

DECISION TABLE FOR MINA

Mina is a high school student.

1) 그녀의 꿈은 만화 작가가 되는 것이다. 그래서 그녀는 방과 후 미술 프로그램에 참여한다.

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However, after a few weeks, she starts skipping classes.

2) 미술 선생님인 조 선생님은 그녀에게 면담을 위해 미술실로 오라고 요청한다.

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Mr. Jo Mina, I haven't seen you in class for a while.

Mina I'm so sorry, sir. I wanted to come, but I couldn't.

Mr. Jo Is there a problem?

Mina Not really, but I have other things to do. I'm very busy these days. I wish I had more time.

Mr. Jo Hmm, maybe the problem is not time but time management.

Mina What do you mean?

Mr. Jo Well, actually, I might have some suggestions. Do you want to hear them?

Mina I'd love to!

(Mr. Jo walks up to the board and draws a big square. He divides it into four blocks, with a number in each block.)

Mr. Jo 3) 이 표는 일들을 긴급성과 중요성으로 범주를 나눈다.

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The first block includes things that are urgent and important; the second, important but not urgent; the third, urgent but not important; and last, neither urgent nor important.

Mr. Jo 4) 우리는 보통 모든 것을 위해 시간을 할애할 수 없으니, 무엇을 그만두거나 줄여야 할지 결정해야만 해.

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Now, out of the four blocks, which do you think we should give up first?

Mina Well, maybe block 4. Things that are neither urgent nor important.

Mr. Jo Right. Can you give me some examples?

Mina Hmm. I'm not sure.

Mr. Jo How about surfing the Web or checking social media?

Mina You're right.

5) 저는 최근 기사를 읽거나 친구들의 최근 소식을 확인하는데 너무 많은 시간을 낭비해요.

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Mr. Jo Maybe that's one reason you don't have enough time.

Mina True. I'll do my best to stop.

Mr. Jo Great! Now, let's think about block 3 — things that are urgent but not important. Do you currently have anything urgent to do?

Mina Well, as you know, I'm class president. And the classroom decorations should be done by the end of this week. There are lots of things to do: putting labels on lockers, designing a notice board, and buying cleaning materials.

Mr. Jo Are they all important to you? I mean, do you have to do all of them on your own?

Mina No. I think I can do them with other classmates.

Mr. Jo That's right. They're not your sole responsibility.

6) 그것들은 다른 사람이 너 대신 할 수도 있는 것이기 때문에 비교적 너에게 덜 중요해.

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I think you should find classmates who can help you.

Mina I got it! 7) 저는 처음부터 도움을 구했어야 했어요.

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I'll try to find classmates who can help me.

Mr. Jo Excellent! Now, you know how to save time. Where will you spend the extra time you saved?

Mina Block 1 — things that are both urgent and important, like my math homework. It's due tomorrow.

Mr. Jo Right. That is what you should do before anything else. But what about block 2?

Mina Hmm, what could go in block 2? What is something important but not urgent?

Mr. Jo

8) 그것들은 네가 네 인생을 궁극적으로 더 행복하게 만들기 위해 규칙적으로 해야만 하는 일들이야.

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They can be things like exercising or career planning. Didn't you say you wanted to be a comics artist in the future?

Mina Yes, I did. I love drawing cartoons.

Mr. Jo Okay, then what would you put in block 2?

Mina Practicing drawing cartoons!

9) 아, 저는 선생님의 수업에 빠지기 시작하지 말았어야 했어요.

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Mr. Jo People tend to ignore block 2. However, we should find time for those things, even when we're busy. After all, the point is not urgency but importance.


Mina I'll keep that in mind.

Mr. Jo 10) 다음에 무언가를 하려고 할 때, 잠시 이 표에 대해 생각하렴.

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That way, you'll be able to manage your time better.

Mina Okay, I will. Thank you, sir!

	<p>◇「콘텐츠산업 진흥법 시행령」제33조에 의한 표시</p> <p>1) 제작연월일 : 2019-12-20</p> <p>2) 제작자 : 교육지대㈜</p> <p>3) 이 콘텐츠는 「콘텐츠산업 진흥법」에 따라 최초 제작일부터 5년간 보호됩니다.</p>
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정답

- 1) [정답] Her dream is to become a comics artist, so she joins an after-school art program.
- 2) [정답] Mr. Jo, the art teacher, asks her to come to the art classroom for a talk.
- 3) [정답] This table categorizes things by urgency and importance.
- 4) [정답] We usually don't have time for everything, so we must decide what we should stop or reduce.
- 5) [정답] I waste too much time reading the latest gossip and keeping up with my friends' updates.
- 6) [정답] They're relatively less important to you because someone can do them for you.
- 7) [정답] I should have asked for help from the beginning.
- 8) [정답] They are things you must do regularly to make your life happier in the long run.
- 9) [정답] Oh, I shouldn't have ever started skipping your classes.
- 10) [정답] Next time you are about to do anything, stop and think about this table.