

GEETA KUIKEL NEUPANE

FACULTY AT MERRYLAND COLLEGE



CONTACT

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📍 Biratnagar-5, Morang

SOFT SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- Team Management
- Public Speaking
- Event Management
- Anchoring
- Presentation
- Organizational Skills

PROFILE

Dynamic and adaptable IT Student, educator, and event manager with over 5 years of multi-industry experience across, sales, promotions, and event management. Strong expertise in programming languages, classroom instruction, leadership, and public speaking. Proven ability to develop innovative solutions, manage projects, and enhance student learning outcomes. Currently pursuing BIM with hands-on project experience.

WORK EXPERIENCE

Computer Science Teacher

Merryland College | [2024-Present]

- Teaching Grade 11 Computer Science, covering fundamental programming concepts, database management, and digital literacy.
- Preparing lesson plans, conducting interactive learning sessions, and mentoring students in practical coding assignments.

Ground Level Staff

Emirates Airways, UAE | 2020 – 2021

- Assisted in boarding, check-in, and baggage handling processes.
- Delivered excellent customer service ensuring smooth travel experiences.
- Coordinated with internal teams to maintain operational efficiency and safety compliance.

External Promoter

Dubai Duty Free, UAE | 2018 - 2020

- Promoted and sold high-end products to international travelers, providing excellent customer service.
- Engaged customers through interactive product demonstrations, enhancing brand awareness and sales.
- Maintained product knowledge to answer customer inquiries effectively.
- Collaborated with sales teams to optimize promotional strategies and meet sales targets.

Sales Advisor

LALS RETAIL LLC, UAE | June 2015 - Jan 2016

- Managed sales processes, customer relations, and inventory handling.
- Assisted customers with product inquiries, returns, and complaints, ensuring a positive shopping experience.

EDUCATION

- Bachelor in Information Management (BIM) – 7th Semester (Himalaya Darshan College, Biratnagar, Nepal)
- +2 :Merryland College, Biratnagar
- SLC: Muna Madan Academy, Shantinagar, Jhapa

TECHNICAL SKILLS

- Programming & Development:
(HTML, CSS, JavaScript, PHP
Laravel).
Java, C (Intermediate)
- Frontend Design, Responsive
Design, Basic Backend Handling
- SQL, MySQL, Relational
Database Design
- Tools & Platforms:
(VS Code, PyCharm)
- Git & GitHub (Basic)
- Project Work:
(Room Yatra (Ongoing
College Project))
CR Voting System
- Office & Productivity:
(MS Office (Word, Excel,
PowerPoint, Access), Google
Workspace)
- Design & Presentation:
(Canva, Figma, Basic Photoshop)
- Project & Event Management:
(Trello, Google Calendar)
- Online Platforms:
(Zoom, Google Classroom)

OTHER CERTIFICATION

- Medical Coding- Skyline Groups, UAE(2018)
- Certified Professional Coder , approved by AAPC
- Certified Member of AAPC
- SQA: Deerwalk Eduaction Group
- Entrepreneurship Training : Nabil School of Social
Entrepreneurship - Nabil SSE

ACHIEVEMENTS

- Recognized as Top Promoter at Dubai Duty Free for exceeding sales
targets (2019)
- Successfully managed a 400+ participant pool party at college with
positive feedback.
- Event Anchor at College and other Institutions.

Declaration

I hereby declare that all the information provided above is true,
complete, and correct to the best of my knowledge and belief. I take
full responsibility for the accuracy of the information presented and
am ready to provide supporting documents if required upon
request.

Geeta Kuikel Neupane

REFERENCE

(Available upon Request)