

**IN THE GREENE COUNTY COMMON PLEAS COURT  
XENIA, OHIO  
CRIMINAL DIVISION**

STATE OF OHIO

CASE NO. \_\_\_\_\_

SETS \_\_\_\_\_

**Plaintiff**

JUDGE \_\_\_\_\_

VS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Defendant**

**POVERTY AFFIDAVIT**  
**[R.C. 2323.30, 2323.31 and**  
**Mont. D.R. Rule 4.04(B)]**

---

I, \_\_\_\_\_, being duly sworn, says:

1. I am a party in the foregoing action;
2. I am without the funds or assets to give security or a cash deposit to secure costs at this time;
3. I understand that I must inform the court if my financial situation should change before the disposition of my case;
4. I understand that I am subject to criminal charges for providing false information;
5. I understand that if it is determined by the court, that I was not entitled to the suspended deposit/costs that were provided to me, I may be required to reimburse the county for the costs.

6. I understand that the court will ultimately determine which party will be responsible for the payment of costs in this case, unless costs are waived.

\_\_\_\_\_  
SIGNATURE OF AFFIANT

Sworn before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

**IN THE GREENE COUNTY COURT OF COMMON PLEAS  
XENIA, OHIO  
CRIMINAL DIVISION**

STATE OF OHIO

CASE NO. \_\_\_\_\_

SETS \_\_\_\_\_

**Plaintiff**

JUDGE \_\_\_\_\_

VS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Defendant**

**APPLICATION TO SEAL A CRIMINAL  
RECORD PURSUANT TO  
O.R.C. 2953.32**

Now comes the Defendant \_\_\_\_\_, pro se, and moves for an order sealing the record of Defendant's conviction(s) including the sealing of all criminal records pursuant to Ohio Revised Code 2953.32. Defendant seeks the sealing of the following convictions:

Charge(s) \_\_\_\_\_

Case No(s) \_\_\_\_\_

Date of Conviction(s) \_\_\_\_\_

Date of Termination of Probation \_\_\_\_\_

The applicant, \_\_\_\_\_, qualifies as a first time offender as defined in O.R.C. 2953.32(A). No criminal or traffic charges are pending against Defendant.

The record of Defendant's conviction should be expunged and all records should be sealed because Defendant has been rehabilitated, as evident by the following facts:

---

---

---

---

Respectfully submitted,

Name:

Address:

Phone:

SSN:

DOB:

---

---

---

---

---

---

---

---

**IN THE GREENE COUNTY COMMON PLEAS COURT  
XENIA, OHIO  
CRIMINAL DIVISION**

STATE OF OHIO

CASE NO. \_\_\_\_\_

SETS \_\_\_\_\_

JUDGE \_\_\_\_\_

**Plaintiff**  
VS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Defendant**

**POVERTY AFFIDAVIT**  
**[R.C. 2323.30, 2323.31 and**  
**Mont. D.R. Rule 4.04(B)]**

---

I, \_\_\_\_\_, being duly sworn, says:

1. I am a party in the foregoing action;
2. I am without the funds or assets to give security or a cash deposit to secure costs at this time;
3. I understand that I must inform the court if my financial situation should change before the disposition of my case;
4. I understand that I am subject to criminal charges for providing false information;
5. I understand that if it is determined by the court, that I was not entitled to the suspended deposit/costs that were provided to me, I may be required to reimburse the county for the costs.

6. I understand that the court will ultimately determine which party will be responsible for the payment of costs in this case, unless costs are waived.

\_\_\_\_\_  
SIGNATURE OF AFFIANT

Sworn before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

IN THE GREENE COUNTY COURT OF COMMON PLEAS  
XENIA, OHIO  
CRIMINAL DIVISION

STATE OF OHIO

CASE NO. \_\_\_\_\_

SETS \_\_\_\_\_

**Plaintiff**

JUDGE \_\_\_\_\_

VS.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Defendant**

**APPLICATION TO SEAL A  
DISMISSAL, FINDING OF NOT  
GUILTY, OR RECORD OF ARREST  
PURSUANT TO O.R.C. 2953.52**

\_\_\_\_\_  
  
Now comes the Defendant \_\_\_\_\_, pro se, and moves for an order sealing the record of Defendant's finding of not guilty, dismissal of case, or record of arrest pursuant to Ohio Revised Code 2953.52. Defendant seeks the sealing of the following record(s):

Charge(s) \_\_\_\_\_

Case No(s) \_\_\_\_\_

The applicant, \_\_\_\_\_, qualifies as defined in O.R.C. 2953.52.  
No criminal or traffic charges are pending against Defendant.

Respectfully submitted,

Name:

Address:

Phone:

SSN:

DOB: