

Excel Keyboard Shortcuts

CTRL + A	Selects the entire worksheet	CTRL + SHIFT + A	Inserts the argument names and parentheses
CTRL + B	Toggles bold formatting	CTRL + SHIFT + F	Format Cells dialog (Font tab selected)
CTRL + C	Copy	CTRL + SHIFT + O	Selects all cells that contain comments
CTRL + D	Fill Down	CTRL + SHIFT + P	Format Cells dialog box (Font tab selected)
CTRL + F	Find and Replace	CTRL + SHIFT + U	Toggle expanding and collapsing the formula bar
CTRL + G	Displays the Go To dialog box	CTRL + SHIFT + Z	Reverse / restore last auto-correction (SmartTags)
CTRL + H	Replace dialog box		
CTRL + I	Toggles italic formatting		
CTRL + K	Hyperlink dialog box		
CTRL + N	Creates a new, blank workbook		
CTRL + O	Open dialog box		
CTRL + P	Print dialog box		
CTRL + R	Fill Right		
CTRL + S	Save		
CTRL + T	Create Table dialog box		
CTRL + U	Toggles underlining		
CTRL + V	Inserts the contents of the Clipboard		
CTRL + W	Closes the selected workbook		
CTRL + X	Cuts selected cells		
CTRL + Y	Repeats the last command or action		
CTRL + Z	Undo		