

# Olivia Gee

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## EDUCATION

### Old Dominion University | Norfolk, VA

December 2023

B.A- Computer Science

GPA: 3.40

Minor-Cybersecurity

### Tidewater Community College | Virginia Beach, VA

May 2021

A.S- Computer Science

Magna Cum Laude

**Relevant Coursework:** Cybersecurity Ethics,, Techniques and Operation, Cryptography for Cybersecurity, Software Engineering, Data structures/algorithms, Discrete Structures, Object-oriented Programming and Design.

## SKILLS AND TECHNICAL TOOLS

**Cybersecurity Tools:** Wireshark, Kali Linux, nmap, John the Ripper

**Software:** Photoshop, Illustrator, VSCode, GitHub, Unix

**Programming Languages:** C++, HTML, CSS, Java, and JavaScript

## EXPERIENCE

### The Rustic Spoon | Virginia Beach, VA

Server/hostess

2020 – Current

- Demonstrated strong multitasking and time management skills while providing excellent customer service, handling money, resolving conflicts, and assisting colleagues.
- Managed customer reservations, answered phone calls, and ensured a positive dining experience.

## Projects

### Capstone Project | Technology-Based Problem Solving

- Collaborated with a team to design, develop, and program a project prototype.
- Presented the prototype to a formal panel, showcasing project progress and achievements.
- Delivered formal product specifications and drafted a grant proposal.
- Emphasized effective communication and professional writing skills in this writing-intensive course.

### Course Project | Software Engineering

- Mastered requirements analysis, system design, coding, testing, and version control.
- Demonstrated effective software project creation and management.
- Honed time management, problem-solving, and collaboration.
- Communicated complex technical information effectively.

## ACADEMIC HONORS AND AWARDS

Dean's List at Old Dominion University

Fall 2021, Summer 2022, Spring 2023

Dean's List at Tidewater Community College

Fall 2019 - May 2021

1st Place in Future Business Leaders of America(FBLA) Business Ethics Competition

2019

2nd place in Virtual Enterprise business plan presentation

2019

## ACTIVITIES & INTERESTS

- Interests: Computer relations, art, traveling, camping, and learning Spanish