

## Final Exam Guidelines

### Final Exam period and duration

- **Exam period:** December 19, 2020 at 23:00 UTC through December 22, 2020 at 23:00 UTC
- **Exam duration:** 2 hours

The final exam is 2 hours long, and must be taken in a single sitting during the specified 72-hour final exam period: 23:00 UTC on December 19, 2020 through 23:00 UTC on December 22, 2020. Be sure to convert the exam period to your local time zone.

No extensions will be given. Please mark your calendars and plan accordingly.

### Important notes about the Proctored Final Exam

1. **Onboarding.** You must complete Onboarding by Wednesday, December 9 at 15:00 UTC to ensure that your computer system is compatible with the online proctoring system used to administer the final exam. You will not be able to access the final exam until you have completed onboarding.
2. **You are required to complete a Face Scan, ID Scan and Room Scan before starting the exam.** Carefully review this [How to Conduct a Room Scan](#) doc now, and build in time to do your room scan immediately before starting the proctored exam. Be aware that many learners fail to do the Room Scan correctly; therefore, it's important that you carefully follow the Room Scan instructions *and* leave yourself plenty of time to do this immediately before starting the exam.
3. **Your computer screen will be locked during the proctored exam and will allow you to use only software listed in the Allowances section below.**
4. **Proctortrack does not currently support macOS 11 Big Sur.** Verificient is working on a solution and it is unclear when it will be fixed. Please delay upgrading to this new version of macOS until this issue is resolved. If you have already upgraded, please use another computer to take your exam.

### Allowances

1. Software allowances\*
  - a. Microsoft Excel
  - b. LibreOffice Calc
  - c. Google Sheets (via a browser)

\*Note: you may open a **blank spreadsheet only**. Using a pre-populated spreadsheet constitutes cheating and will disqualify your exam.

2. One two-sided Letter or A4 size “cheat sheet.” You may write on both sides of it.
3. Pen or pencil and blank paper or scratchpad for calculations.
4. A computer calculator. Native OS calculator (Windows or Mac) only.
5. An unlabeled drink.

### **Restrictions**



You are not allowed to use anything not listed under Allowances on the final exam. This includes but is not limited to the following:

1. Textbooks or other books. This is a closed-book exam.
2. No physical calculators allowed.
3. Materials, devices, or software not listed as an Allowance above are strictly prohibited.

### **Accessibility and Accommodation Requests**

If you have a disability-related accommodation request regarding the exam, please contact [micomasters-support@mit.edu](mailto:micomasters-support@mit.edu) as soon as possible, and at least 2 weeks in advance of the Final Exam opening, to allow time to respond. Requests are reviewed via an interactive process to meet accessibility requirements for learners with disabilities and uphold the academic integrity for MITx.

# 15.415.1x Final Exam Allowances

 <b>ALLOWANCES</b>	<b>RESTRICTIONS</b> 
Excel LibreOffice Calc Google Sheets (via a browser)	Other software Pre-populated spreadsheet
One "cheat sheet"	Textbooks or other materials
Pen or pencil and blank paper	External monitor Any other device
Native computer calculator	Physical calculators Other computer calculators
An unlabeled drink	Labeled drinks Food

Materials, devices, or software not listed as Allowances are strictly prohibited.

# Tips to prepare

- Review all homeworks – practice, practice, practice
- Identify gaps in your understanding
  - Re-watch lecture and recitation videos
  - Ask thoughtful questions in the forum as needed
- Test your knowledge on the sample exam
- Prepare your “cheat sheet”
- Be prepared to apply your learnings