

Formal Meeting Minutes with Stakeholders

Team 10

14 March 2024

1 Meeting information

- Meeting with stakeholders at IEB 360 .
- Attendees (Stakeholders): Filippo GILARDI, Lynne Chen, Suki Tu
- Attendees (Teammates) : Xena, Omar, Sager, Jia Ning

2 Discussion on how to asset can be improved

- Add more hospital rooms, make it 5 instead of 2 right now (to show that there's a lot of rooms)
- Try to add staff (covered with full hazmat suit, so faces are not needed to be shown as faces are extremely difficult to look realistic) and patients at the other room (don't need to be too clear as the glass will be slightly frosted and there will be curtains)
- Move the emergency light locations
- add light tube 3D models, currently there's brightness in the room but there's no 3D light models to show where the light is coming from
- Add details on the shelves beside the hospital bed
- Add curtains to make each bed a single compartment (3 compartments in a room), for some compartments the curtains are open, some are closed

3 Meeting highlights

- The timeline has changed, they will be filming the trailer on June 2025 and the film on January 2026
- The hospital bed has to be replicated as there will be a real hospital bed and it has to be identical, either the stakeholders have to find a bed similar or we have to find a 3D model hospital bed that looks like the hospital bed in reality (this will be decided after the grp coursework, just extra information)

4 Meeting afterthought

- Stakeholders are happy with the progress and the work presented
- This will be the final changes for the asset (as for the GRP coursework)