

FINANCIAL DISCLOSURE FORM

(\$25.00 application fee may be assessed—see notice on reverse side)

I. PERSONAL INFORMATION

Applicant's Name		D.O.B.	Name of Person Being Represented (if juvenile)		D.O.B.
Mailing Address			City	State	Zip Code
Case No.			Phone ()	Cell Phone ()	
SSN Last 4	Gender	Race <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> Spanish or Latino <input type="checkbox"/> White <input type="checkbox"/> Other			

II. OTHER PERSONS LIVING IN HOUSEHOLD

Name 1)	D.O.B.	Relationship	Name 3)	D.O.B.	Relationship
2)			4)		

III. PRESUMPTIVE ELIGIBILITY

The appointment of counsel is presumed if the person represented meets any of the qualifications below. Please place an 'X'

Ohio Works First/ TANF: ____ SSI: ____ SSD: ____ Medicaid: ____ Poverty Related Veterans' Benefits: ____ Food Stamps: ____

Refugee Settlement Benefits: ____ Incarcerated in state penitentiary: ____ Committed to a Public Mental Health Facility: ____

Other (please describe): ____ Juvenile: ____ (if juvenile, please continue at Section VIII)

IV. INCOME AND EMPLOYER

	Applicant	Spouse (Do not include spouse's income if spouse is alleged victim)	Total Income
Gross Monthly Employment Income			
Unemployment, Worker's Compensation, Child Support, Other Types of Income			
TOTAL INCOME			\$

Employer's Name: _____ Phone Number: _____

Employer's Address: _____

V. LIQUID ASSETS

Type of Asset	Estimated Value
Checking, Savings, Money Market Accounts	\$
Stocks, Bonds, CDs	\$
Other Liquid Assets or Cash on Hand	\$
Total Liquid Assets	\$

VI. MONTHLY EXPENSES

Type of Expense	Amount	Type of Expense	Amount
Child Support Paid Out		Telephone	
Child Care (if working only)		Transportation / Fuel	
Insurance (medical, dental, auto, etc.)		Taxes Withheld or Owed	
Medical / Dental Expenses or Associated Costs of Caring for Infirm Family Member		Credit Card, Other Loans	
Rent / Mortgage		Utilities (Gas, Electric, Water / Sewer, Trash)	
Food		Other (Specify)	
EXPENSES	\$	EXPENSES	\$

VII. DETERMINATION OF INDIGENCY

If applicant's Total Income in Section IV is at or below 187.5% of the Federal Poverty Guidelines, counsel must be appointed.

For applicants whose Total Income in Section IV is above 125% of the Federal Poverty Guidelines, see recoupment notice in Section XI.

If applicant's Liquid Assets in Section V exceed figures provided in OAC 120-1-03, appointment of counsel may be denied if applicant can employ counsel using those liquid assets.

If applicant's Total Income falls above 187.5% of Federal Poverty Guidelines, but applicant is financially unable to employ counsel after paying monthly expenses in Section VI, counsel must be appointed.

VIII. \$25.00 APPLICATION FEE NOTICE

By submitting this Financial Disclosure Form, you will be assessed a non-refundable \$25.00 application fee unless waived or reduced by the court. If assessed, the fee is to be paid to the clerk of courts within 7 days of submitting this form to the entity that will make a determination regarding your indigency. No applicant may be denied counsel based upon failure or inability to pay this fee.

IX. APPLICANT CERTIFICATION

I, _____ (applicant or alleged delinquent child) state:

1. I am financially unable to retain private counsel without substantial hardship to me or my family.
2. I understand that I must inform the public defender or appointed attorney if my financial situation should change before the disposition of the case(s) for which representation is being provided.
3. I understand that if it is determined by the county or the court that legal representation should not have been provided, I may be required to reimburse the county for the costs of representation provided. Any action filed by the county to collect legal fees hereunder must be brought within two years from the last date legal representation was provided.
4. I understand that I am subject to criminal charges for providing false financial information in connection with this application for legal representation, pursuant to Ohio Revised Code sections 120.05 and 2921.13.
5. I hereby certify that the information I have provided on this financial disclosure form is true to the best of my knowledge.

Signature

Date

X. JUDGE CERTIFICATION

I hereby certify that the above-noted applicant is unable to fill out and/or sign this financial disclosure for the following reason: _____. I have determined that the party represented meets the criteria for receiving court-appointed counsel.

Judge's Signature

Date

XI. NOTICE OF RECOUPMENT

ORC §120.03 allows for county recoupment programs. Any such program may not jeopardize the quality of defense provided or act to deny representation to qualified applicants. No payments, compensation, or in-kind services shall be required from an applicant or client whose income falls below 125% of the federal poverty guidelines. See OAC 120-1-05.

Through recoupment, an applicant or client may be required to pay for part of the cost of services rendered, if he or she can reasonably be expected to pay. See ORC §2941.51(D)

XII. JUVENILE'S PARENTS' INCOME* – FOR RECOUPMENT PURPOSES ONLY – NOT FOR APPOINTMENT OF COUNSEL

	Custodial Parents' Income (Do not include parents' income if parent or relative is alleged victim)	Total
Employment Income (Gross)		
Unemployment, Workers Compensation, Child Support, Other Types of Income		
	TOTAL INCOME	\$

*Please complete Section VI on page 1 of this form if you would like the court to consider your monthly expenses when determining the amount of recoupment which you can reasonably be expected to pay.

IN THE MUNICIPAL COURT OF FAIRBORN, OHIO

City/State of Ohio
Plaintiff

Case No. _____

v.

Defendant

**APPLICATION FOR ORDER SEALING
RECORD OF CONVICTION(S)**

Date of Birth

Defendant hereby makes application to the Court pursuant to Section 2953.32 of the Ohio Revised Code for the Sealing of the conviction record in this case.

The Court further finds that:

Defendant hereby provides the following information:

1. Charge(s) convicted: _____
2. Date of conviction: _____
3. Date of termination of probation if imposed: _____
4. Defendant's current address: _____, _____, _____, _____
Address City State Zip code
5. Defendant telephone/cellphone: _____
6. Defendant email address: _____

Defendant states he/she is an eligible offender and has no criminal proceedings pending; that any rehabilitation has been attained to the satisfaction of the court; and, that the interests of defendant in having records pertaining to this conviction are not outweighed by any legitimate governmental needs to maintain those records. Defendant further states that one year has passed since completion of the case including payment of fines and cost.

Defendant consents to receiving text messages YES NO

I understand standard message and data charges from my cell carrier may apply when receiving text messages. I acknowledge Fairborn Municipal Court may send text messages to my cellphone for notification of court hearing(s).

Printed Name of Defendant

Signature of Defendant

IN THE MUNICIPAL COURT OF FAIRBORN, OHIO

City/State of Ohio
Plaintiff

Case No. _____

v.

Applicant

Date of Birth

**APPLICATION FOR ORDER SEALING
RECORD AFTER NOT GUILTY
FINDING OR DISMISSAL OF
PROCEEDING**

Undersigned hereby makes application to the Court pursuant to Section 2953.52 of the Ohio Revised Code for the sealing of official records after a not guilty finding or dismissal of proceedings in this case.

Applicant hereby provides the following information:

1. Original Charge(s) : _____
2. Date of Arrest/Incident : _____
3. Date of Not Guilty finding or dismissal: _____
4. Applicant's current address: _____, _____, _____, _____
Address City State Zip code
5. Applicant's telephone/cellphone: _____
6. Applicant's email address: _____

Applicant states he/she was found not guilty in this case or the case was dismissed; that he/she has no criminal proceedings pending; and that the interests of applicant in having records pertaining to this case sealed are not outweighed by any legitimate governmental needs to maintain those records.

Defendant consents to receiving text messages YES NO

I understand standard message and data charges from my cell carrier may apply when receiving text messages. I acknowledge Fairborn Municipal Court may send text messages to my cellphone for notification of court hearing(s).

Printed Name of Applicant

Signature of Applicant