



South Central Los Angeles Regional Center

for persons with developmental disabilities, inc.

650 W. Adams Blvd., Suite 400
Los Angeles, California 90007

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Info Line: 1.866.4.sclarc
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www.sclarc.org

July 9, 2013

Re: Stolen SCLARC I pad

Dear Mrs./Mr./Ms. Consumer:

South Central L.A. Regional Center (SCLARC) is writing to you because of a recent security incident involving a stolen work I pad. On July 6, 2013, a SCLARC staff's vehicle was stolen and among the items in the vehicle was a SCLARC I pad. The I pad is password protected and should the thieves be able to break through the password protection, they may be able to retrieve your name and UCI#.

They **will not** have access to your Social Security number, driver's license/California Identification Card, or finance account numbers. The incident occurred on or about 2:17 p.m. on Saturday, July 6, 2013. By 5:45 p.m., Saturday, July 6, 2013, the police department had been notified, a report had been filed and the I pad had been inactivated so that your information was not accessible.

SCLARC is working with local police authorities regarding the incident. SCLARC has attached a notice of Privacy Protection Recommendation for you. Please have your circle of support assist you with these recommendations. Should your circle of support and/or ILS/SLS support staff have questions, please contact your Service Coordinator for assistance.

We regret that this incident occurred and want to assure you we are reviewing and revising our procedures and practices to minimize the risk of recurrence. Should you need any further information about this incident, please contact me at 213-744-8415

Sincerely,

Johanna Arias-Bhatia
Fair Hearings/Gov't Affairs Manager
650 West Adams Blvd., Suite 400
Los Angeles, CA 90007

The following sites offer guidance for both preventing and recovering from identity theft:

- Federal Trade Commission <http://www.consumer.gov/idtheft/> and <http://www.ftc.gov/bcp/online/pubs/credit/idtheft.htm>
- United States Department of Justice - <http://www.usdoj.gov/criminal/fraud/idtheft.html>
- Social Security Administration - <http://www.ssa.gov/pubs/idtheft.htm>
- OnGuard Online - <http://www.onguardonline.gov/idtheft.html>
- In addition, OnGuard Online has created a short quiz called "ID Theft FaceOff!" to help you remember how to protect your identity: http://onguardonline.gov/quiz/idtheft_quiz.html

OUR COMMITMENT:

"To educate, empower and advocate."



Privacy Protection Recommendations

What to Do If Your Personal Information Is Compromised

1 Contact the three credit bureaus.

You can report the potential identity theft to all three of the major credit bureaus by calling any one of the toll-free fraud numbers below. You will reach an automated telephone system that allows you to flag your file with a fraud alert at all three bureaus. You will also be sent instructions on how to get a copy of your report from each of the credit bureaus. As a possible victim of identity theft, you will not be charged for these copies.

Trans Union 1-800-680-7289 Experian 1-888-397-3742 Equifax 1-800-525-6285

2 What it means to put a fraud alert on your credit file.

A fraud alert helps protect you against the possibility of an identity thief opening new credit accounts in your name. When a merchant checks the credit history of someone applying for credit, the merchant gets a notice that there may be fraud on the account. This alerts the merchant to take steps to verify the identity of the applicant. A fraud alert lasts 90 days and can be renewed.

3 Review your credit reports. Look through each one carefully.

Look for accounts you don't recognize, especially accounts opened recently. Look in the inquiries section for names of creditors from whom you haven't requested credit. Some companies bill under names other than their store names. The credit bureau will be able to tell you when that is the case. You may find some inquiries identified as "promotional." These occur when a company has obtained your name and address from a credit bureau to send you an offer of credit. Promotional inquiries are not signs of fraud. (You are automatically removed from lists to receive unsolicited offers of this kind when you place a fraud alert.) Also, as a general precaution, look in the personal information section for any address listed for you where you've never lived.

4 If you find items you don't understand on your report, call the credit bureau at the number on the report.

Credit bureau staff will review your report with you. If the information can't be explained, then you will need to call the creditors involved and report the crime to your local police or sheriff's office. For more information on what to do in this case, visit the California Office of Privacy Protection's Web site at www.privacy.ca.gov, and go to the Identity Theft page.



Cómo proteger su privacidad

Qué hacer si su información personal está comprometida

Póngase en contacto con las tres agencias de crédito.

- 1** Para informar el robo potencial de su identidad llame sin cargo a cualquiera de las tres agencias principales de crédito indicados a continuación. Accederá a un sistema telefónico automatizado para informar fraude el cual le permitirá marcar su archivo de crédito en las tres agencias de crédito con un alerta de fraude. También le enviarán instrucciones para solicitar una copia de su informe de cada una de las agencias de crédito. No tendrá que pagar por las copias del informe ya que se trata de un posible robo de identidad.

Trans Union 1-800-680-7289

Experian 1-888-397-3742

Equifax 1-800-525-6285

Qué quiere decir poner un alerta de fraude en su archivo de crédito.

- 2** Un alerta de ayudará a protegerlo contra la posibilidad de que un ladrón de identidad abra cuentas nuevas de crédito en su nombre. Cuando un comerciante verifica el historial de crédito de una persona que está solicitando crédito, recibirá un aviso indicando que puede haber fraude en la cuenta. Esto alerta al comerciante a que tome pasos para verificar la identidad del solicitante. El alerta de fraude dura 90 días y se puede renovar.

Examine sus informes de crédito. Revise cuidadosamente cada uno de ellos.

- 3** Fíjese si hay cuentas que no reconoce, sobre todo cuentas abiertas recientemente. Fíjese en la sección de consultas para ver si hay empresas a las que no les solicitó crédito. Algunas empresas facturan bajo un nombre distinto que el nombre de la empresa. En esos casos, la agencia de crédito podrá aclarar de qué empresa se trata. Puede encontrar ciertas consultas identificadas como “promocionales”. Estas consultas son efectuadas cuando una compañía obtuvo su nombre y dirección de una agencia de crédito y le envía una oferta de crédito. Las consultas promocionales no son un signo de fraude. (Cuando haga un alerta de fraude, lo eliminarán automáticamente de las listas de ofertas no solicitadas de este tipo). Como precaución general, fíjese también en la sección sobre información personal para ver si hay alguna dirección donde nunca ha vivido.

Si encuentra en su informe transacciones que no comprende, llame a la agencia de crédito al número que aparece en el informe.

- 4** El personal de la agencia de crédito analizará el informe junto con usted. Si no puede explicar la información usted tendrá que llamar a los acreedores involucrados e informar el delito en su comisaría u oficina del alguacil local. Para obtener más información sobre lo que tiene que hacer en este caso, visite el sitio Web de la Oficina de Protección de Privacidad de California en www.privacy.ca.gov y vaya a la página de Robo de identidad (*Identity Theft*).