tendency to repeat what I say before the meeting when I talk about the 3 questions, so I'm going to start the meeting off with quickly discussing where we're all at, and then going into more specifics after everyone has talked.

Actions to start doing
I've noticed that everyone is slightly disjointed in terms of what their duties are, I admit I need to assign more tasks, however I would advise that all members use Trello more often. There are still pending tasks on there. Have more frequent team meetings, it sets the momentum of the project, gets everyone excited.

Actions to keep doing
Everyone has shown up to the mandatory meetings, keep it up. It also appears that everyone is getting along well and nobody is apprehensive from sharing their opinion with the group. I would love to continue this dynamic.

Work completed/not completed
Company sign up, user sign up, settings, landing page, design have all been done. The only remaining task from Sprint 1 is the CSV uploader.

Work completion rate
The total estimable hours of work for this sprint is around 60 hours. It averages to around 1.5 taks per day.