



CONTACT

Email

Minthelzarkiezarie1625@gmail.com

Phone

+63-09659431914

Address

#31-18 Cruz Ave. Don Bonifacio
Pulung Maragul Angeles City

EDUCATION

Jun, 2010 to Apr, 2015

Bachelor of Science in Social Work (
Awarded As Best In Field Work)

Systems Plus College Foundation

SKILLS

- Computer Skills Microsoft Word Google Drive Email Social Media
- Adaptability Creativity Interpersonal Skills Acceptance Patience Time Management

LANGUAGES

English

Tagalog

ELBETHEL BASA

CUSTOMER SERVICE SUPPORT, COLLECTION AGENT, APPOINTMENT SETTER,
CHAT SUPPORT

CAREER OBJECTIVE

To be part of your company by means of contributing my knowledge and skills in helping your company achieve continuous success and to enhance my abilities as an individual in my chosen career.

ABOUT ME

I'm a tech savvy, Good in Admin Task as well as Fast learner

EXPERIENCE

May, 2019 to Present

CUSTOMER SERVICE REPRESENTATIVE

LIZARD BEAR TASKING INC (TASKUS)

(OVERSTOCK.COM, DOORDASH, DELIVEROO, NETFLIX)

Doing Outbound / Inbound Call / Email & Chat Support & Tech Support

Aug, 2017 to May, 2019

COLLECTION AGENT

IQOR RMS

(SYNCHRONY FINANCIAL)

Doing Outbound / Inbound Call / Email & Chat Support

Jul, 2016 to Jul, 2017

APPOINTMENT SETTLER

Leadhustler

Part time Call Center Representative

Outbounds Health care account

Jul, 2016 to May, 2017

I.L.I TEACHER

Systems Plus College Foundation

Teacher of Koreans, Japanese, Taiwanese, Thailander

PERSONAL INFORMATION

Date of Birth: December 09, 1994

Place of Birth: Tarlac City

Sex: Female

Height: 5'1

Civil Status: Married

Religion: Most Holy Church of God in Christ Jesus

Citizenship: Filipino

Alternative Phone Number: 09918860520

Person to notify in case of emergency:

Marla Baluyot / Armin Basa

09295293165 / 09270717085

Address: #31-18 Cruz Ave. Don Bonifacio Pulung Maragul Angeles City

REFERENCES

FLORDELIZA S. ZAPANTA
Administrative Assistant at CSWDO
09-167-170-335

JEREMIE EGBERT
Operational Manager Taskus
09286073841