

**IN THE CHAMPAIGN COUNTY MUNICIPAL COURT
URBANA, OHIO
CRIMINAL DIVISION**

STATE OF OHIO

CASE NO. _____

SETS _____

Plaintiff

JUDGE _____

VS.

Defendant

POVERTY AFFIDAVIT
[R.C. 2323.30, 2323.31 and
Mont. D.R. Rule 4.04(B)]

I, _____, being duly sworn, says:

1. I am a party in the foregoing action;
2. I am without the funds or assets to give security or a cash deposit to secure costs at this time;
3. I understand that I must inform the court if my financial situation should change before the disposition of my case;
4. I understand that I am subject to criminal charges for providing false information;
5. I understand that if it is determined by the court, that I was not entitled to the suspended deposit/costs that were provided to me, I may be required to reimburse the county for the costs.

6. I understand that the court will ultimately determine which party will be responsible for the payment of costs in this case, unless costs are waived.

SIGNATURE OF AFFIANT

Sworn before me and subscribed in my presence this _____ day of _____,
_____.

Notary Public

IN THE CHAMPAIGN COUNTY MUNICIPAL COURT
URBANA, OHIO

MOTION TO SEAL THE RECORD

State of Ohio,
City of Urbana,
Village of _____

Case Number _____

Defendant/Applicant (please print)

Judge G.S. Weithman

APPLICATION FOR ORDER SEALING RECORD OF CONVICTION

Defendant hereby makes application to the Court pursuant to Ohio Revised Code 2953.32 for the sealing of the conviction in the above stated case. Defendant hereby provides the following information:

1. Conviction offense _____
2. Date of conviction _____
3. Date sentence completed _____
4. Current address _____

5. Current telephone Number _____ 6. DOB _____
7. Driver's License Number & State _____ 8. SSN _____

AFFIDAVIT:

Defendant states that the above captioned case (s) is eligible for sealing, that there are no criminal proceedings pending, and that the interests of the Defendant in having the record pertaining to this case are not outweighed by any legitimate government needs to maintain that record.

Date: _____ Signature of Defendant/Applicant _____

Sworn and subscribed before me, this _____ day of _____, _____.

My commission expires _____

Clerk/Deputy Clerk/Notary

Information About The Expedited Record Update Service & Notice of Right To Opt Out

After you have had your criminal record expunged or sealed by the court, private background check companies could still be reporting your criminal record for up to a year or more to potential employers, landlords, or anyone else who purchases a background check on you.

The Ohio legislature passed a law (O.R.C. 109.38) which authorized the Attorney General to select a vendor to instruct background check companies to promptly remove your sealed or expunged records. The \$45 fee for this service is separate from the filing fee and is payable to the clerk when you apply for a record sealing or expungement.

Benefits of the Service:

- Quickly get your expunged or sealed record cleared from more than 600 private background check providers.
- Have your record promptly removed from background checks, instead of in a year or more.
- Greatly reduces the chance that an expunged or sealed record will appear on a background check and thereby results in you being denied a job, housing or other opportunity.

Risks of Opting Out of the Service:

- Private sector background check companies that take a year or more to purchase updated data from the courts may not discover your criminal record has been sealed or expunged until they purchase their next update.
- When background check databases are not updated in a timely manner, it can result in denied employment, housing, and other opportunities.

How The Process Works

If the court grants your petition and the \$45 fee is paid, the court will notify the Law Firm of Higbee & Associates (RecordGone.com Division). Higbee & Associates will then promptly instruct background check companies to remove your sealed or expunged record from all future background check reports. If your request to seal or expunge a record is denied, then the \$45 fee for this service is returned to you by the court.

To Learn More Or To Check On The Status of Your Expedited Record Update Service

Go to <http://www.RecordGone.com/erus>

Notice of Right To Opt Out If you wish to opt out of this service, sign below and provide this document to court clerk when you file your request to seal or expunge your record.

Please **do not** instruct background check companies to remove my sealed or expunged record.

Full Name _____ Case # _____ Signature _____
Date _____

**IN THE CHAMPAIGN COUNTY MUNICIPAL COURT
URBANA, OHIO
CRIMINAL DIVISION**

STATE OF OHIO

CASE NO. _____

SETS _____

Plaintiff

JUDGE _____

VS.

Defendant

POVERTY AFFIDAVIT
[R.C. 2323.30, 2323.31 and
Mont. D.R. Rule 4.04(B)]

I, _____, being duly sworn, says:

1. I am a party in the foregoing action;
2. I am without the funds or assets to give security or a cash deposit to secure costs at this time;
3. I understand that I must inform the court if my financial situation should change before the disposition of my case;
4. I understand that I am subject to criminal charges for providing false information;
5. I understand that if it is determined by the court, that I was not entitled to the suspended deposit/costs that were provided to me, I may be required to reimburse the county for the costs.

6. I understand that the court will ultimately determine which party will be responsible for the payment of costs in this case, unless costs are waived.

SIGNATURE OF AFFIANT

Sworn before me and subscribed in my presence this _____ day of _____,
_____.

Notary Public

IN THE CHAMPAIGN COUNTY MUNICIPAL COURT
URBANA, OHIO

MOTION TO SEAL THE RECORD

State of Ohio,
City of Urbana,
Village of _____

Case Number _____

Defendant/Applicant (please print)

Judge G.S. Weithman

APPLICATION FOR ORDER SEALING RECORD OF DISMISSAL OR FINDING OF NOT GUILTY

Defendant hereby makes application to the Court pursuant to Ohio Revised Code 2953.52 for the sealing of record upon dismissal or finding of not guilty in the above stated case. Defendant hereby provides the following information:

1. Original charge _____
2. Date of disposition _____
3. Dismissed without prejudice Yes _____ No _____
4. Current address _____

5. Current telephone Number _____ 6. DOB _____
7. Driver's License Number & State _____ 8. SSN _____

AFFIDAVIT:

Defendant states that the above captioned case (s) is eligible for sealing, that there are no criminal proceedings pending, and that the interests of the Defendant in having the record pertaining to this case are not outweighed by any legitimate government needs to maintain that record.

Date: _____ Signature of Defendant/Applicant _____

Sworn and subscribed before me, this _____ day of _____, _____.

Clerk/Deputy Clerk/Notary

My commission expires _____

Information About The Expedited Record Update Service & Notice of Right To Opt Out

After you have had your criminal record expunged or sealed by the court, private background check companies could still be reporting your criminal record for up to a year or more to potential employers, landlords, or anyone else who purchases a background check on you.

The Ohio legislature passed a law (O.R.C. 109.38) which authorized the Attorney General to select a vendor to instruct background check companies to promptly remove your sealed or expunged records. The \$45 fee for this service is separate from the filing fee and is payable to the clerk when you apply for a record sealing or expungement.

Benefits of the Service:

- Quickly get your expunged or sealed record cleared from more than 600 private background check providers.
- Have your record promptly removed from background checks, instead of in a year or more.
- Greatly reduces the chance that an expunged or sealed record will appear on a background check and thereby results in you being denied a job, housing or other opportunity.

Risks of Opting Out of the Service:

- Private sector background check companies that take a year or more to purchase updated data from the courts may not discover your criminal record has been sealed or expunged until they purchase their next update.
- When background check databases are not updated in a timely manner, it can result in denied employment, housing, and other opportunities.

How The Process Works

If the court grants your petition and the \$45 fee is paid, the court will notify the Law Firm of Higbee & Associates (RecordGone.com Division). Higbee & Associates will then promptly instruct background check companies to remove your sealed or expunged record from all future background check reports. If your request to seal or expunge a record is denied, then the \$45 fee for this service is returned to you by the court.

To Learn More Or To Check On The Status of Your Expedited Record Update Service

Go to <http://www.RecordGone.com/erus>

Notice of Right To Opt Out If you wish to opt out of this service, sign below and provide this document to court clerk when you file your request to seal or expunge your record.

Please **do not** instruct background check companies to remove my sealed or expunged record.

Full Name _____ Case # _____ Signature _____
Date _____