

**Suffolk County Community College
Office of Campus Activities**

STANDARD CONSTITUTION FOR STUDENT ORGANIZATIONS

The standard constitution is binding upon the student organizations when the student organization's constitution is silent, vague, inconsistent or nonexistent. An organization's constitution will supersede this Standard Constitution after this constitution has been reviewed and approved by the Office of Campus Activities and the Chief Student Affairs Officer.

ARTICLE I - NAME (please print or type) *The Physics Club*

The name of this organization shall be the name used to register the organization with the Office of Campus Activities on the Student Organization Registration Form. The names of all outside organizations with which this organization is affiliated must be filed with the Office of Campus Activities.

ARTICLE II - PURPOSE (Mission Statement as stated on the Student Organization Form)

The purpose of the Physics Club is to bring together physics and science oriented students for social and professional gatherings, to encourage students to participate in physical experimentation, and to facilitate the access to information on internship and research opportunities in physics and related science careers.

ARTICLE III - MEMBERSHIP

- a. All members must be currently registered, students of Suffolk County Community College and must subscribe to, or be interested in, the purpose of this organization.
- b. No person shall be denied membership of office because of sexual orientation, national origin, race, gender, physical disability, and political or religious beliefs.

ARTICLE IV - OFFICERS

Section 1

This organization will be represented and directed by a minimum of two officers, President/Chairperson and Vice-President/Assistant Chairperson. A Treasurer and/or Secretary may also be a part of this organization.

Section 2

Qualification for office shall be as follows: Officers must have a minimum 2.0 GPA and be in good college standing as defined by the institution, and be taking at least 6 college credits.

Section 3

Term of office for officers shall be no more than one academic year.

Section 4

Elections of officers will be conducted in the following manner. Nominations shall be accepted by the active membership for all officer positions. If only one nominee per office is received, the membership may vote immediately. If more than one nominee is received for any office than a

vote must be conducted at the next scheduled meeting. Voting shall be conducted by secret ballot. The counting of votes will be conducted by the outgoing President in front of an advisor.

ARTICLE V – EXECUTIVE BOARD

Section 1

- a. The members of the executive board shall be the President/Chairperson, the Vice-President/Assistant Chairperson, and the organization's advisor.
- b. Should the President/Chairperson appoint a Secretary and/or Treasurer, these people will also serve on the executive board.

Section 2

The President shall be the chairperson and presiding officer of the executive board. The President shall serve as the official representative of the organization. The President shall appoint representatives to other campus committees, if necessary.

Section 3

The Vice-President shall serve in the absence of the President and when necessary assume responsibility and authority of the President.

Section 4

The Secretary shall take minutes of all meetings and submit minutes to the Office of Campus Activities.

Section 5

The Treasurer shall keep an accurate record of organization spending and be responsible for returning cash and receipts to the Office of Campus Activities.

ARTICLE VI – MEETINGS

Section 1

This organization shall hold at least one general membership meeting each month.

Section 2

A quorum consisting of a majority of the total active voting membership is necessary for the transaction of any business of all meetings.

Section 3

All meetings must have an agenda, and five (5) school days prior notice of the meeting must be given to all organization members.

Section 4

A request for campus use of facilities must be filed in the Office of Campus Activities, Room 108 and approval of meeting date(s) must be received prior to promotion of the meeting(s) on campus.

ARTICLE VII - VACANCIES

Section 1

If for any reason, the President of the organization should resign or be unable to serve, the Vice-President shall take office and appoint a person to fill Vice-President position pending approval by the organizations active voting membership.

ARTICLE VIII - IMPEACHMENT

Section 1

An officer who cannot or does not fulfill the duties of office as described in this document or who mismanages funds may be impeached.

Section 2

Any remaining member of the organization may recommend impeachment if discussion with that officer has failed either to improve the situation or to elicit the officer's resignation. A vote of the membership shall be taken at a meeting of the organization at which the facts of the situation have been shared. A two-thirds vote is required to impeach.

ARTICLE IX

Section 1

An advisor shall be chosen upon recommendation and majority vote of the organization membership.

Section 2

The duties of the advisor shall be as follows: they must be present at all on campus and off campus meetings and activities, act as a resource, share programming knowledge, clarify and interpret policy, serve as a role model, assist in problem solving, support individual member and organizational growth, as well as any other duties as agreed upon by both the Executive Committee and the advisor.

Section 3

The advisor must be approved by the Director of Student Activities and the Dean of Students.

The Physics Club

Student Organization Name

Andrey Gorman

President's Name

10/20/2010

President's Signature/Date

Olivia Vardishvili

Vice-President's Name

10/20/2010

Vice-President's Signature/Date

Glenda Denicola

Advisor's Name

10/20/2010

Advisor's Signature/Date

10/04

This organization shall comply with all policies and guidelines set forth in the College Catalogue, Student Handbook and Student Organization Manual.